

 World Synchronized Skating Championships® 2016



7 – 9 April, 2016

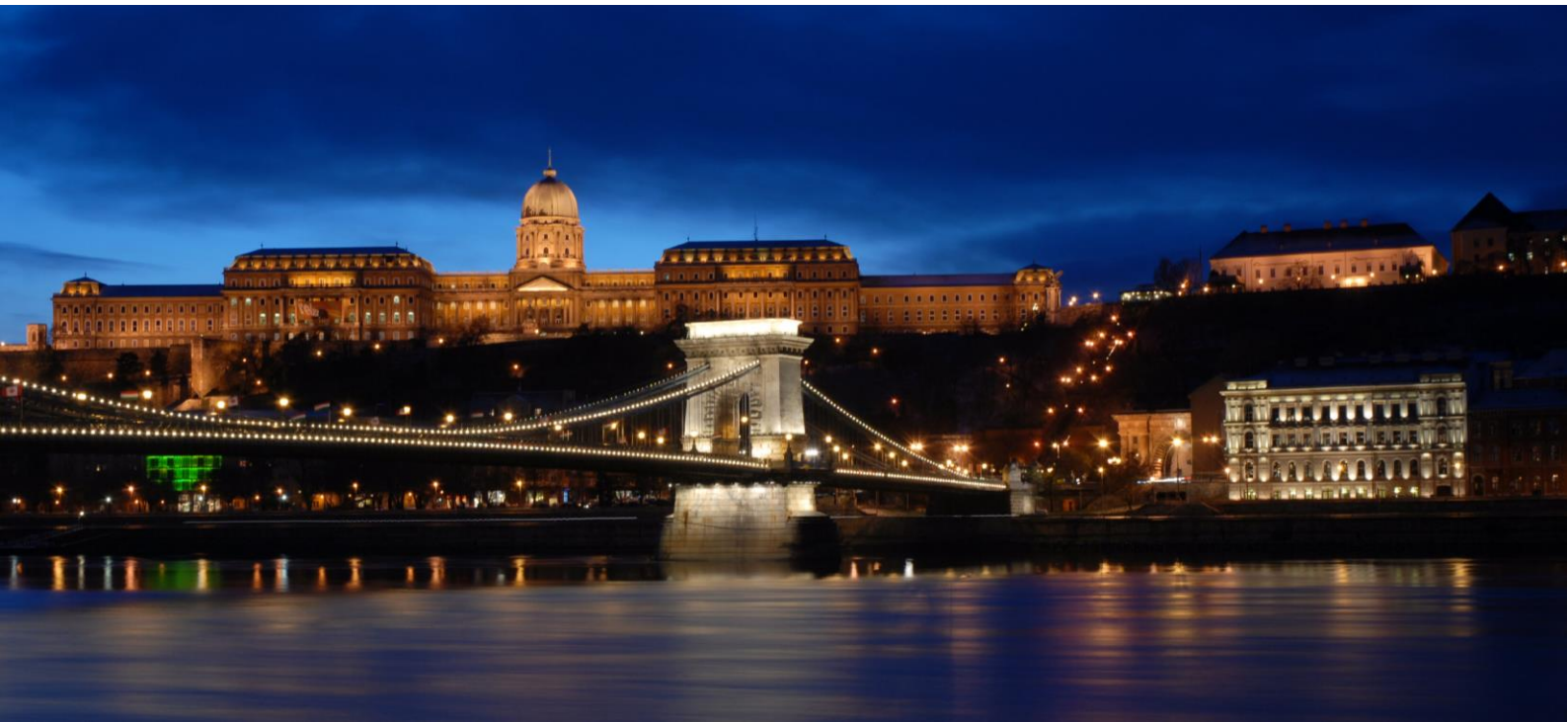
Budapest, Hungary

FIRST INFORMATION



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BUDAPEST WELCOMES YOU!

Budapest is the capital city of Hungary. It is divided by the River Danube which separates the city into two parts: Buda and Pest. You will find seven bridges in the city to get across the water. It is very easy to get around in the city. The public transportation is also very well developed offering fast and nature friendly ways to get around the city.

Budapest offers beautiful green areas, romantic streets and world famous sites to visit: A huge part of Budapest is part of the Unesco's World Cultural Heritage list: the Buda Castle area, the Banks of the River Danube, the Gellért Bath, the Parliament building, the Hungarian Academy of Sciences and so many more!

The imposing Buda Castle - probably being one of the most well-known sights of the capital - overlooks the city from its elevated position atop Várhegy (Castle Hill), rising 48 meters above the Danube. The castle has had a tumultuous history that reflects the ups and downs of Hungary's fortunes. The Castle District is really worth visiting for those who would like to have a comprehensive picture of Hungary's history, enjoys walking and also museums (National Gallery) and would like to have an overall look of the city.

Hungary is known as the Spa capital of Europe. In Budapest you will find operating Turkish Baths, lidos and thermal baths in the city offering refreshment, rejuvenation and recovery. The special atmosphere of Budapest baths gives perfect opportunities for a little time of relaxation.

Budapest is also famous for its nightlife. The city centre is always buzzing from new bars, cafes and restaurants. You can find 2 Michelin star awarded restaurants in the centre. We have 2 of the best bars of the World in our capital: A38 ship was named as the best and Szimpla Kert received the 3rd place in a prestigious competition. Many bars have interesting locations in Budapest: formal residential houses give place to the well-known party places named nowadays as "ruin bars".



THE VENUE

SYMA Event Centre is Hungary's most modern and market leader event location, with more than 120 events yearly. Not only the good accessibility and the free of charge parking spaces, but the local catering services all contribute to the professional recognition and popularity of the Event Centre. The Event Hall was the venue for many sport events (ISU European Figure Skating Championships, MOL World Fencing Championships, World Wrestling Championships, EON Handball Gala, World Pentathlon Championships) and many monumental concerts (Jose Carrera, Seal, Paul van Dyk, Scorpions, Deep Forest, Anastacia).

The Main Arena is located a 5-15 minutes pleasant walk from the Official Hotels. Easy to reach on foot, by car or by using the event's shuttle buses.

It has a seating capacity of about 5500 seats and was renovated in 2006. The ice surface is 60x30 m.

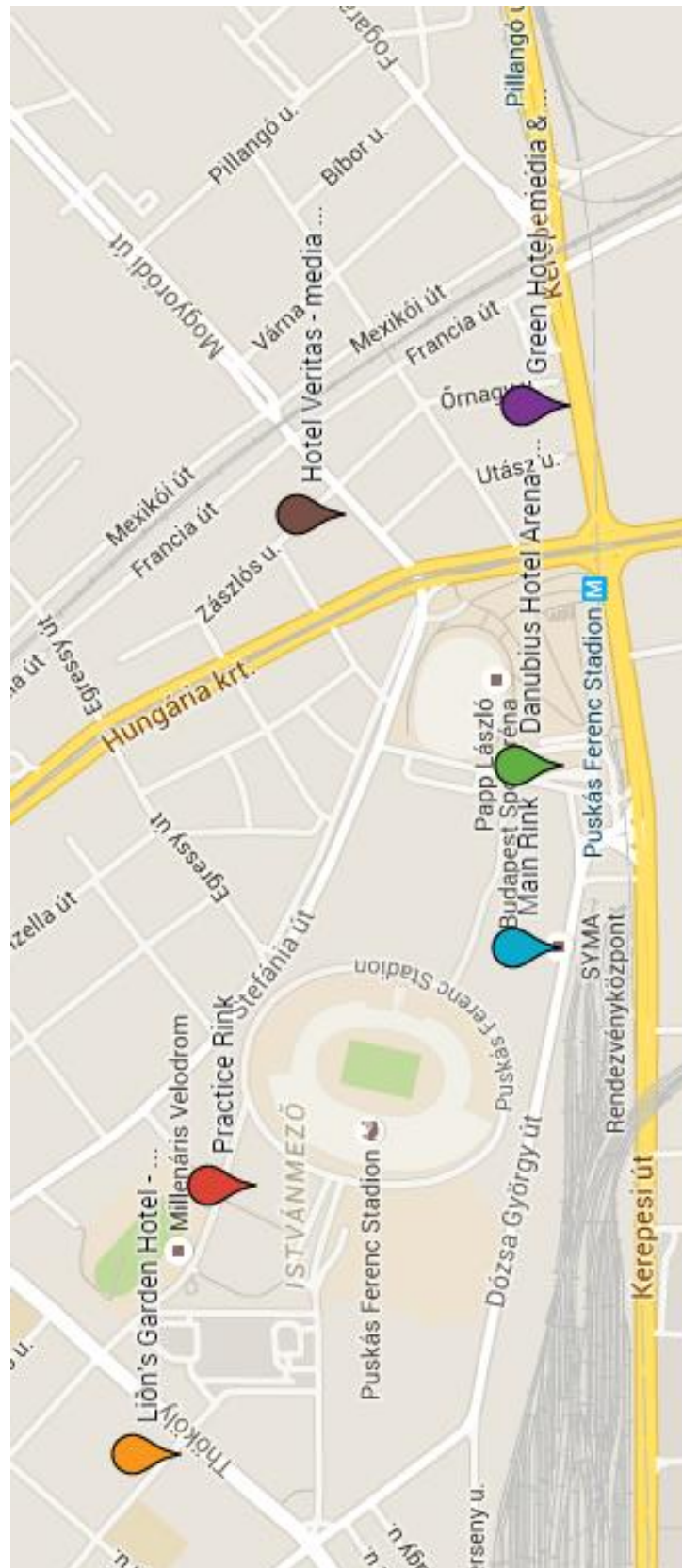
The Main Arena (which is a heated arena with air conditioning) will have the following functional areas:

- Accreditation offices
- Dressing Rooms
- Skate sharpening and Skaters' Make up Room
- Medical room
- Press Center
- Warm-up Rooms

Budapest Practice Rink will serve as the Practice Rink of the event. This is an international ice rink with a size of 60x30 m. It is situated about 500 m from the Main Arena and about 600 m from Teams' Hotel. It has several dressing rooms, music room and a huge scoreboard for information.



MAP OF THE AREA CONCERNED



OFFICIAL HOTELS

DANUBIUS HOTEL ARENA****

OFFICIAL HOTEL FOR TEAMS



Address: H-1148 Budapest, Ifjúság útja 1-3.

Phone: +36-1-889-5200

Fax: +36-1-889-5252

E-mail:

arena.reservation@danubiushotels.com

Website: www.danubiushotels.com

It is possible to book this hotel either with breakfast only or with meals. For rates per person please refer to the below table.

This hotel offers buffet table for meals.

Board	Single room	Double room	Triple room	Extra meal
Breakfast only	€ 112,-	€ 87,-	€ 87,-	28 €
Half board (1 main meal)	€ 137,-	€ 112,-	€ 112,-	
Full board (2 main meals)	€ 162,-	€ 137,-	€ 137,-	

Air-conditioned rooms with bath, hair-dryer, LCD TV with satellite and pay-TV channels, telephone, internet access and minibar.

Business centre in the lobby, room service, safety box, money exchange, laundry and dry cleaning, programme organisation, parking lot and garage, rent-a-car, transfer, gift shop.

Free WIFI is available in common areas of the hotel.

HOTEL LION'S GARDEN****

OFFICIAL HOTEL FOR ISU EVENT OFFICIALS, REFEREES, JUDGES



Address: H-1146 Budapest, Cházár András u. 4.

Phone: +36-1-273-2070

Fax: +36-1-221-4274

Website: www.lions-garden.com

Room prices, per night per person including full board and local taxes. This hotel offers buffet table for meals.

Single room EUR 162,-

Twin room EUR 137,-

The rooms are equipped with bathroom, hair dryer, minibar, LCD TV (with satellite and Pay-TV selection), high-speed Internet access, phone, air conditioning, luggage rack and ironing service is available.



MEDIA AND CHAPERONE HOTELS

Please be informed that the official tourism partner of the Organizing Committee is Budatours Ltd. (www.budatours.hu/en).

Budatours Ltd. is responsible for all services concerning accommodations and travel in connection with the ISU World Synchronized Skating Championships® 2016 in Budapest. Please bear in mind that reservations for the official hotels is only possible through the Organizing Committee (info@syswc2016budapest.hu). At the same time the Organizing Committees' Travel Agency, Budatours will get in touch with you concerning your booking.

GREEN HOTEL BUDAPEST****



Address: H-1148 Budapest, Kerepesi út 34.

Phone: +36-1-273-2270

E-mail: front@greenhotelbudapest.com

Web: www.greenhotelbudapest.com

Please book this hotel through the official travel partner of the event (see p. 10.)

The Hotel is about 800 m far from the Main Arena. Getting to the Main Arena is possible on foot (about 10 minutes), by public transport (10 minutes by bus Number 95 or 130) or by taxi (costs related to this distance are about 4 Euro per way).

VERITAS HOTEL***



Address: H-1144 Budapest, Mogyoródi út 8.

Phone: + 36-1-273-2233

E-mail: hotel@veritas.hu

Web: www.hotelveritas.hu

Please book this hotel through the official travel partner of the event (see p. 10.)

The Hotel is about 2,6 km far from the Main Arena. Getting to the Main Arena is possible by public transport (25 minutes by trolley-busses Number 77 or 80A or by bus Number 130) or by taxi (costs related to this distance are about 15 Euro per way).

PAYMENT CONDITIONS

Based on the reservations sent to the Organizing Committee in the proper timeline, the OC will prepare a proforma invoice for the deposit of the hotel bookings. Payment can be done through bank transfer, banking details will be found on the proforma invoice sent to the Members. The remaining amounts of the reservation can be paid at the OC's office at arrival in cash or by card.



CHANGES OR CANCELLATIONS

Changes or cancellations shall be made in writing and directly to the Organizing Committee.

Payments	DUE DATE
Deadline for 50% deposit for hotel reservations from Federation	30 November, 2015
Refund of 100% hotel deposit for cancellations	until 29 January, 2016
Refund of 50% hotel deposit for cancellations	from 30 January, 2016 until 16 March, 2016
No refund for cancellations	from 17 March, 2016
Federation to pay balance of hotel payment	Latest upon arrival

TRANSFER AND SHUTTLE SERVICES

TRANSFER SERVICE

Based on the information sent to the Organizing Committee transfer service will be provided from the following places of arrival: Budapest Liszt Ferenc Airport (BUD) or the 3 Main Railway Stations of Budapest. These locations are considered as the official arrival/departure points for the "ISU World Synchronized Skating Championships® 2016".

Teams arriving by own buses are requested to inform the Organising Committee if they need parking place for their bus. Bus parking is available at the Official Hotels at a charge. (appr. 15,- € / day)

SHUTTLE SERVICE

The Organizing Committee will provide shuttle service among the places of events during the Championships as follows:

1. Danubius Hotel Arena – Practice Rink
2. Lion's Garden Hotel – Practice Rink – Main Rink

Due to the short walking distance between the Main Rink (SYMA Arena) and the Danubius Hotel Arena there will be no event shuttle provided.

Shuttle services can be used with the Accreditation card. The detailed time schedule of the shuttle service will be available upon arrival.



REGISTRATION, ACCREDITATION

All ISU Office Holders, ISU Event Officials, Competitors, Team Leaders, Team Officials, Team Medical Staff and coaches taking part in the Championships are requested to register for the “ISU World Synchronized Skating Championships® 2016” as follows:

- ✓ Accreditation for **Teams** will be located in the **Danubius Hotel Arena** from Monday, 4 April 09:00 AM until Wednesday, 6 April evening. After that date the Accreditation will be at the Ice Rink.
- ✓ Accreditation for **ISU Office Holders, ISU Guests, ISU Event Officials, Teams Officials and Member Presidents** will be located in the **Danubius Hotel Arena** from Monday, 4 April 09:00 AM until Wednesday, 6 April evening.
- ✓ Accreditation for **Media, TV, Organizing Committee and Volunteers** will be located at the **Ice Rink** from Monday, 4 April at 09:00 AM until Saturday, 9 April.
- ✓ All Competitors and Judges will be required to present their passport or other official Schengen travel document for those being resident in Schengen countries. Skaters, who have a different citizenship than the Member they intend to represent, need an ISU Clearance (see also ISU Communication # 1420. Accreditation will not be issued without presentation of a valid passport or the Schengen document.
- ✓ In order to make accreditation process faster and smoother for your convenience the Organizing Committee is kindly asking you to forward the ID photo (usable for accreditation card) of the Team Members.
File format: jpg
File size maximum: 200 kb
The photo shall not be older than 60 days.
All photos of a Team shall be sent at the same time.
All photos must be clearly labelled with the name of the person or team.



EVENT SCHEDULE

Wednesday, April 6	Time	Place
Technical Panel Meeting	08:00	Main Rink, Technical Panel Room
Team Leaders' Meeting	20:30	DH Arena, Atlanta Room
Coaches' Meeting	20:30	DH Arena, Barcelona Room
Skaters' Meeting	20:30	DH Arena, Seoul Room
Thursday, April 7	Time	Place
ISU Examination (TBC)	10:00	Lion's Garden Hotel
Referee and Technical Controller Meeting	15:45	Main Rink, Judges Room
Initial Judges Meeting	16:30	Main Rink, Judges Room
Opening Ceremony on Ice and Draw Ceremony	19:30	Main Rink
ISU and Judges Dinner	21:00	TBD
Friday, April 8	Time	Place
OAC Meeting	10:00	Main Rink, OAC Room
Judges Seating Order	17:15	Main Rink, Judges Room
Competition – Short Program	18:00	Main Rink
Saturday, April 9	Time	Place
Judges Seating Order	14:15	Main Rink, Judges Room
Competition – Free Skating Group B	15:00	Main Rink
Competition – Free Skating Group A	17:10	Main Rink
Victory Ceremony	20:00	Main Rink
Technical Panel Review Meeting	20:15	Main Rink, Technical Panel Room
OAC Meeting	20:15	Main Rink, OAC Room
Skaters' Closing Party	21:30	DH Arena
Officials' Farewell Dinner	22:00	TBD
Sunday, April 10	Time	Place
Judges Round Table Discussion	08:00	Lion's Garden Hotel

This schedule is subject to changes!



OFFICIAL TRAVEL PARTNER OF THE ORGANIZING COMMITTEE



The official tourism partner of ISU World Synchronized Skating Championships® 2016 in Budapest is Budatours Ltd.

Budatours Ltd. is happy to give you information and assistance in connection with the official and non-official hotels of the event, sights and sightseeings in Budapest, travel packages or program packages in Budapest and also in other areas of the country.

In case you need any information on the above areas, please get in touch with Budatours: www.budatours.hu/en or in e-mail: btours@budatours.hu.

SIGHTS OF BUDAPEST

Buda Castle



The imposing Buda Castle - probably being one of the most well-known sights of the capital - overlooks the city from its elevated position atop Várhegy (Castle Hill), rising 48 meters above the Danube. The castle has had a tumultuous history that reflects the ups and downs of Hungary's fortunes. The Castle District is really worth visiting for those who would like to have a comprehensive picture of Hungary's history, enjoys walking and also museums (National Gallery) and would like to have an overall look of the city.

Heroes' square Budapest



The monumental square at the end of Andrassy Avenue sums up the history of Hungary. The millennium memorial commemorates the 1000th anniversary of the arrival of the Hungarians in the Carpathian Basin.

City Park

The largest green area of Budapest conceals the Castle of Vajdahunyad, the Széchenyi thermal bath, the Zoo and the Amusement park. It is a beloved corner of the city for walking and relaxing.

The Ice Rink in the City Park



The largest open-air ice rink in Budapest is located in a beautiful setting, at City Park just behind Heroes' Square and next to Vajdahunyad Castle. From the end of October, the small lake is converted into an ice rink and becomes a popular scene among young people and families. Music and all other ingredients e.g. mulled wine is provided to create a pleasant atmosphere.

At springtime the ice rink disappears, the basin is filled with water and a calm lake becomes part of the scenery of the City Park.

It is worth to take a walk around the Ice Rink in the evening, with the Vajdahunyad castle in the background it is one of the most picturesque views in Budapest.

Budapest Parliament



The monumental building of the Parliament is one of the biggest attractions of Budapest. It hosts the diet and the crown jewels.

St Stephen Basilica



The largest Catholic church in Budapest, where the most important relic of the Hungarian Catholicism, the Holy Right of King St. Stephen is kept. The panorama terrace offers a great view of the city.

Budapest State Opera



The neo-renaissance building is a pearl of architecture, the lavish inner decoration reflects elegance and splendour. Guided tours are organised every afternoon. A performance is an unforgettable experience too.

Váci street and Danube Promenade

The bustling walking areas of the downtown offer famous cafés, terraces, elegant shops, boutiques and theatres. Not to mention the view of the Castle from the Danube Promenade.



USEFUL INFORMATION

Tipping

Accepted at 10% rate in restaurants, for taxi and other services, except if the "service charge" is already included in restaurant bills.

Weather

The climate in Hungary is quite moody. On the hottest summer days there can be 33-38 °C, while in winter the temperature may drop to -10 °C. At the beginning of April the temperature is around 10-12 °C.

Currency

The basic Hungarian currency unit is Forint (HUF). Foreign Currency can be exchanged for local money in banks and official exchange offices. In the hotels Euro is also accepted.

Public transport

BKV Zrt. is responsible for the public transport in Budapest. You can travel by buses, trolley-buses, trams, metros or suburban railways in the city.

Tickets and passes available in Budapest:

Single ticket (costs: about 1,2 euro)

Block of 10 tickets: contains 10 single tickets in reduced price (costs: about 10 euro)

There are further types of tickets and passes for diverse method of travel. For more information please check: www.bkk.hu

You can buy tickets in the main interchanges and at the metro lines, as well as at main stops. You can buy tickets at the bus drivers as well, but it's more expensive.

Electricity

The electric current in Hungary is 220V (230V), 50Hz. A two-pin plug system, familiar throughout Europe is used.

Banking, Credit Cards

Hungarian banks are open on weekdays from 08:00 AM to 17:00 PM. They are closed on Saturday and

Sunday. There are plenty of ATMs for cash withdrawal, which operates 24 hours a day. Most major credit cards, including Visa, MasterCard and Maestro can be used for payment in most shops and restaurants.

Teams & Competition Officials Transportation

The Organizing Committee will provide a transfer service between the official venues of the event for the Teams and Competition Officials only with accreditation card. All participants are asked to provide their travel schedule before 16 March, 2016.

Getting in

Citizens of EU- and EEA-member states may travel to Hungary without a visa. Family members of citizens of EEA Member States may also travel to Hungary without a visa if they received a residence card issued for family members of EEA citizens or a residence permit issued by any Schengen Member State.

With Personal ID Card

Citizens of the following countries may enter the territory of Hungary with a personal identification card for a stay of maximum 90 days, provided the purpose of their visit is not to take up work or to conduct business-related activities: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Finland, France, Germany, Greece, Italy, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland.

With passport

Citizens of the following states may also travel to Hungary without a visa: Denmark, Iceland, Ireland, Latvia, Norway, and United Kingdom.

For detailed information in English, please visit: <http://konzuliszolgalat.kormany.hu/en>

**PRELIMINARY EVENT SCHEDULE**

Subject to change

Date	Time	Event
Wednesday, 6 April	10:00 – 20:00	Unofficial Practice
Thursday, 7 April	08:00 – 18:00	Unofficial Practice
	19:30	Opening Ceremony on Ice & Draw Ceremony
Friday, 8 April	10:00 – 15:40	Official Practice SP
	18:00	Short Program
Saturday, 9 April	07:30 – 13:40	Official Practice FS
	15:00	Free Skating Group B
	17:10	Free Skating Group A
	20:00	Victory Ceremony

DEADLINES

Forms	DUE DATE
A 01 Preliminary Entry Form (Entries by number)	1 October, 2015
A 02 Accommodation request	1 October, 2015
50% of deposit paid by teams The remaining 50 % are to be paid upon arrival.	30 November 2015
B 01 Entry Form for Judges	21 February, 2016
C 01 Composition of Delegation	16 March, 2016
C 02 Entry Form Teams	16 March, 2016
C 03 Travel Form	16 March, 2016
C 04 Press Information	16 March, 2016
C 05 Competition Music Form	16 March, 2016
C 06 Planned Program Content	16 March, 2016
C 07 Skaters Health Care Form	16 March, 2016
D 01 Hotel Rooming List	16 March, 2016
D 02 Team Meal Plan	16 March, 2016
D 03 Closing Party Request	16 March, 2016



TICKETS

Ticket sales will work through Ticketpro ticketing company from 1 December, 2015.

All the details of ticket sales will be found on the website of the event (www.syswc2016budapest.hu) and on the website of Ticketpro (www.ticketpro.hu).



Payment through Ticketpro is possible by credit cards (VISA, EC/MC and some of VISA Electron), in cash in the offices of Ticketpro and at the venue.

CONTACTS

ORGANIZING COMMITTEE

HUNGARIAN NATIONAL SKATING FEDERATION

Address: H-1143 Budapest, Stefánia út 2

Phone: +36-1-252-2369

Fax: +361-251-2279

Travel, hotel, meals: logistics@syswc2016budapest.hu

Other issues: info@syswc2016budapest.hu



Website of the event: www.syswc2016budapest.hu

Website of Hungarian National Skating Federation: <http://huns skate.hu> or www.moksz.hu