



ISU World Cup Short Track Speed Skating

Nagoya, Japan

November 29 – December 1, 2019

Media Information



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The Japan Skating Federation looks forward to hosting media attending the ISU World Cup Short Track Speed Skating in Nagoya, Japan. The event will be held at the Nippon Gaishi Arena from November 29, 2019.

This information will assist you in planning your trip to Nagoya and to apply for media accreditation to cover the event. Every effort will be made to ensure journalists have all the appropriate facilities necessary to work at the event.

The press centre and press tribune will be open and operational for the first practice/ training session on Thursday, November 28, 2019 at 8:30.

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If you require further information or have any questions, please contact:

Press Officer
Yukio KIKUCHI (Mr.)
E-mail: entries-st2019@skatingjapan.or.jp

Media Accreditation

All media must apply for media accreditation through the ISU Online Media Accreditation System (OMAS) on the International Skating Union (ISU) website (www.isu.org) under «[Media Accreditation](#)».

Accreditation will be granted to professional journalists and photographers only.

Writing press, photographers, non-right holding media and freelancers

- **Writing Press** (newspaper, magazine, internet, agencies and ISU Member Federations): maximum one professional per organization (agencies and major newspapers: maximum two professionals)
- **Photographer**: maximum one professional per organization (agencies and major newspapers of Foreign Press Center Japan: maximum two professionals)
- **Television non-right holder**: maximum three professionals per organization
- **Radio non-right holder**: maximum one professional per organization
- **Freelancer**: A freelance journalist or photographer is a full time professional editor or photographer, who is not employed by an agency or newspaper – a self-employed professional. A freelance editor or photographer must provide written evidence that he/she operates on behalf of a clearly identified media. A freelance editor or photographer operating under his/her own account will not be accepted.

The total number of accredited media representatives will be subject to capacity. The Organizing Committee (OC) and ISU reserve the right to refuse any accreditation should the number of applications exceed given space or if any requested information / documentation has not been provided in due time.

The deadline to apply for media accreditation is **November 15, 2019**. All media must provide the following documentation when applying for media accreditation and further information can be requested:

1. Copy of current professional media or journalist card
2. ID photo in .jpg.
3. *If not in possession of a professional media card, a comment must be added to the note box provided and a letter from your editor confirming your assignment must be uploaded to your application.*

Rights holding TV and radio

All right holding media must also apply for accreditation via OMAS. Access to the Right Holders area is restricted, therefore Right Holders are invited to contact the ISU Media Team media@isu.ch in order to obtain a username and password. To book any broadcasting services or facilities please contact the host Broadcaster:

tv asahi corporation

Contact person: Maiko Fujii (Ms.)

E-mail: fujiiim@tv-asahi.co.jp

Accreditation Confirmation

If the accreditation request is accepted, an automatic email of confirmation will be issued. You may be asked to present a copy of the email of confirmation to receive your accreditation badge.

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You will also be notified if your accreditation request is denied. Please note that the ISU and OC reserve the right to refuse accreditation with or without justification.

Media Accreditation badges are to be picked up at Nippon Gaishi Arena Press room from 8:30 a.m. on Thursday, November 28, 2019 onwards.

Visa Application

Media representatives requiring an official invitation letter in order to apply for a visa must contact the Organizing Committee. Please note that an official invitation letter will only be provided to approved media representatives.

Check the following URL to find out if you need to obtain a visa to enter Japan.

http://www.mofa.go.jp/j_info/visit/visa/short/novisa.html

The procedure is shown in the following page to apply for a visa.

http://www.mofa.go.jp/j_info/visit/visa/index.html

It will take at least one week for the visa to be issued, so it is highly recommended to consider the timing for the application.

* If you require assistance to apply for the visa, please fill in the form below and return it to the Organizing Committee by **October 18, 2019** at the latest.

Visa Application Form

Media Facilities at the venue

- Work desks, power, wired and wireless internet, TV screens, lockers will be provided.

Media Tribune and TV Commentator positions

- Please follow the direction signage at the venue. There will be no table seats for the press in spectator stands but the above convenience for the media will be provided in the on-site press room with easy access.

Mixed Zone

The Mixed Zone provides an opportunity for media to interview athletes immediately after competition.

The Mixed Zone is split into five main sections and follows a pre-determined priority order:

- Quick Quotes available through the ISU website
- Rights holders TV and radio broadcasters who have pre-booked positions
- ENG crews
- Written press
- Non-rights holders

All athletes must pass through the Mixed Zone on completion of every event. Media may also approach coaches for interviews in their designated section, if required. The Media Operations team will make sure that skaters go through the mixed zone, fulfil any media requests but are

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also responsible to make sure that the medalists get to their ceremony on time and will return to the Mixed Zone to finish TV interviews, and will then attend the press conference.

The Mixed Zone is located at the first floor.

Material Available

- [Press Releases](#): to receive ISU press releases, please subscribe [here](#)
- [Media Guide](#)
- Social Media:
 - [ISU Facebook](#)
 - [ISU Instagram](#)
 - [ISU Twitter](#)
 - [ISU YouTube](#)
 - [ISU Weibo](#)
- *Official Facebook Event Page will be open soon.
- Hashtags: #WCShortTrack

Media Accommodation

The OC has designated an official media hotel. Shuttle bus transportation will be arranged to the venue from the official hotel, Castle Plaza Hotel, which is 2 minutes walking distance from the official media hotel. Shuttle bus schedule will be provided on site.

Every individual media person is responsible for booking their own accommodation and bearing any cancellation fees.

Remarks:

We recommend to make a hotel reservation ahead of time because of limited number of rooms at the official media hotel.

Official Travel Agency

JTB Corp. Short Track Speed Skating Desk
st2019-travel@jtb.com

Media Hotel

Hotel Resol Nagoya

Hotel rate: Single room (13.8m²) JPY14,300 (per night /including breakfast and tax)

Address: 3-25-6 Meieki, Nakamura-ku, Nagoya-shi, 450-0002 Aichi

TEL: +81-52-563-9269 FAX: +81-52-562-0331

Website: <https://www.resol-nagoya.com/en/>

LAN: Free high-speed Internet access

Breakfast: Western Plate Style

Access: 4 minutes' walk from JR Nagoya Station.

60 minutes by car from Chubu Centrair International Airport

Reservation Payment Conditions

Deposits: We will have your credit card information as deposit beforehand.

Cancellation fee:

20 days before arrival: 20%

One week before arrival: 30%

One day before arrival: 50%

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Arrival day or No-show: 100%

Payment method: Credit card (VISA, Master, Diners, AMEX)

Location of the Media Hotel



Transportation & Telecommunications

Transportation

Access to Nagoya city

<https://www.nagoya-info.jp/en/access/>

Access to the venue:

Official shuttle bus services operate between the official team hotel, Castle Plaza Hotel to the venue. The Castle Plaza Hotel is located two minutes walking distance from the official media hotel. Shuttle schedules will be provided on site.

Telecommunications

OC will provide wired free internet service at the press room.

Useful Information

General information of Nagoya-city:

<https://www.nagoya-info.jp/en/>

Banking hours:

Regular banking hours are Monday to Friday from 9:00 to 15:00. All banks on Saturday, Sunday and national holidays are closed all day.

Currency:

Paper bills, are 10,000Yen, 5,000Yen and 1,000Yen bills and coins are 500Yen, 100Yen, 50Yen, 10Yen, 5Yen and 1Yen. Most stores accept all bills but larger bills (10,000Yen or 5,000Yen) may not be accepted for public transportation such as buses.

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Taxes:

There is a 10% sales tax in Japan on all services and products. Prices indicated sometimes include the tax while others may exclude it. Vending machines, convenient stores, coffee shops, buses, taxis, etc. mainly indicate prices including sales tax. Restaurants, fashion boutiques, hotel, etc. mainly excluded it.

Gratuity:

Tipping in restaurants is not necessary. Hotel restaurants or cafe automatically add a service charge to the bill.

Time zone:

Time zone for Japan is 9 hours ahead of Greenwich Mean Time (GMT+9:00).

Climate (December in Nagoya):

Daily Average (°C) +9.5

Maximum temperature +14

Minimum temperature +8

Electricity:

100V plug type A

Competition information

Will be available shortly on the [ISU Event Page](#)

For any additional questions or information, please do not hesitate to contact:

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Yukio KIKUCHI (Mr.)

E-mail: entries-st2019@skatingjapan.or.jp

[Official website](#)

[ISU Event Page](#)