



**ISU WORLD CUP SHORT TRACK**

**BEIJING, CHN  
DECEMBER 08-10, 2023**

**ANNOUNCEMENT**



Hosted by



Official Partner

**Dunamu**

On behalf of Chinese Skating Association, the Organizing Committee has the honor and pleasure to invite you to a competition in the

**ISU World Cup Short Track 2023/24**  
**which will be held at the Capital Indoor Stadium,**  
**Beijing, China**  
**on December 8-10, 2023**

**General Regulations**

The competitions will be held under the 2022 ISU General Regulations and Special Regulations/Technical Rules for Short Track Speed Skating and ISU Communication No. 2580.

Participation is open to all ISU Members. This competition is part of the ISU World Cup Short Track 2023/24.

**Distances**

Individual	500, 1000, 1500 meters Women and Men
Relay	3000 meters Women, 5000 meters Men, 2000 meters Mixed Team Relay

**Program**

From December 4 to 6		Official Training at participating ISU Member's cost
Thursday, December 7		Official Training free of charge for all ISU Members
	TBA	Team Leaders' Meeting
Friday, December 8	TBA*	Qualifying session Individual & Relay
Saturday, December 9	TBA*	Repechage session
		500 and 1500 meters Women and Men
		Mixed Team Relay Semi-Finals
	14:02	World Cup session
		500 and 1500 meters Women and Men
		Mixed Team Relay Finals
		Semi-finals Relay 3000m Women and 5000m Men
Sunday, December 10	TBA*	Repechage session
		500 and 1000 meters Women and Men
		Relay Finals B
	14:02	World Cup session
		500 and 1000 meters Women and Men
		Relay 3000 meters Women and
		5000 meters Men Finals

\* Final starting times to be decided upon receipt of the number of final entries.

## Track Conditions

The **Capital Indoor Stadium** has an artificially refrigerated indoor ice surface of 60 x 30 meters. Protective padding covers the boards in accordance with Rule 280, paragraph 5 and ISU Communication No. 2365 (or any further update). The standard track will be laid out 111.12 meters to the lap.

## Entries<sup>1</sup>

a) Entries can only be made using the ISU Online Registration System (ORS) for World Cup Short Track Speed Skating on <https://ors.isu.swisstiming.com/account/login>.

b) Entries with the number of Competitors, substitutes, coaches & Team leader and requirements of accommodation must be submitted by **November 13, 2023**.

The number of other personnel travelling with the Team shall be communicated at the same time

ISU Members failing to comply in time with these requirements will receive no support from the Organizing Member for:

- Hotel booking;
- Travel arrangements between airport and hotel;
- Travel arrangements between hotel and ice rink;
- Access to Closing Banquet (if held);
- Preferred times for additional training sessions.

All these costs and any additional costs incurred will be for the full account of the ISU Members concerned.

c) Final Entries must reach the Organizing Committee using the Online Registration System must be submitted at the latest by 20:00 hrs (local time) on **November 28, 2023** (see ISU Communication No. 2580, paragraph 5), and the following information must be communicated to the Organizing Committee:

- Names of the Competitors and a list of alternate names per category with their International Registration Numbers
- Names of the Competitors and their personal best time, recorded during the period of eligibility, for all individual distances they might participate in
- Names of the Competitors for each of the respective individual distances;
- Confirmation of participation in all the competitions of the Relay.

Only the Competitors listed on the Final Entry, respecting the maximum number of entries allowed, can attend and receive an accreditation for the Event.

Final Entries that do not comply with these requirements are considered Post Entries. See Rule 115.

d) Competitors must be present in Beijing at the latest at 18:00 hours on Thursday, December 7, 2023 or the Organizing Committee must receive documented proof that the competitors are in transit and will arrive in due time for the World Cup Competition. Competitors who do not comply with these requirements will be excluded.

e) Please note that for all persons entered by the Members, the procedures regarding the Declaration for

Competitors and Officials (all team Officials requiring an accreditation) entering ISU Events (Rule 131) as outlined in ISU Communication No. 1628 need to be strictly observed. **Declaration Forms must be uploaded in the ORS in each Competitors and Team Officials' profile prior submitting the Entries.**

For more details please refer to Rules 115, 131 and ISU Communication No. 1628 or any update of this Communication.

<sup>1</sup> Reference is made to ISU Communication No. 2469, paragraph 2.a) according to which and until further notice, no individual belonging to the Russian Skating Union and Skating Union of Belarus shall be invited, entered and allowed to participate in International Competitions, ISU Championships and other ISU Events.

### Team Officials Accreditations

Only the following number of Team Officials can receive an accreditation:

#### For Teams entering 1 up to 6 Skaters

#	Function	Price	Accreditation Access
1	Team Leader	Free	Blue – 1 – Field of Play & Full Access Athletes Area
1	Coach	Free	Blue – 1 – Field of Play & Full Access Athletes Area
1	Doctor	Free	Blue – 1 – Field of Play & Full Access Athletes Area
1	Physio	Free	Blue – 1 – Field of Play & Full Access Athletes Area
1	Equipment Technician	Free	Blue – 1 – Field of Play & Full Access Athletes Area

#### Additional Team Officials

#	Function	Price	Accreditation Access
	Same as above	EUR (€) 250*	Blue – 2 – Dressing Rooms & Team Seats

#### For Teams entering 7 up to 12 Skaters

#	Function	Price	Accreditation Access
1	Team Leader	Free	Blue – 1 – Field of Play & Full Access Athletes Area
2	Coaches	Free	Blue – 1 – Field of Play & Full Access Athletes Area
1	Doctor	Free	Blue – 1 – Field of Play & Full Access Athletes Area
2	Physios	Free	Blue – 1 – Field of Play & Full Access Athletes Area
2	Equipment Technicians	Free	Blue – 1 – Field of Play & Full Access Athletes Area
1	Team Video Specialist <sup>1</sup>	Free	Blue – 2 – Athletes Lounge, Dressing Rooms & Team Seats

#### Additional Team Officials

#	Function	Price	Accreditation Access
	Same as above	EUR (€) 250*	Blue – 2 – Dressing Rooms & Team Seats

\* or equivalent in any other currency. One-time fee per ISU Event, per person.

<sup>1</sup> **Video Disclaimer Form must be uploaded in the ORS in the Team Video Specialist' profile prior submitting the Entries. The form is valid for all Events of the season 2023/24.**

## **Citizenships/Residence Requirements and Clearance Procedure**

In accordance with Rule 109 of the ISU Regulations and ISU Communication No. 2526, all Skaters who do not have the nationality of the ISU Member by which they have been entered or who, although having such nationality, have in the past represented another ISU Member, must produce an ISU Clearance Certificate.

## **World Cup points**

The points scoring at the World Cup Competition is made in accordance with ISU Communication No. 2580, paragraphs 10, 11 and 12.

## **Anti-Doping**

Anti-Doping tests will be carried out according to the ISU Anti-Doping Rules and ISU Anti-Doping Procedures, as given in the applicable ISU Communications (ISU Communications Nos. 2344 & 2366 or later updates).

## **Ice Training**

The Organizing Committee will arrange free ice for Official Training on Thursday, December 7 for all participating teams. Extra Official practices will be provided from December 4 to December 6. Each training session (50 minutes) will be charged EUR 15(CNY 117) per person.(Only Chinese Yuan is accepted for cash payment). Weight Room is available for participating teams. It is equipped with complex training equipment, cycle etc. It is operated from 9:00-12:00, 13:00-17:00 from December 4 to December 7, 2023 (for reservations: contact the Organizing Committee [reception\\_ST2023@126.com](mailto:reception_ST2023@126.com)).

## **Liability**

In accordance with Rule 119 of the ISU General Regulations, the ISU, Chinese Skating Association and The Organizing Committee assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection with the ISU World Cup Short Track Speed Skating Competition. Each Member is solely responsible for providing insurance coverage thereto.

## **Entry Visa Requirements**

A visitor visa may be required for participants and team officials. Should you need assistance to obtain a Chinese entry visa or require a specific letter of invitation, please contact the Organizing Committee as follows:

E-mail: [csa@chinacsa.net.cn](mailto:csa@chinacsa.net.cn)

Tel.: +86 010-8831 8803

Contact: Rocky Wei

For the invitation letter please submit the following information:

Full name

Gender

Date of birth

Passport No.  
Capacity (competitor, coach, team official, etc.)  
Contact info  
E-mail  
Arrival and departure dates  
The embassy or consulate to issue the visa

Please submit all this information to the Organizing Committee as soon as possible, in order to have the necessary visas completed in due time.

**Important note:**

To facilitate immigration procedures all Event participants (Skaters, Team staff, Officials) need to present a personal invitation letter for the Event on arrival in China. Personal information as specified above for Visa application must therefore be submitted to the OC **not later than November 17, 2023.**

**Accommodation**

All participants should bear their own expenses for accommodation.

The cost of a room and meal(s) at the official hotel is as follows (Price in local currency Chinese Yuan):

Standard Room Price

Single Room (per person, per night, full board): 1090 CNY

Double Room (per person, per night, full board): 695CNY

Single Room (per person, per night, breakfast only): 790CNY

Double Room (per person, per night, breakfast only): 395CNY

Deluxe Room Price

Single Room (per person, per night, full board): 1160CNY

Double Room (per person, per night, full board): 730CNY

Single Room (per person, per night, breakfast only): 860CNY

Double Room (per person, per night, breakfast only): 430CNY

\*Payment: Wire transfer, incurring handling fees should be paid by team members.

Credit card; Visa, mastercard, American Express, only for outstanding bills to be paid onsite.

All arrangements for accommodations must be made through the Organizing Committee.

Participating ISU Members will be required to arrange a pre-payment of 50 % of the total hotel rooms cost not later than **November 13, 2023.**

In case of no-shows or cancellation of hotel rooms after **November 27**, the ISU Member concerned will be charged 80% of the total costs by the Organizing Committee.

Final remaining payment should be settled 10 days before the first competition day, i.e. November 27.

## **Official Hotels**

The Organizing Committee will arrange hotel reservations for the participants at the following official hotels:

Hotel Nikko New Century Beijing

Address: No.6, South Road of Capital Indoor Stadium, Haidian District, Beijing, P.R. China.

Website: <http://www.newcenturyhotel.com.cn/>

Email: Reception\_ST2023@126.com

Hotel requirements must be communicated to the Organizing Committee as soon as possible, but no later than **November 13, 2023**.

## **Transportation**

The Organizing Committee will organize and provide one transportation each way, free of charge, for each team between Beijing Capital International Airport, Beijing Daxing International Airport and the official hotels, from Sunday, December 3 to Monday, December 11.

Expenses for team officials, who do not accompany their team members, are to be borne by themselves, shuttle service price (single trip) is shown as follows:

5-seat Car: 135USD

7-seat vehicle: 165USD

19-seat vehicle: 175USD

The Organizing Committee will also provide transportation between the official hotel and Capital Indoor Stadium during the competition days and the training periods, starting from Monday, December 4 to Sunday, December 10.

The date, airline, flight number, expected time of arrival and the date and time of departure shall be provided directly in ORS for each participant (skaters, team officials). Please include the amount of special equipment (e.g. bicycles, massage tables, etc.) that needs to be transported.

## **Organizing Committee – Entries and Inquiries**

All entries, hotel reservations and other inquiries should be addressed to the Organizing Committee or Chinese Skating Association at the addresses below.

For Media accreditation, please contact the below address as soon as possible.

### **Organizing Committee**

Reception\_ST2023@126.com

### **Press Officer:**

Ms. Kun Zhang

xinwen@tyj.beijing.gov.cn

## **Website**

Live results will be available on [www.isu.org](http://www.isu.org)

### **ISU “Inside Events” mobile application**

Daily information, results and changes in schedules (race, training, transportation, etc.) will be communicated to the teams on the board of the Team Hotel as well as on the ISU “Inside Events” mobile application.

This mobile application makes the information delivery faster, contains all relevant information for participants, reduce paper needs and notify participants in case of any changes or urgencies through push notification possibilities.

The “Inside Events” app is available free of charge on Android and Apple systems and is compatible with both tablets and smartphones. It can be downloaded with the below QR codes or directly on the app stores.

Each ISU Event will have its own unique password that will be provided on site to participating Athletes, Officials, and Team Delegations.



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