



World Synchronized Skating Championships® 2016



April 6 - 9, 2016

Budapest, Hungary

ANNOUNCEMENT



1. General Regulations

The ISU World Synchronized Skating Championships® 2016 is an event of the International Skating Union (ISU) and will be conducted in accordance with the ISU Constitution and General Regulations 2014, ISU Special Regulations and Technical Rules Synchronized Skating 2014, as well as all pertinent ISU Communications.

Participation in the ISU World Synchronized Skating Championships® 2016 is open to all Teams who belong to an ISU Member, Rule 130, paragraph 7) and qualify with regard to eligibility according to Rule 102, provided the ages fall within the limits specified in Rule 108, paragraph 4. a) and they meet the participation, citizenship and residency requirements according to Rule 109, paragraphs 1 and 2 d) and ISU Communication No. 1420 (or any update of this Communication).

Each participating team must consist of sixteen (16) skaters and may have up to a maximum of four (4) alternates listed on the Team Entry Form (Rule 800, paragraph 2 b) and c).

2. Technical Data

The ISU World Synchronized Skating Championships® 2016 will take place at the “Syma Hall” in Budapest, Hungary with the ice surface of 30m x 60m. Official practices will also take place at the “Budapest Practice Rink” with an ice surface of 30m x 60m. Both rinks are indoor, heated, air conditioned and artificial ice rinks. The distance between the main arena and the practice arena is 15 minutes on foot, 5 minutes by shuttle.

SHORT PROGRAM

Duration: 2 minutes and 50 seconds, but may be less,

The General Short Program Elements and requirements are listed in Rule 991, paragraphs 1.a), 2, and 3, Rule 992, paragraphs 1.a), 2.a) and 3.a). The Short Program Elements and Requirements to be skated for Season 2015/16 are listed in ISU Communication 1934.

FREE SKATING

Duration: 4 minutes, 30 seconds, +/- 10 seconds

The Well Balanced Program Requirements are listed in Rule 991, paragraphs 1.b), 2 and 4, Rule 992, paragraph 1. B), 2.b) and 3. The Free Skating Elements and Requirements to be skated for Season 2015/16 are listed in ISU Communication 1934.

As per Rule 970, paragraph 2. and according to the result after the Short program, the teams will be divided into two (2) groups with the teams placed in Short Program among the first fifteen (15) teams being drawn in the second part for Free Skating (called group A “skating later”) and teams placed in the second half of the Short Program (starting with the teams placed as sixteen (16) being drawn in the first part for Free Skating (called Group B “skating earlier”).

The draw for Free Skating will be according to placements of the Short Program for Group A and B separately.

In case of a tie on the 15th place, Rule 970, paragraph 2 c) applies.



3. Entries

3.1 Entries of Teams

In accordance with Rule 868, paragraph 1 and 6, ISU Members must enter teams and their substitutes by name official entry forms and / or through the online entry system. Entries must reach the Organizing Committee, the ISU Secretariat & Sport Directors and the Sport Manager Figure Skating no later than **March 16, 2016 – 20:00 Budapest, Hungary**. Entries must be made by the Member concerned. Receipt of entries will be confirmed in writing by the Organizers to the Members.

Entry forms listing Competitors and substitutes must be sent simultaneously to:

Organizing Committee

H-1143 Budapest, Stefánia út 2.

Fax: +36 1 2512279

E-mail: info@syswc2016budapest.hu

and to

ISU Secretariat & Sport Directors

Fax: +41 21 612 66 77

E-mail: entries@isu.ch

Peter Krick

Sport Manager Figure Skating

Fax: +49 8158 903068

E-mail: peter.krick@eventint.com

Preliminary entries (by number) must reach the ISU Secretariat and the Organizing Committee no later than **October 1, 2015**.

All Teams must turn in to the Organizing Committee together with the entry forms the "Program Content Sheet". It is not permitted to hand over the Program Content Sheets directly to the acting Officials.

Please note that for all persons entered by the Members the procedures in regard to the Declaration for Competitors and Officials entering ISU Events (Rule 131) as outlined in ISU Communication ISU Communication 1876, point 16 (or any update of this Communication) need to be strictly observed.

3.2 Entries of the Official Team Delegations

The names of the Team Leaders, Team Managers, Coaches, the Official Team Service Personnel, and Team Medical Personnel must be entered on the official entry forms and / or through the online entry system.

Accreditation will be provided to those who are officially accepted by the Organizing Committee.

Please be advised that accreditation will be given to:

- Official Team Delegations composed of Skaters, Team Leaders (one per country), Team Managers (1 per Team), Official Coaches (2 per Team), Team Service Personnel (2 per Team), Team Medical Personnel (2 per Team – OC might request a document upon accreditation)
- Federation / Association Representatives (2 per country including the President).

The names of all requested Team Members must be listed on the official Entry Form "Composition of Delegation". All forms must also be returned no later than **March 16, 2016 at 20:00, Budapest, Hungary**.



4. Judges

4.1 Nomination of Judges for the annual Judges Draw for ISU Figure Skating Championships® 2016 to be held on October 15, 2015 in Lausanne/SUI

According to ISU Technical Rules Synchronized Skating 2014, Rule 971, the official Entry Form for Judges by number (that had been sent to Members on August 8, 2014), must reach the ISU Director General by October 1st, 2015.

In accordance with the draw results that will be published in an ISU Communication subsequent to the Judges Draw, Members having been drawn to send Judges to the ISU World Synchronized Skating Championships® 2016 must enter the Judge by name on the official entry form and / or through the online entry system. The form must reach the ISU Secretariat & Sport Directors, the Organizer and the Sport Manager Figure Skating not later than **February 21, 2016 at 20:00 in Budapest, Hungary.** Receipt of the entries will be confirmed in writing immediately by the Organizing Committee to the Member.

Organizing Committee

H-1143 Budapest, Stefánia út 2.

Fax: +36 1 2512279

E-mail: info@syswc2016budapest.hu

and to

ISU Secretariat & Sport Directors

Fax: +41 21 612 6677

E-mail: entries@isu.ch

Peter Krick

Sport Manager Figure Skating

Fax: +49 8158 903068

E-mail: peter.krick@eventint.com

Entries must be made by the Members concerned.

4.2 Meetings for ISU Event Officials and Judges

The Initial Judges Meetings and an additional Judges draw will be held on Thursday, April 7, 2016 – 16:30. The draw for the seating order of the panels of Judges will be made 45 min. prior to each segment. Subsequent draws, as required, will be made at the SEMA Arena in the judges' room. A detailed draw schedule will be published on site.

Please see the dates and times for all other official meetings for Technical Panels (before and after the respective event), Referees and Technical Controllers Meeting and Judges Round Table Discussions in paragraph 18 Schedule of Events. ISU Event Officials and Judges are responsible to make their travel arrangements in order to be able to attend the respective meetings. If any other party makes the flight arrangements, the ISU Event Officials and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 18.

5. Meals, Lodging and Travel Expenses

In accordance with ISU General Regulations 2014, Rule 137, the Organizing Committee will provide and cover the expenses for rooms and meals for the Technical Controller, Technical Specialists, Data and Replay Operators beginning with dinner on Tuesday, April 5, 2016 and ending with breakfast on Monday, April 11, 2016.

The Organizing Committee will provide and cover the expenses for rooms and meals for the Referees and Judges beginning with lunch on Wednesday, April 6, 2016 and ending with breakfast on Monday, April 11, 2016.

The Organizing Committee will provide and cover the expenses for rooms and meals for the OAC Members beginning with lunch on Thursday, April 7, 2016 and ending with breakfast on Monday, April 11, 2016.



All rooms ordered for any person (if paid by the organizer or the member federation) are subject to the cancellation policy as outlined in the first information.

Travel expenses will be paid in accordance with ISU General Regulations 2014, Rule 137. Out of pocket expenses for the Referee, Assistant Referee, Technical Controller, Technical Specialists, Data and Replay Operator, OAC Members and Judges will be paid in accordance with ISU Communication 1794 or any update. These expenses will be provided at the time of accreditation.

All extra expenses incurred by any Official will be the responsibility of that person. Should any Official arrive at the hotel before or stay after the period described above, their room costs and expenses will be their responsibility and must be paid upon arrival.

6. Practice

Unofficial Practice for Teams will begin on **Wednesday, April 6, 2016**. The detailed schedule will be issued at the time of registration. Rule 960, paragraph 4 must be observed.

7. Music

All Teams shall furnish competition music of excellent quality on CD format. The disks must show the exact running time of the music (not skating time), which shall be certified by the Team and by the Coach, when submitted at the time of registration. Each program (Short and Free) must be recorded on one track and on a separate disk. Teams must provide a back-up drive for each program (see Rule 823, paragraph 1).

The titles, composers and orchestras of the music to be used for the Short and Free Skating programs must be listed for each team on the official Music Information Form and attached to the official Entry Forms as per Rule 869.

In accordance with Rule 823 all disks must:

- be properly inserted in their original container
- be clearly identified with the name of the team
- indicate the type of program (Short Program and Free Skating)
- show the exact running time of the music (not skating time)

If the music information is not complete and disks not provided, the accreditation will not be given.

8. Arrival & Departure of Participants

All ISU Event Officials, Judges, Members of the Official Team Delegation taking part in the ISU World Synchronized Skating Championships® 2016 are requested to inform the Organizing Committee as soon as possible, but no later than **March 16, 2016**, on the enclosed forms, about the names of the airline company, flight numbers, dates and time of arrival in Budapest Ferenc Liszt International Airport (BUD).

Transportation will be provided between the Budapest Ferenc Liszt International Airport (BUD) and the Official Hotel(s) for Teams, ISU Office Holders, Referees and Judges, the Technical Panel and OAC Members. The accredited Members of the Official Team Delegation (Coaches, Team Service and Medical Personnel) will only have transportation provided they travel with the Team.

9. Registration

All ISU Event Officials, Judges, Members of the Official Team Delegation taking part in the ISU World Synchronized Skating Championships® 2016 are requested to register for the ISU World Synchronized Skating Championships 2016 at the "Accreditation Centre – Danubius Hotel Arena" from **Tuesday, April 5, 2016**.



For accreditation purposes, all the mentioned persons, except the ISU Office Holders, Officials and Guests, must submit, no later than **March 16, 2016**, a passport type color photograph together with the Entry Forms (please print the name on the back of the **photo** or photograph in digital format not bigger than 200 KB). The Team Leaders/Managers are requested to bring copies of passports of all the skaters (a Team-folder, sorted in the alphabetical order) and present all the passports at the time of registration.

10. Official Hotels

The official hotel for Teams is:

Danubius Hotel Arena

H-1148 Budapest, Ifjúság útja 1-3.

Tel: +36 1 8895200

Fax: +36 1 8895252

www.danubiushotels.com/arena

The Teams must make all requests for reservations of rooms at the Official Hotel **only and directly to the Organizing Committee** by October 1, 2015. The request shall include a preferred rooming list (by number – not by names).

The Official Hotel will not reserve rooms without the authorization of the Organizing Committee. The Organizing Committee will authorize the Official Hotel to reserve rooms, in accordance with the rooming list for the Teams once the request is received. Hotel will be reserved on the first come – first serve basis.

After authorization from the Organizing Committee, the hotel will confirm each request with the designated Team Manager/Team Leader/Federation.

As soon as the Team Manager/Team Leader/Federation receives the reservation confirmation from the Hotel, the Team Manager/Team Leader/Federation must transfer the advance deposits of 50% for all reservations to the Hotel directly **by November 30, 2015 at the latest**.

The remaining 50% are to be paid latest upon arrival.

12. Transportation

There will be an event shuttle for accredited persons between the Danubius Hotel Arena and Budapest Practice Rink on Wednesday, April 6 and Thursday, April 7, 2016.

13. Liability & Insurance

In accordance with Rule 119, it is the sole responsibility of each member participating in the ISU Events, to provide medical and accident insurance for their Athletes, Officials and all other Members of the Member's Team. Such insurance must assure full medical attendance and also the return to the home country by air transport or by other expeditious means of the ill or injured person.

The ISU and the Organizing Committee assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection with the Championships by Competitors and Officials.

14. Anti-Doping Controls

The Anti-Doping tests will be conducted in accordance with the current ISU Anti-Doping Rules & Procedures (ISU Communications No. 1922 and 1941 or any further update of this Communication).

In ISU Synchronized Skating Championship, two Skaters randomly selected from the 1st, 2nd and 3rd placed teams and two Skaters from one randomly selected team shall be tested.



15. Title and Medals

The winner will bear the title:

World Synchronized Skating Champion for 2016 (see ISU Regulations, Rule 133)

The Synchronized Skating Championships gold medals will be awarded to the Champion Team and silver and bronze medals to the second and third placed Teams at the end of the Championships.

In accordance with Rule 134, paragraph 3f), a small ISU gold medal will be awarded to the winner of each event (Short Program and Free Skating) and small silver and bronze medals to the second and third Teams, but no anthem will be played or flags raised.

16. National Anthem

The Organizing Committee asks all Members to bring a copy of their national Anthem on CD.

17. Information

For further information, please contact:

ISU World Synchronized Skating Championships® 2016

Organizing Committee

H-1143 Budapest, Stefánia út 2.

Fax: +36 1 2512279

E-mail: info@syswc2016budapest.hu

**18. Preliminary Event Schedule - (Subject to change)**

DATE	TIME	EVENT
Tuesday, April 5, 2016	All day	Arrivals and Accreditation
Wednesday, April 6, 2016	All day	Unofficial Practice
	08:00	Technical Panel Meeting
	20:30	Team Leaders Meeting
	20:00	Coaches & Skaters Meeting
Thursday, April 7, 2016	All day	Unofficial Practice
	15:45	Referees and Technical Controllers Meeting
	16:30	Initial Judges Meeting
	19:30	Opening & Draw Ceremony
	21:00	ISU and Judges Dinner
Friday, April 8, 2016		Official Practice
	17:30	Opening Ceremony
	18:00	Competition - Short Program
Saturday, April 9, 2016		Official Practice
	15:00	Competition – Free Skating Group B
	17:10	Competition – Free Skating Group A
	20:00	Victory Ceremony
	20:15	Technical Panel Review Meeting
	21:30	Closing Party (Skaters)
	22:00	Farewell Dinner Officials
Sunday, April 10, 2016	08:00	Judges Round Table Discussion
	All day	Departures

**19. SUMMARY OF DEADLINES**

FORM	As online entry available	DUE DATE
Form A 01: Preliminary Entry	Planned*	01.10.2015
Form A 02: Accommodation Request		01.10.2015
Form B 01: Entry Form For Judges	Planned*	21.02.2016
Form C 01: Composition of Delegation	Planned*	16.03.2016
Form C 02: Entry Form Teams	Planned*	16.03.2016
Form C 03: Travel Form		16.03.2016
Form C 04: Press Information		16.03.2016
Form C 05: Competition Music Information		16.03.2016
Form C 06: Planned Program Content		16.03.2016
Form C 07: Skaters Health Care Form		16.03.2016
Form D 01: Hotel Rooming List		16.03.2016
Form D 02: Team Meal Plan		16.03.2016
Form D 03: Closing Party Request		16.03.2016
Payments		DUE DATE
Deadline for 50% deposit for hotel reservations from Federation		30.11.2015
Refund of 100% hotel deposit for cancellations up to		29.01.2016
Refund of 50% hotel deposit for cancellations from January 30 until		17.03.2016
No refund for cancellations after this date		17.03.2016
Federation to pay balance of hotel payment latest at		Registration

*) Please Note:
Member Federations will receive detailed instructions on availability and procedures for the new online entry system in due time.