



**Challenger Series in Figure Skating 2018/19**



**Tallinn Trophy 2018**

**Tallinn, Estonia**

**November 25 to November 30, 2018**

**ANNOUNCEMENT**



# **Tallinn Trophy**

**An International Senior Competition**

**for**

**Men, Ladies, Pairs and Ice Dance**

**organized by**

**Estonian Skating Union  
and Figure Skating School of Tallinn**

**Tallinn, Estonia**

**November 25 to November 30, 2018**

**A competition as part of the**



**INTERNATIONAL  
SKATING UNION**

**Challenger Series in Figure Skating 2018/19**

**under the authorization of the**

**INTERNATIONAL SKATING UNION**



## 1. GENERAL REGULATIONS

The **Tallinn Trophy 2018** will be conducted in accordance with the ISU Constitution and General Regulations 2018, the Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2018, and the relevant ISU Communications.

Participation in the **Tallinn Trophy 2018** is open to all Competitors who belong to an ISU Member, and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 a) and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and ISU Communication 2030 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2030 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must to be presented at the accreditation of the event for verification.

All competitors must be entered through their respective ISU Member Federation.

## 2. ISU CHALLENGER SERIES IN FIGURE SKATING

The **Tallinn Trophy** is part of the ISU Challenger Series in Figure Skating 2018/19 and will be conducted in accordance with additional requirements as specified in the General Announcement for the ISU Challenger Series in Figure Skating 2018/19 as well as ISU Communication 2151.

If the requirements specified in the above-mentioned documents are fulfilled the event will count towards ISU World Standing Points, Minimum Total Technical Score, ISU Challenger Series in Figure Skating Ranking and Prize Money.

There is a limitation for the Skaters/Couples to three (3) participations in the events of the ISU Challenger Series in Figure Skating. Participation in any of an ISU Junior Grand Prix of Figure Skating events or an ISU Grand Prix of Figure Skating events does not limit the participation in events of the ISU Challenger Series.

### ISU CHALLENGER SERIES IN FIGURE SKATING RANKING AND PRIZE MONEY

At the end of the ISU Challenger Series in Figure Skating, after the last event of the season has been concluded, the two highest final scores in the up to three different ISU Challenger Series in Figure Skating events of each competitor/couple will be added and taken into consideration to form an ISU Challenger Series in Figure Skating Ranking which will be published on the ISU website.

The top three placed Skaters/Couples of the annual ISU Challenger Series Ranking in Figure Skating after the last event of the ISU Challenger Series in Figure Skating will receive ISU Prize Money as outlined in the General Announcement for the ISU Challenger Series in Figure Skating 2018/19 as well as ISU Communication 2151.

## 3. TECHNICAL DATA

### PLACE

**Main arena: Tondiraba Ice Hall, Varraku 14, 13917 Tallinn**

(an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)

**Practice arena: Tondiraba Ice Hall, Varraku 14, 13917 Tallinn**

(an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)

**Main and Practice Rink are in the same complex / building.**



<b>MEN</b>	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2018, Rule 611, paragraphs 1 and 2.  Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2018, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value.  Duration: 4 min., +/- 10 sec.
<b>LADIES</b>	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2018, Rule 611, paragraphs 1 and 2.  Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2018, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value.  Duration: 4 min., +/- 10 sec.
<b>PAIR SKATING</b>	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2018, Rule 620, paragraphs 1 and 2 for 2018/19.  Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Figure Skating & Pairs Skating 2018, Rule 621 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value.  Duration: 4 min., +/- 10 sec.
<b>ICE DANCE</b>	Rhythm Dance	In accordance with ISU Technical Rules Ice Dance 2018, Rule 709.  Rhythms, required elements and guidelines are those listed in ISU Communications 2148, 2164 and subsequent updates.  Duration: 2 min., 50 sec., +/- 10 sec
	Free Dance	In accordance with ISU Technical Rules Ice Dance 2018, Rule 710. The required elements to be skated are those listed in ISU Communication 2148, 2164 and subsequent updates.  Duration: 4 min., +/- 10 sec.



## **4. ENTRIES**

### **4.1 General**

All Entries must be made by the ISU Member concerned based on the regulations for the ISU Challenger Series in Figure Skating 2018/19.

All entries for the Tallinn Trophy 2018, must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

### **4.2 Preliminary Entries**

The preliminary entries must reach the Organizer by latest: October 05, 2018 by entering the information through ORS.

### **4.3 Entries by Name**

#### **4.3.1 Entries of Competitors**

Each ISU Member may register up to 3 competitors per discipline.

The Entries by names must be made via the ISU Online Registration System (ORS):

<https://fms.sportresult.com/isu>

and will be submitted via the ORS simultaneously to the:

**Tallinn Trophy OC**

Varraku 14

Tallinn

e-mail: [tallintrophy@gmail.com](mailto:tallintrophy@gmail.com)

and to:

ISU Secretariat

fax: +41 21 612 66 77

e-mail: [entries@isu.ch](mailto:entries@isu.ch)

not later than: **Friday, October 26 – 20:00 h (local time Tallinn).**

#### **4.3.2 Entries of Judges**

Each participating ISU Member has the right to nominate one (1) judge who has at least the qualification "Judge for International Competitions".

In case of too many nominated judges the organizer will draw the panel of judges immediately after the closing date for the entries. The result of such draw will be communicated to all ISU Members involved in writing immediately after the conclusion of such draw.

The Entries of Judges must be made via the ISU Online Registration System (ORS) not later than: **Friday, October 26 – 20:00 h (local time Tallinn).**

Each panel of Judges will consist of at least 7 Judges. In exceptional cases and if there is no possibility to compose a panel of judges with at least 7 Judges, the ISU Vice-President Figure Skating may exceptionally authorize the panel in question to have a minimum of 6 Judges.

In case that at the time of the competition more Judges will be available and entered as required to compose the panels of Judges in one or more disciplines, the Organizing Member in consultation with the ISU will



conduct on site, a draw for the panel of judges in the discipline in question for the first segment. The Judges, not drawn for the first segment will be seated for the second segment.

The panel for the second segment (Free Skating / Free Dance) will in this case be completed by an open draw amongst the Judges serving in the first segment of the discipline in question.

#### **4.1.4 Entries of Team Members**

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

Please be advised that only one Coach per Skater will be accredited. An Assistant Team Leader will be accepted for Teams having six (6) and more Skaters. Only two Team Officials of each Member, including the Member President provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the organizer requests the right to have a medical certification (document) presented before accreditation. An accompanying person to a Judge will only be accepted for accreditation if this person is a partner in life or a relative of the Judge. The Member Federations guarantee that the requested accreditation of Team Members will correspond to their function within the team and the Federation.

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than: **Friday, October 26 – 20:00 h (local time Tallinn)**.

#### **4.1.5 Entry Fee**

With the entry to the competition, the entry fee must be paid as follows:

60.00 € per single skater  
90.00 € per pair or ice dance couple

**The entry fee will not be refunded in case of withdrawals for any reason.**

**The entry fee must be paid by bank transfer no later than: Friday, November 09, 2018.**

**Payment instructions:**

Bank Account information IBAN: EE261010220010907015

Bank Name: SEB Bank

Bank Address: Tornimäe 2, 15010 Tallinn, Estonia

BIC/Swift: EEUHEE2X

Holder's Name: Tallinna Uisuklubide Liit MTÜ

Holder's Address: Haabersti 3, Tallinn, 13513, Estonia

## **5. APPOINTED EVENT OFFICIAL**

This ISU Challenger Series in Figure Skating event will follow the requirements of the General Announcement for the ISU Challenger Series in Figure Skating 2018/19 as well as ISU Communication 2151 and principles of Rule 420, paragraph 5.a) of the ISU Special Regulations Single & Pair Skating and Ice Dance 2018 for appointing the event officials.

The members of each individual Technical Panel (Technical Controller and the Technical Specialists) will not be from the same ISU Member. At least two (2) Technical Panel members will have the qualification "ISU", however one of the three members may have the qualification "International".

The Referee will have at least the qualification "International" and could be of the same ISU Member as one member of the Technical Panel (Technical Controller and Technical Specialists).

The Data Operator and the Replay Operator will have at least the qualification "International".



## **6. MEALS, LODGING AND TRAVEL EXPENSES**

The organizer will provide and cover the expenses for rooms and meals for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators and Judges participating, beginning with dinner on **Sunday (November 25)** until breakfast on **Friday (November 30)**, based on official's duties.

Should any of the above-mentioned persons arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

The Organizing Committee will cover the costs for travel expenses for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators.

In accordance with the General Announcement for the ISU Challenger Series in Figure Skating 2018/19 as well as ISU Communication 2151, all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators and Judges officiating in the "senior" competitions of an ISU Challenger Series in Figure Skating event will, at the expense of the organizing ISU Member, receive pocket money of CHF 200.00 or the equivalent in the local currency. Any Official officiating besides in the "senior" category also in another category (for example junior), will at the expense of the organizing ISU Member receive an additional amount of CHF 100 (or equivalent in another currency) of pocket money per additional day of service.

## **7. PRACTICE**

Official practice for Competitors begins on **Sunday, November 25 for Ice Dance and Tuesday, November 27 for Singles and Pairs**. The detailed schedule will be issued at the time of registration.

## **8. MUSIC / PLANNED PROGRAM CONTENT**

All Competitors shall furnish competition music of excellent quality on CD in any other approved format, in accordance with Rule 343, paragraph 2. A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single and Pairs, for the Short and Free Dance Program for Ice Dance and for the Exhibition must be listed for each Competitor on the official Music Selection Form and attached to the official Entry Form for Competitors.

In accordance with Rule 343, paragraph 2, all covers/discs must show the Competition event, Competitor's name, the Nation and the exact running time of the music (not skating time) including any starting signal and must be submitted at the time of registration. Each program (short program, free skating, short dance, free dance) must be recorded on a separate disc. In addition competitors/couples must provide a back-up drive for each program.

If music information is not complete and/or the music is not provided, accreditation will not be given.

With the entry forms, the "Program Content Sheet" must be returned to the Organizing Committee in time. It is mandatory that the Program Content Sheet be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

## **9. ARRIVAL OF PARTICIPANTS / TEAMS**

The nearest airport is **Tallinn Lennar Meri Airport (TLL)** with a distance of 6.5 km to the official hotel.

**The OC will not be providing transportation from the airport for competitors, coaches, Team Leaders and Team Staff.**

All Referees, the Technical Panel (Technical Controller, Technical Specialists, Data & Replay Operators) Judges are requested to announce to the Organizing Committee as soon as possible but no later than **Friday, November 16, 2018** the name of the airlines, flight numbers, dates and times of arrival or any other information concerning transportation and arrivals. The detailed travel information need to be submitted via the ISU Online Registration System (ORS).



## 10. OFFICIAL HOTEL(S)

### **Park Inn by Radisson Meriton Conference & Spa Hotel Tallinn**

Toompuiestee 27 / Paldiski mnt 4, 10149 Tallinn

phone: +372 628 8100

web: <http://parkinn.com/hotel-meriton-tallinn>

#### **Discounted prices (breakfast included):**

Single room: 80 EUR

Double room: 90 EUR

Hotel capacities can only be booked via the Organizing Committee. Booking requests have to be submitted via ORS latest by latest **Friday, November 02 – 20:00 h (local time Tallinn)**. The Organizer cannot guarantee the availability of rooms, for bookings which are received after that date. All payments shall be made according to the bill. Number of rooms is limited!

Judges and Event Officials will be accommodated in Hotel Oru (Narva mnt 120, Tallinn 10127, Estonia <http://www.oruhotel.ee>). Transportation will be provided between both Hotels and the Ice Rink.

## 11. ACCREDITATION

The official accreditation for Teams is planned at the **Tondiraba Ice Hall** upon arrival.

Accreditation as a Team Member will be given to all entered Judges, Competitors and one Team Leader per participating team, one Coach per Competitor, a maximum of two Team Officials of ISU Members (including the Member President), provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum of two medical persons. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member. **The ISU Member certifies with the signed entry form the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.**

Accreditation will be given to appointed Event Officials and Guests.

Chaperons will not receive accreditation. The Team Leader may request “bus permits” for the registered Chaperons to join the official shuttle bus system of the Organizing Committee.

## 12. RESULTS

The marking system (ISU Judging System) as described in ISU Technical Rule Single & Pair Skating 2018, Rule 352 and Rule 353 (Determination and publication of results) will be used.

## 13. PRESENTATION OF MEDALS AND PRIZES

The three best placed Skaters/Couples in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winner will be played and the flags of the medal winners hoisted.

## 14. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.





The ISU assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

## **15. EXHIBITION**

There will be no exhibition at the Tallinn Trophy 2018.

## **16. MEETINGS FOR ISU EVENT OFFICIALS AND JUDGES**

All Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and Judges are responsible to make their travel arrangements in order to be able to attend the respective event related meetings. If any other party makes the flight arrangements, the Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 18.

## **17. INFORMATION AND VARIOUS**

For information, please contact the Organizing Committee:

**Tallinn Trophy 2018 Organizing Committee**  
Varraku 14  
Tallinn  
Ms. Zanna Kulik  
phone: +372 56 610 164  
e-mail: tallintrophy@gmail.com

## **18. EVENT SCHEDULE**

### **Sunday, November 25<sup>th</sup>, 2018**

Arrival of Ice Dance Judges  
Arrival of **Senior Ice Dance** Teams  
**Ice Dance** Practice Sessions  
Ice Dance: Initial Judges Meeting and Draw

### **Monday, November 26<sup>th</sup>, 2018**

**Ice Dance** Practice Sessions RD  
**Ice Dance** Rhythm Dance

### **Tuesday, November 27<sup>th</sup>, 2018**

**Ice Dance** Practice Sessions FD  
**Ice Dance** Free Dance  
Arrival of Single and Pairs Judges and Teams  
**Men** Practice Session SP  
Ice Dance: Review Meetings  
Singles and Pairs: Initial Judges Meeting and Draw

### **Wednesday, November 28<sup>th</sup>, 2018**

Departure of Ice Dance teams and Judges  
**Ladies, Pairs and Men** Practice Sessions SP



**Pairs** Short Program

**Ladies** Short Program

**Men** Short Program

**Pairs** Practice Session FS

**Thursday, November 29<sup>th</sup>, 2018**

Practice Sessions (**Singles and Pairs**)

**Pairs** Free Skating

Victory Ceremony, **Pairs**

**Ladies** Free Skating

Victory Ceremony, **Ladies**

**Men** Free Skating

Victory Ceremony, **Men**

Singles and Pairs: Review Meetings

Departure of Single and Pairs Judges and Teams

**Please note:**

**This schedule is subject to changes and will be updated in accordance with the final number of entries.**

## FORMS AND DEADLINES

Number	Form	Format	Deadline
N/A	Preliminary Entry Form	ORS	November 02 – 20:00 h
N/A	Composition of Delegation	ORS	November 02 – 20:00 h
N/A	Entry Form for Competitors	ORS	November 02 – 20:00 h
N/A	Entry Form for Judges	ORS	November 07 – 20:00 h
N/A	Hotel reservation request	ORS	November 02 – 20:00 h
N/A	Team Travel Form (Judges only)	ORS	November 16 – 20:00 h
Form 01	Visa request form	Indicate if you will have this form	<b>November 09 – 20:00 h</b>
N/A	Press Information	Available in ISU Extranet	Valid for season 18/19
N/A	Competition Music Information	Available in ISU Extranet	Valid for season 18/19
N/A	Ice Dance Music Information	Available in ISU Extranet	Valid for season 18/19
N/A	Program Content Form	Available in ISU Extranet	Valid for season 18/19