

## Communication No. 2464

### Figure Skating Frankfurt Seminar – July 3-12, 2022

**The Seminar remains subject to the ISU Council's confirmation in due time that the pandemic developments allow the safe staging of the Seminar and consequently the lifting of the ISU Council imposed restrictions.**

#### **1. RE-CERTIFICATION**

##### **Nomination of ISU and/or International Technical Controllers and/or Technical Specialists to the Frankfurt Seminar for re-certification**

All Officials who continue to meet the criteria as outlined in the Special Regulations and who, considering the period of time elapsed since their initial appointment, require re-certification are eligible for acceptance re-certification program which will be held virtually. In order to incorporate possible new rule changes, the virtual re-certification will be offered between June 20 and July 31, 2022. Specific examination dates will be posted to accommodate discipline and region.

The ISU Vice President Figure Skating, the ISU Sports Technical Director Figure Skating and the respective ISU Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons. ISU Members wishing to nominate candidates from their Federation for re-certification must complete on behalf of the candidate(s) the attached application form (Appendix A) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2022**. Late applications cannot be accepted.

However, please note that, as done in the previous seasons, at all ISU Figure Skating Championships (ISU European Figure Skating Championships, ISU Four Continents Figure Skating Championship, ISU World Junior Figure Skating Championships, ISU World Figure Skating Championships, ISU World Synchronized Skating Championships and the ISU World Junior Synchronized Skating Championships) as well as the ISU Grand Prix of Figure Skating Final (Senior & Junior), and the Olympic Winter Games, the officiating Technical Controllers and Technical Specialists will receive on-site training (mini seminar) that will be considered as an equivalent of an ISU recognized Seminar for those functions, hence counting towards the fulfilment of such requirement (Rule 414, paragraph 4.c), Rule 415, paragraph 4. c), Rule 416, paragraph 3.d), Rule 417, paragraph 6 for the Officials Concerned. Synchronized Skating Technical Controllers and Technical Specialist, per Rule 904, paragraph 4.c), Rule 905 paragraph 4.c)\*, will have recertifications conducted via Webinar. Consequently, the ISU Technical Controllers and ISU Technical Specialists officiating at ISU Figure Skating Championships and Olympic Winter Games within the time limitation according to the respective Rule, do not need to attend the Frankfurt Seminar 2022 for re-certification.

## **2. “NEW” INTERNATIONAL TECHNICAL CONTROLLERS AND/OR TECHNICAL SPECIALISTS**

### **Nomination of ‘new’ International Technical Controllers and/or Technical Specialists to the Frankfurt Seminar**

In 2022 a limited number of ‘new’ candidates for training will be accepted. For organizational and budgeting reasons, the maximum number of new participants will be limited according to discipline and evaluated on experience of service within their national events. The ISU Vice President Figure Skating, the ISU Sports Technical Director Figure Skating and the respective Technical Committees in cooperation with the ISU Secretariat will verify the eligibility of such persons.

ISU Members are requested to complete the attached application form (Appendix B) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2022**. Late applications will not be accepted.

Applicants who applied for the 2021 Frankfurt Seminar which was cancelled, must have their participation confirmed by their ISU Member; however supportive documentation for these reconfirmed participants does not need to be resubmitted.

**Candidates proposed as ‘new’ may be entered and accepted in only one discipline for the 2022 Seminar.**

These Seminars will be held from **July 3 to 12, 2022** for Single Skating, Pair Skating, Ice Dance and Synchronized Skating with a designated schedule. The Seminars will be conducted in a hybrid type format with the intention of attendance in Frankfurt being devoted only to practice and examination. The intention is to have all classroom Seminars to be conducted on-line prior to traveling to Frankfurt. See also Section 7 for detailed travel information included in this Communication.

## **3. PROMOTION TO BECOME AN ISU TECHNICAL CONTROLLER OR ISU TECHNICAL SPECIALIST**

### **Nomination of International Technical Controllers and/or Technical Specialists for promotion to become an ISU Technical Controller or ISU Technical Specialist**

Technical Controllers/Technical Specialists currently listed as “International”, who fulfill the requirements of Rule 414, paragraph 3.a), b) and c), Rule 415, paragraph 3.a), b) and c), respectively Rule 904, paragraph 3.a), b) and c) and Rule 905, paragraph 3.a), b) and c)\*, may enter the Seminar for promotion purposes to become an ISU Technical Controller or ISU Technical Specialist.

Applicants who applied for the 2021 Frankfurt Seminar which was cancelled, must have their participation confirmed by their ISU Member; however supportive documentation for these reconfirmed participants does not need to be resubmitted.

**Participation in more than one discipline will not be accepted.**

The ISU Vice President, the ISU Sports Technical Director of Figure Skating and respective ISU Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such candidates.

ISU Members wishing to nominate candidates from their Federation for promotion must complete, on behalf of the candidate(s), the attached application form (Appendix C) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2022**. Late applications will not be accepted.

These Seminars will be held from **July 3 to 12, 2022** for Single Skating, Pair Skating, Ice Dance and Synchronized Skating with a designated schedule. The Seminars will be conducted in a hybrid type format with the intention of attendance in Frankfurt being devoted only to practice and examination.

The intention is to have all classroom Seminars to be conducted on-line prior to traveling to Frankfurt. See also Section 7 for detailed travel information included in this Communication.

**Should a “Promotion Candidate” not be accepted, the candidate’s application will be automatically registered as a “re-certification” candidate in order to maintain their current status. Verification of participation of the candidate should be confirmed by the ISU Member.**

#### **4. SYNCHRONIZED SKATING AND ICE DANCE NATIONAL TECHNICAL CONTROLLERS AND/OR TECHNICAL SPECIALISTS**

##### **Nomination of National Technical Controllers and/or Technical Specialists for Synchronized Skating and Ice Dance education purposes**

ISU Members, who do not have the possibility within their country, to educate properly the Technical Controllers/Technical Specialists in Synchronized Skating and Ice Dance, can enter such persons to the 2022 Frankfurt Seminar at their own costs. A minimum of five (5) candidates is mandatory to confirm this additional Seminar. This Seminar is not for promotion purposes and will only substitute a National Seminar with the result of a National qualification. The ISU Vice President Figure Skating, the ISU Sports Technical Director Figure Skating and the respective Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons.

This Seminar will be held from **July 3 to 6, 2022** for Synchronized Skating and **July 9 to 12, 2022** for Ice Dance. See also Section 7 for detailed travel information included in this Communication.

ISU Members wishing to nominate candidates from their Federation must complete on behalf of the candidate(s) the attached application form (Appendix D). The application shall be submitted to the ISU Secretariat **no later than April 15, 2022**. Late applications will not be accepted.

#### **5. FIRST APPOINTMENT OF INTERNATIONAL JUDGES**

##### **ISU Seminars and ISU Examinations for first appointment of International Judges for Single & Pair Skating**

In line with Rule 413, paragraph 1.c) and d) and Rule 903, paragraph 1.d) and e)\*, the ISU is including into the Frankfurt Seminar the ISU Seminars and ISU Examinations for the first appointment of International Judges for the Single & Pair Skating.

These ISU Seminars and ISU Examinations will be held on **July 6 to 11, 2022** and will be conducted in the disciplines Single & Pair Skating. This Seminar is the only ISU Seminar and ISU Examinations for the first appointment of International Judges in the season 2022/23. See also paragraph 7 for detailed travel information.

ISU Members wishing to nominate candidates from their Federation for these ISU Seminars and ISU Examinations must complete, on behalf of the candidate(s), the attached application form (Appendix E) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2022**. Late applications will not be accepted. The ISU Vice President Figure Skating, the ISU Sports Technical Director Figure Skating and the respective Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons.

To maintain the high level and quality of the Seminar we expect that the knowledge/skills of the accepted participants will be up to the Seminar requirements with adequate competition/serving experience.

The Vice President of Figure Skating, Sports Technical Director and the respective Technical Committee reserve the right to limit the number of candidates attending the first appointment Seminar for International Judges.

These ISU Examinations to become an International Judge will consist of two parts:

- a written part including true or false and multiple-choice questions and questions that require a written response in the English language, based on ISU Regulations\* and Technical Rules as well as pertinent ISU Communications, Handbooks and Manuals
- a practical examination, based on identification of elements, evaluation with the GOE and the Program Components and a “competition simulation”.

The criteria to pass the written part of these ISU Examinations will be announced by the Technical Committees.

See also Section 7 for detailed travel information included in this Communication.

## 6. DATA & REPLAY OPERATOR SEMINAR

In 2022 a limited number of ‘new’ candidates for training will be accepted. ISU Members wishing to nominate Data & Replay Operators must complete, on behalf of the candidate(s), the attached application form (Appendix G) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2022**. Late applications will not be accepted. All expenses are the responsibility of the ISU Member of the candidate or the candidates themselves. Should they attain an ISU recommendation, the ISU will cover the cost of attendance to the current 2022 Frankfurt Seminar.

Applicants who applied for the 2021 Frankfurt Seminar which was cancelled, must have their participation confirmed by their ISU Member; however supportive documentation for these reconfirmed participants does not need to be resubmitted.

This Seminar will be held from **July 3 to 12, 2022**.

See also Section 7 for detailed travel information included in this Communication.

*\* Considering the upcoming 2022 ISU Congress some Rules are subject to change*

## 7. Expense Guidelines for all accepted candidates to the Frankfurt Seminar 2022

### 7.1 Accommodation and Full Board

The ISU will cover hotel accommodation and full board for all accepted and confirmed participants for:

- Candidates successful in achieving the status of **ISU Technical Controller/ISU Technical Specialist** may submit their receipts for room and board to the ISU Secretariat.

The ISU will **not** cover the costs for accommodation and full board for any accepted and confirmed participants for:

- Judges' Seminar for first appointment (International);
- TC/TS candidates who are not successful in achieving promotion to ISU status
- Ice Dance and SyS Seminar “National Technical Controller / Technical Specialists
- Data & Replay Operators.

**ISU Members, who cancel participation after June 20, 2022, will need to cover the usual “no show fee”, which is 80% of the hotel rate of the concerned person(s).**

## **7.2 Travel Expenses**

**ISU Members with candidates who have successfully passed the examination in becoming ISU Technical Controller / ISU Technical Specialist may submit for reimbursement at the stated travel reimbursement rate to the ISU Secretariat.**

Attendees who will have their travel cost (economy class flight ticket, train or car) reimbursed by the ISU after the attendance of the Seminars, should provide an expense reimbursement request including supporting vouchers and will receive the following travel contribution per person:

- Participants from Germany: up to a maximum of CHF 100;
- Participants from Europe: up to a maximum of CHF 200;
- Participants from North America, South Africa and Asia: up to a maximum of CHF 500;
- Participants from Australia and Oceania: up to a maximum of CHF 800.

All other participants must cover their travel expenses through their respective ISU Member or by themselves.

Reimbursement requests should be made to the ISU Secretariat within 4 months of the end of the Seminar at the latest.

## **7.3 Travel Information for Arrival and Departure Dates**

Due to the Seminar designs which has been done to accommodate a hybrid environment and to satisfy current Covid 19 concerns, the Seminars will be instituted in “Sessions” for the attending participants. There will be 3 designated “Sessions” to accommodate all the approved candidates.

Designated seminars will have openings on:

- Sunday, July 3<sup>rd</sup>,
- Wednesday, July 6<sup>th</sup> and
- Saturday, July 9<sup>th</sup>.

Candidates will be assigned dates of attendance when confirmation of acceptance is sent.

Depending on the number of candidates accepted, the ISU Vice President, the ISU Sports Technical Director of Figure Skating and respective ISU Technical Committee in cooperation with the ISU Secretariat may alter the type of Seminar offered in each “Session”.

## **Suggested “Session” Dates and Seminars**

Participants will be assigned their Seminar and examination date. Departure can be scheduled any time after the practical examination has been completed.

### **a) Session 1:**

Technical Controller/Technical Specialist Seminars – for New and Promotion  
For Singles, Pair Skating, Ice Dance, Synchronized Skating and Data Replay  
Arrival by 18:00 hours on Sunday July 3, 2022

### **Session 2:**

Technical Controller/Technical Specialist Seminars – for New and Promotion  
For Singles, Pair Skating, Ice Dance, Synchronized Skating and Data Replay  
Arrival by 18:00 hours on Wednesday, July 6, 2022

**Session 3:**

Technical Controller/Technical Specialist Seminars – for New and Promotion  
For Singles, Pair Skating, Ice Dance, Synchronized Skating and Data Replay  
Arrival by 18:00 hours on Saturday, July 9, 2022

- b) Judges Seminar for first appointment - International - Single & Pair Skating  
Arrival by 18:00 hours on Wednesday, July 6, 2022  
Departure after 12:00 hours on Sunday, July 11, 2022
- c) National Technical Controller/Technical Specialist Seminar for education purpose (SyS):  
Arrival by 18:00 hours on Sunday, July 3, 2022  
Departure after 14:00 hours on Wednesday, July 6, 2022
- d) National Technical Controller/Technical Specialist Seminar for education purpose (Ice Dance):  
Arrival by 18:00 hours on Saturday, July 9, 2022  
Departure after 14:00 hours on Tuesday, July 12, 2022

**Language**

The Seminars will be conducted in **English**.

Tubbergen,  
March 15, 2022  
Lausanne,

**Jan Dijkema**, President

**Fredi Schmid**, Director General