

# INTERNATIONAL SKATING UNION

## Communication No. 2068

### Figure Skating

#### Frankfurt Seminar – July 9-16, 2017

#### 1. Nomination of ISU and/or International Technical Controllers and/or Technical Specialists to the Frankfurt Seminar for re-certification

All Officials who continue to meet the criteria as outlined in the Special Regulations and who, considering the period of time elapsed since their initial appointment, require re-certification are eligible for acceptance to the Frankfurt Seminar 2017 – re-certification program.

Candidates applying for re-certification at the Frankfurt Seminar, if they are presently so qualified, may re-certify in more than one discipline. Individual attendance and examination for each discipline will be required.

The ISU Vice President Figure Skating, the ISU Sports Directors Figure Skating and the respective ISU Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons. ISU Members wishing to nominate candidates from their Federation for re-certification must complete on behalf of the candidate(s) the attached application form (Appendix A) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2017**. Late applications cannot be accepted.

However, please note that as done in the previous seasons, at all ISU Figure Skating Championships (ISU European Figure Skating Championships, ISU Four Continents Figure Skating Championship, ISU World Junior Figure Skating Championships, ISU World Figure Skating Championships, ISU World Synchronized Skating Championships and the ISU World Junior Synchronized Skating Championships), Olympic Winter Games as well as the Grand Prix of Figure Skating Final, the officiating Technical Controllers and Technical Specialists will receive on-site training (mini seminar) that will be considered as an equivalent of an ISU recognized seminar for those functions, hence counting towards the fulfillment of such requirement (Rule 414, paragraph 4. c), Rule 415, paragraph c), Rule 417, paragraph 7, Rule 904, paragraph 4. c), Rule 905 paragraph 4 c.), for the Officials concerned. Consequently, the ISU Technical Controllers and ISU Technical Specialists officiating at ISU Figure Skating Championships within the time limitation according to the respective Rule, do not need to attend the Frankfurt Seminar 2017 for re-certification.

These Seminars will be held from July 9 to July 12, 2017 for Singles, Ice Dance and Synchronized Skating and from July 12 to 15, 2017 for Pairs. See also paragraph 7 for detailed travel information.

## **2. Nomination of National Technical Controllers and/or Technical Specialists for Synchronized Skating education purposes**

ISU Members, who do not have the possibility within their country, to educate properly the Technical Controllers/Technical Specialists in Synchronized Skating, can enter such persons to the 2017 Frankfurt seminar at own costs. A minimum of five (5) candidates is mandatory to confirm this additional Seminar. This Seminar is not for promotion purposes and will only substitute a National Seminar with the result of a National qualification. The ISU Vice President Figure Skating, the ISU Sport Directors Figure Skating and the respective Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons.

ISU Members wishing to nominate candidates from their Federation must complete on behalf of the candidate(s) the attached application form (Appendix B) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2017**. Late applications cannot be accepted.

This seminar will be held from July 9 to July 12, 2017. See also paragraph 7 for detailed travel information.

## **3. ISU Seminars and ISU Examinations for first appointment of International and ISU Referees**

In line with ISU Rule 412, paragraphs 1.d) (ii) and e) and 3.d) (ii) and e), and Rule 902, paragraphs 1.d) ii) and e) and 3.d) ii) and e), the ISU is including into the Frankfurt Seminar the ISU Seminar and ISU Examinations for first appointment of International and ISU Referees for those Judges and Referees who might be nominated by their ISU Members provided the respective candidates fulfill the requirements of the respective Rules 412 paragraph 1 or 3 or Rule 902, paragraphs 1 or 3.

This ISU Seminar and ISU Examinations will be held July 13 to 16, 2017, and covers all disciplines Single & Pair Skating, Ice Dance and Synchronized Skating. This Seminar is the only ISU Seminar and ISU Examination for first appointment of International and ISU Referees for the season 2017/18. See also paragraph 7 for detailed travel information.

The ISU Vice President Figure Skating, the ISU Sports Directors Figure Skating and the respective ISU Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons. ISU Members wishing to nominate candidates from their Federation for this ISU Seminar and ISU Examination must complete, on behalf of the candidate(s), the attached application form (Appendix C) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2017**. Late applications cannot be accepted.

To maintain the high level and quality of the Seminar, we expect that the knowledge/skills of the accepted Participants be up to the Seminar requirements with adequate competition/serving experience.

The ISU Examinations to become an International Referee and the ISU Examinations to become an ISU Referee will consist of two parts:

- a written part including true or false and multiple choice questions and questions that require a written response in the English language, based on ISU Regulations and Technical Rules 2016 as well as pertinent ISU Communications, Handbooks and Manuals
- a practical examination, based on a “competition simulation” including Initial Judges Meeting and Round Table Discussion.

The criteria to pass the written part of this ISU Examination are established by the respective Technical Committees.

#### **4. ISU Seminars and ISU Examinations for first appointment of International Judges for Single & Pair Skating, Ice Dance and Synchronized Skating**

In line with Rule 413, paragraph 1 c) and d) and Rule 903, paragraph 1. d) and e), the ISU is including into the Frankfurt Seminar the ISU Seminars and ISU Examinations for first appointment of International Judges for Single & Pair Skating, Ice Dance and also for Synchronized Skating for those persons who might be nominated by their ISU Members provided the respective candidates fulfill the requirements of the Rule 413 paragraph 1 and/or Rule 903, paragraph 1.

These ISU Seminars and ISU Examinations will be held July 12 to 16, 2017 and will be conducted in the disciplines Single & Pair Skating, Ice Dance and Synchronized Skating. These Seminars are the only ISU Seminars and ISU Examinations for first appointment of International Judges in the season 2017/18. See also paragraph 7 for detailed travel information.

ISU Members wishing to nominate candidates from their Federation for these ISU Seminars and ISU Examinations must complete, on behalf of the candidate(s), the attached application form (Appendix D) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2017**. Late applications cannot be accepted. The ISU Vice President Figure Skating, the ISU Sport Directors Figure Skating and the respective Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons.

To maintain the high level and quality of the Seminar we expect, that the knowledge/skills of the accepted Participants be up to the Seminar requirements with adequate competition/serving experience.

This ISU Examinations to become an International Judge will consist of two parts:

- a written part including true or false and multiple choice questions and questions that require a written response in the English language, based on ISU Regulations and Technical Rules 2016 as well as pertinent ISU Communications, Handbooks and Manuals
- a practical examination, based on identification of elements, evaluation with the GOE and the Program Components and a “competition simulation”.

The criteria to pass the written part of these ISU Examinations are announced by the Technical Committees.

#### **5. Program Components Seminar for ISU Referee**

A four (4) day seminar from July 12 to 15, 2017 for ISU Referees of the Figure Skating disciplines, namely Singles, Pair Skating, Ice Dance and Synchronized Skating are invited to make an application for possible acceptance to attend the above-mentioned Seminar to be held with the 2017 ISU Global Seminar in Frankfurt. The Seminar’s primary focus will be learning how to effectively present the Program Components at ISU Championships Initial judges meetings.

**Only** Referees with the qualification “ISU” are eligible to participate. This Seminar will be limited to 24 participants. The ISU Vice President Figure Skating, the ISU Sports Directors Figure Skating and the respective ISU Technical Committee Chairs will decide the acceptance

of the final participants. The ISU reserves the right to increase the number of participants from any ISU Member keeping a balanced allocation per discipline and specific geographical needs.

In addition to the nomination of the ISU Members, the Technical Committees may invite ISU Referees for continuing education purposes.

All persons entered and accepted to the Program Components Seminar must attend all four (4) days and all sessions as presented in Frankfurt.

## **6. Expense Guidelines for all accepted candidates to the Frankfurt Seminar 2017**

### **6.1 Accommodation and Full Board**

The ISU will cover hotel accommodation and full board for all accepted and confirmed participants for:

- Re-certification of their status as **ISU Technical Controller/ISU Technical Specialist** for the duration of the individual seminar during the days as indicated in the travel information.
- Program Components Seminar for ISU Referees

The ISU will **not** cover the costs for accommodation and full board for all accepted and confirmed participants:

- for the Referees and Judges seminar for first appointment (International);
- for the Referees seminar for ISU qualification\*
- for TS/TC re-certification with the status “International”;
- for the SyS Seminar “National Technical Controller / Technical Specialists.

**\*ISU Members with candidates who have successfully passed the exam to become “ISU Referee” may submit for reimbursement of hotel and meals (provided these were purchased at the hotel) to the ISU Secretariat.**

**ISU Members, who cancel participation after June 20, 2017, will need to cover the usual “no show fee”, which is 80% of the hotel rate of the concerned person(s).**

### **6.2 Travel Expenses**

The ISU will **ONLY** cover the travel expenses for candidates who are attending the following seminars:

- Re-certification as ISU Technical Controller/Technical Specialist
- Program Component Seminar for ISU Referees

Attendees will have their travel cost (economy class flight ticket, train or car) reimbursed by the ISU after the attendance of the seminars, should provide an expense reimbursement request including supporting vouchers and will receive the following travel contribution per person:

- Participants from Germany: up to a maximum of CHF 100;
- Participants from Europe: up to a maximum of CHF 200;
- Participants from North America, South Africa and Asia: up to a maximum of CHF 500;
- Participants from Australia and Oceania: up to a maximum of CHF 800.

All other participants must cover their travel expenses through their respective ISU Member or by themselves.

Reimbursement requests should be made to the ISU Secretariat within 3 months of the end of the seminar at the latest.

**ISU Members with candidates who have successfully passed the exam in becoming “ISU Championship Referees” may submit for reimbursement at the stated travel reimbursement rate to the ISU Secretariat.**

## **7. Travel Information for Arrival and Departure Dates**

The opening of the respective seminars will be:

- Sunday – July 9, 2017 – 18:00 hours
  - Wednesday – July 12, 2017 – 18:00 hours
- a) Technical Controller/Technical Specialist Seminars – for re-certification:
- i) For Singles, Ice Dance and Synchronized Skating  
Arrival on Sunday July 9, 2017  
Departure after 14:00 hours on Wednesday, July 12, 2017, (if not attending any other seminar).
  - ii) For Pairs  
Arrival on Wednesday, July 12, 2017  
Departure after 14:00 hours on Saturday, July 15, 2017
- b) National Technical Controller/Technical Specialist Seminar for education purpose (SyS):  
Arrival on Sunday July 9, 2017  
Departure after 14:00 hours on Wednesday, July 12, 2017, (if not attending any other seminar).
- c) Judges Seminar for first appointment - International:  
Arrival on Wednesday, July 12, 2017  
Departure after 14:00 hours on Sunday, July 16, 2017
- d) Referees Seminar for first appointment - International and Referees Seminar for qualification as “ISU”:  
Arrival on Thursday, July 13, 2017; (Seminar begins at 14:00 hours)  
Departure after 14:00 hours on Sunday, July 16, 2017
- e) Program Components Seminar for ISU Referees:  
Arrival on Wednesday, July 12, 2017  
Departure after 14:00 hours on Saturday, July 15, 2017

## **Language**

The Seminars will be conducted in English.

Tubbergen,  
January 27, 2017  
Lausanne,

**Jan Dijkema**, President

**Fredi Schmid**, Director General