INTERNATIONAL SKATING UNION

Communication No. 2022

ISU Short Track Speed Skating Officials' Course

In accordance with ISU Rule 289, paragraph 6.b), the ISU has decided to hold a course for **ISU Referees, ISU Starters and ISU Competitors Stewards** in Short Track Speed Skating, which will be organized by the ISU in:

Calgary, Canada on October 5-9, 2016

Program

- Rule changes following the 2016 ISU Congress
- Rules knowledge and interpretation, review and examples
- Officials' Practice during the Junior Intercontinental Short Track Invitational in Calgary

A written examination will be held during the course to test the participants' knowledge of the Regulations (see Rule 289, paragraph 6 b). As the ISU Short Track Technical Committee is of the opinion that all Officials should have a basic knowledge of all rules in Short Track Speed Skating, the Examination will be one and the same for Referees, Starters and Competitors Stewards.

The Course will be conducted in English.

Opening of the Course: Wednesday, October 5th, 2016 at 18.00 hours **End of the Course:** Sunday, October 9th, 2016 at 18.00 hours

Location - Official Hotel:

Hotel Alma 169 University Gate NW Calgary, AB Canada T2N 1N4 Tel +1 403 220 3203 Email: stay@hotelalma.ca - http://www.hotelalma.ca/

Participants

This Course will be open to ISU Referees, ISU Starters and ISU Competitors Stewards for the season 2016/17. In addition, ISU Members may enter Officials on the List of International Officials marked with a "W" (See Rule 289, paragraph 5 c). Such Officials may only attend providing their entry is approved by the Short Track Speed Skating Technical Committee, and all costs of their attendance will have to be borne by the ISU Member concerned. Furthermore, Speed Skating Canada and US Speedskating may enter their International Officials; however they will then be responsible for all costs of the persons entered.

The Course is held on the occasion of a Competition. All Officials are herewith requested to bring the usual items they need for a Competition. In particular Referees should bring skates as well as their personal tablet or mini-tablet so that the RRS software can be uploaded on-site. For Referees having no personal tablet, please inform on this when submitting the entry, in order for ISU to prepare the best possible solution for the course.

Entries must reach the following address before July 25, 2016:

International Skating Union Avenue Juste-Olivier 17 CH-1006 Lausanne, Switzerland Attn: Mr. Fabrice Prahin, Sports Coordinator Speed Skating Phone: +41 (0)21 612 66 66 E-Mail: prahin@isu.ch Please send your entries directly to the above address, giving exact information about the arrival and departure of the participants.

Transport

The Hotel Alma can be easily reached from the Calgary International Airport by taxi or by booking a shuttle in advance with: ARRIVA SHUTTLE CALGARY Telephone Number: **1-866-222-6514** Website: <u>www.arrivashuttle.com</u>

Visa requirements

Those requiring a visa to enter Canada are requested to contact the ISU in due time.

Expenses and financial contributions

The ISU will pay the hotel and meal expenses from the dinner on October 5, until dinner on October 9, 2016 for ISU Officials only. All other participants will be responsible for their own costs for board and lodging.

Hotel prices:	Comfort single room: CND 139 plus tax (CDN 16.68)
	Comfort double room: CND 134 (CAN\$ 67 per person) plus tax (CDN 8.04)

All International Officials (W) must settle the accommodation costs and conference package (CAN\$ 300 per person) in advance to the ISU. The conference package includes coffee breaks, breakfast, lunch and dinner from October 5 to 9, 2016.

As this Course is a requirement according to Rule 289, paragraph 6 b), the ISU will pay, in addition, a travel contribution for the ISU Officials, based on actual costs, to a maximum of:

For all ISU Officials from:	North America - CHF 300 per person
	Europe - CHF 1'000 per person
	Asia – CHF 1'000 per person
	Oceania – CHF 2'500 per person

Payment of travel contribution to ISU Officials will be made from the ISU Secretariat to the ISU Member concerned after the Course has been completed. A copy of the flight ticket must be submitted to the ISU Secretariat along with the travel contribution request after the completion of the Course.

Expenses and contributions will only be paid by the ISU at the condition that the participants are in attendance during the whole duration of the Course.

Other conditions

It is essential that all ISU Officials attending this Course plan future Courses for the training of International Officials in their region and that ISU Officials are expected to arrange and conduct such Courses.

Tubbergen, June 27, 2016 Lausanne, Jan Dijkema, President

Fredi Schmid, Director General