



**Asia Trophy**

**Hong Kong**

**29-30 November, 2019**

**ANNOUNCEMENT**

# **Asia Trophy**

**An International Competition**

**for**

**Junior and Senior**

**organized by**

**Hong Kong Skating Union**

**Hong Kong**

**29-30 November, 2019**

**A competition as part of the**



**Challenger Series in Synchronized Skating 2019/20**

**under the authorization of the**

**INTERNATIONAL SKATING UNION**

## **1. GENERAL REGULATIONS**

The **Asia Trophy** will be conducted in accordance with the ISU Constitution and General Regulations 2018, the Special Regulations & Technical Rules Synchronized Skating, and the relevant ISU Communications.

Participation in the **Asia Trophy** is open to all Competitors who belong to an ISU Member, and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 4 and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and ISU Communication 2030 or any update of this Communication.

All Teams must be entered through their respective ISU Member Federation.

## **2. ISU CHALLENGER SERIES IN SYNCHRONIZED SKATING**

The **Asia Trophy** is part of the ISU Challenger Series in Synchronized Skating 2019/20 and will be conducted in accordance with additional requirements as specified in the General Announcement for the ISU Challenger Series in Synchronized Skating 2019/20 as well as ISU Communication 2248.

If the requirements specified in the above-mentioned documents are fulfilled the event will count towards ISU World Standing Points, Minimum Total Technical Score, ISU Challenger Series in Synchronized Skating Ranking.

There is a limitation for the Teams to two (2) participations in the events of the ISU Challenger Series in Synchronized Skating.

### **ISU CHALLENGER SERIES IN SYNCHRONIZED SKATING RANKING**

At the end of the ISU Challenger Series in Synchronized Skating, after the last event of the season has been concluded, the highest final score in the up to two (2) different ISU Challenger Series in Synchronized Skating events of each Team will be added and taken into consideration to form a Challenger Series in Synchronized Skating Ranking which will be published on the ISU website.

## **3. TECHNICAL DATA**

**PLACE**                      **Main arena: Mega Ice in Unit 1, Level 10 MegaBox, 38 Wang Chiu Road Kowloon Bay, Kowloon**  
(an indoor ice-rink with the ice surface of 27 x 56 m, air-conditioned and heated)

**Main and Practice Rink are in the same venue.**

<b>JUNIOR</b>	Short Program	Duration: 2 minutes and 50 seconds, but may be less,  The General Short Program Elements and requirements are listed in Rule 991, paragraphs 1 a), 2 and 3, Rule 992, paragraphs 1 a), 2 and 3 a). The Short Program Elements and Requirements to be skated for Season 2019/20 are listed in ISU Communication 2236.
	Free Skating	Duration: 3 minutes and 30 seconds +/- 10 seconds  The Well Balanced Program Requirements are listed in Rule 991, paragraphs 1 b), 2 and 4, Rule 992, paragraph 1 b), 2 and 3 c). The Free Skating Elements and Requirements to be skated for Season 2019/20 are listed in ISU Communication 2236.
<b>SENIOR</b>	Short Program	Duration: 2 minutes and 50 seconds, but may be less,  The General Short Program Elements and requirements are listed in Rule 991, paragraphs 1 a), 2 and 3, Rule 992, paragraphs 1 a), 2 and 3 a). The Short Program Elements and Requirements to be skated for Season 2019/20 are listed in ISU Communication 2236.
	Free Skating	Duration: 4 minutes +/- 10 seconds  The Well Balanced Program Requirements are listed in Rule 991, paragraphs 1 b), 2 and 4, Rule 992, paragraph 1 b), 2 and 3 c). The Free Skating Elements and Requirements to be skated for Season 2019/20 are listed in ISU Communication 2236.

## 4. ENTRIES

### 4.1 General

All Entries must be made by the ISU Member concerned based on the regulations for the ISU Challenger Series in Synchronized Skating 2019/20.

All entries for the Asia Trophy, must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

### 4.2 Preliminary Entries

The preliminary entries must reach the Organizer by latest: 27 September, 2019 by entering the information through ORS.

### 4.3 Entries by Name

#### 4.3.1 Entries of Teams

Participation is open to all Teams of ISU Members with a maximum of two (2) entries per category (except for the Host Member).

The Entries by names must be made via the ISU Online Registration System (ORS):

<https://fms.sportresult.com/isu>

and will be submitted via the ORS simultaneously to the:

Hong Kong Skating Union  
fax: +852 25048191  
e-mail: [entries@hksu.org](mailto:entries@hksu.org)

and to:

ISU Secretariat  
fax: +41 21 612 66 77  
e-mail: [entries@isu.ch](mailto:entries@isu.ch)

not later than: **Friday, 18 October 2019 – 20:00 h (local time - Hong Kong).**

#### **4.3.2 Entries of Judges**

Each participating ISU Member has the right to nominate one (1) judge who has at least the qualification "Judge for International Competitions".

In case of too many nominated judges the organizer will draw the panel of judges immediately after the closing date for the entries. The result of such draw will be communicated to all ISU Members involved in writing immediately after the conclusion of such draw.

The Entries of Judges must be made via the ISU Online Registration System (ORS) not later than: **Friday, 18 October, 2019 – 20:00 h (local time - Hong Kong).**

Each panel of Judges will consist of at least 7 Judges. In exceptional cases and if there is no possibility to compose a panel of judges with at least 7 Judges, the ISU Vice-President Figure Skating may exceptionally authorize the panel in question to have a minimum of 6 Judges.

In case that at the time of the competition more Judges will be available and entered as required to compose the panels of Judges, the Organizing Member in consultation with the ISU will conduct on site, a draw for the panel of judges for the first segment. The Judges, not drawn for the first segment will be seated for the second segment.

The panel for the second segment (Free Skating) will in this case be completed by an open draw amongst the Judges serving in the first segment.

#### **4.1.4 Entries of Team Members**

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

Please be advised that only one Coach per Team will be accredited. An Assistant Team Leader will be accepted. Only two Team Officials of each Member, including the Member President provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the organizer requests the right to have a medical certification (document) presented before accreditation. An accompanying person to a Judge will only be accepted for accreditation if this person is a partner in life or a relative of the Judge. The Member Federations guarantee that the requested accreditation of Team Members will correspond to their function within the team and the Federation.

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than : **Friday, 18 October, 2019 - 20:00 h (local time - Hong Kong).**

#### **4.1.5 Entry Fee**

With the entry to the competition, the entry fee must be paid as follows:

HKD 3,000\$ per Team (net for Organizing Committee, any bank charges should be borne by for the team or their federation's account)

**The entry fee will not be refunded in case of withdrawals for any reason.**

Account Name:	Hong Kong Skating Union Limited
Account No.:	383-527488-883
Name of the Bank:	Hang Seng Bank Limited
Bank Code:	024
Bank SWIFT code:	HASEHKHHXXX
Address of the Bank:	Causeway Bay Branch, 28 Yee Wo Street, Causeway Bay, Hong Kong

## **5. APPOINTED EVENT OFFICIAL**

This Challenger Series in Synchronized Skating event will follow the requirements of the General Announcement for the Challenger Series in Synchronized Skating 2019/20 as well as ISU Communication 2248 and principles of Rule 910, paragraph 5.a) of the ISU Special Regulations Synchronized Skating 2018 for appointing the event officials.

The members of each individual Technical Panel (Technical Controller and the Technical Specialists) will not be from the same ISU Member. At least two (2) Technical Panel members will have the qualification "ISU", however one of the three members may have the qualification "International".

The Referee will have at least the qualification "International" and could be of the same ISU Member as one member of the Technical Panel (Technical Controller and Technical Specialists).

The Data Operator and the Replay Operator will have at least the qualification "International".

## **6. MEALS, LODGING AND TRAVEL EXPENSES**

The organizer will provide and cover the expenses for rooms and meals for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators and Judges participating, beginning with dinner on **28 November 2019** until breakfast on **1 December 2019**.

Should any of the above-mentioned persons arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

The Organizing Committee will cover the costs for travel expenses for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators.

In accordance with the General Announcement for the Challenger Series in Synchronized Skating 2019/20 as well as ISU Communication 2248, all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators and Judges officiating in the "Junior" and "Senior" competitions of a Challenger Series in Synchronized Skating event will, at the expense of the organizing ISU Member, receive pocket money of CHF 200.00 or the equivalent in the local currency.

## **7. PRACTICE**

Official practice for Competitors begins on **29 November, 2019**. The detailed schedule will be issued at the time of registration.

## **8. MUSIC / PLANNED PROGRAM CONTENT**

All Competitors shall furnish competition music of excellent quality on CD in any other approved format, in accordance with Rule 823, paragraph 2. A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program must be listed for each Team on the official Music Selection Form and attached to the official Entry Form for Teams.

In accordance with Rule 823, paragraph 2, all covers/discs must show the Competition event, Team's name, the Nation and the exact running time of the music (not skating time) including any starting signal and must be submitted at the time of registration. Each program (short program and free skating) must be recorded on a separate disc. In addition Teams must provide a back-up drive for each program.

If music information is not complete and/or the music is not provided, accreditation will not be given.

With the entry forms, the "Program Content Sheet" must be returned to the Organizing Committee in time. It is mandatory that the Program Content Sheet be filled in precisely by each Team in English using the terminology for the elements listed in the respective ISU Communication.

## **9. ARRIVAL OF PARTICIPANTS / TEAMS**

The nearest airport to **Hong Kong** is **Hong Kong International Airport (HKG)** with a distance of **40 km** to the official hotel.

The Organizing Committee can help to arrange a bus shuttle (45 Seats for each team) to meet the teams on arrival and departure. Transportation fee is HKD 1500 per single trip for the pick-up service. Please inform the Organizing Committee together with your entry whether you will be using the transportation offered.

All Referees, the Technical Panel (Technical Controllers, Technical Specialists, Data & Replay Operators) Judges, Competitors, Team Leaders, Team Officials, Team Medical Staff and Coaches are requested to announce to the Organizing Committee as soon as possible but no later than **Friday, 18 October, 2019**, the name of the airlines, flight numbers, dates and times of arrival or any other information concerning transportation and arrivals. The detailed travel information need to be submitted via the ISU Online Registration System (ORS).

## **10. OFFICIAL HOTEL(S)**

### **L'Hotel Elan**

Address: 38 Chong Yip Street, Kwun Tong, Hong Kong (Nearest MTR Station - Ngau Tau Kok Station (Exit B6) in 2 minutes walking distance)

phone: +(852) 3968 8666

web: <https://www.lhotelgroup.com/en/hotel/lhotel-elan/Home>

Price: \$900 HKD per single / twin beds room per night (no breakfast included)

Hotel capacities can only be booked via the Organizing Committee. Booking requests have to be sent to the organizer by latest **Friday, 18 October, 2019**. The organizer cannot guarantee the availability of rooms, for bookings which are received after that date. All payments shall be made by Bank TT, please refer to 4.1.5.

## **11. ACCREDITATION**

The official accreditation for Teams is planned at the **official Hotel** upon arrival.

Accreditation as a Team Member will be given to all entered Judges, Competitors and one Team Leader per participating team, one Coach per Team, a maximum of two Team Officials of ISU Members (including the Member President), provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum of two medical persons. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member. **The ISU Member certifies with the signed entry form the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.**

Accreditation will be given to appointed Event Officials and Guests.

## **12. RESULTS**

The marking system (ISU Judging System) as described in ISU Technical Rule Synchronized Skating 2018, Rule 842 and Rule 843 (Determination and publication of results) will be used.

## **13. PRESENTATION OF MEDALS AND PRIZES**

The three best placed Teams in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winners will be played and the flags of the medal winners hoisted.

## **14. INSURANCE / LIABILITY**

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

## **15. MEETINGS FOR ISU EVENT OFFICIALS AND JUDGES**

All Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and Judges are responsible to make their travel arrangements in order to be able to attend the respective event related meetings. If any other party makes the flight arrangements, the Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 17.

## **16. INFORMATION AND VARIOUS**

For information, please contact the Organizing Committee:

**Hong Kong Skating Union**

Room 1023, Olympic House, Causeway Bay, Hong Kong

phone: +852 25778010

fax: +852 25048191

e-mail: [entries@hksu.org](mailto:entries@hksu.org)



## 17. EVENT SCHEDULE

28 November, 2019	All day	Arrival of teams
	TBA	Team Leaders Meeting
		Individual Technical Panel Meetings per Discipline
		Referees and Technical Controllers Meeting
		Judges Draw and Meeting
29 November, 2019	AM-PM	JUNIOR – Short Program
		SENIOR – Short Program
30 November, 2019	AM-PM	JUNIOR – Free Skating
		SENIOR – Free Skating
		Victory Ceremonies JUNIOR and SENIOR

**Please note:**

**This schedule is subject to changes and will be updated in accordance with the final number of entries.**

## FORMS AND DEADLINES

Number	Form	Format	Deadline
N/A	Preliminary Entry Form	ORS	18 October 2019
N/A	Composition of Delegation	ORS	18 October 2019
N/A	Entry Form for Teams	ORS	18 October 2019
N/A	Entry Form for Judges	ORS	18 October 2019
N/A	Hotel reservation request	ORS	18 October 2019
N/A	Team Travel Form	ORS	18 October 2019
Form 07	Car Service	Form	18 October 2019
N/A	Press Information	Available in ISU Extranet	Valid for season 19/20
N/A	Competition Music Information	Available in ISU Extranet	Valid for season 19/20
N/A	Program Content Form	Available in ISU Extranet	Valid for season 19/20