

# ANNOUNCEMENT

## STEEL CITY TROPHY 2023

Friday 3<sup>rd</sup> to Monday 6<sup>th</sup> March 2023

### International Synchronized Skating Competition

Senior, Junior & Advanced Novice



**Sheffield, Great Britain**

Final Entry Closing Date for Entries: **January 31st 2023**

Running order notified: February 28<sup>th</sup> 2023

Registration opens: 6am on March 3<sup>rd</sup> 2023

**Event dates: March 3<sup>rd</sup> to 6<sup>th</sup> 2023**

[SteelCityTrophy@sheffield-synchro-skating.co.uk](mailto:SteelCityTrophy@sheffield-synchro-skating.co.uk)

[www.sheffield-synchro-skating.co.uk/steel-city-trophy](http://www.sheffield-synchro-skating.co.uk/steel-city-trophy)



## YOUR INVITATION

Sheffield Synchronized Skating Academy is delighted to invite ISU members to the **Steel City Trophy 2023** – an International Synchronized Skating Competition to be in Sheffield, South Yorkshire, Great Britain.

All members of the International Skating Union listed on ISU Constitution and General Regulations 2022 are invited to enter teams at the Steel City Trophy 2023.

## THE COMPETITION

The International Steel City Trophy 2023 will be conducted in accordance with the ISU Constitution, the ISU General Regulations 2022 and Special Regulations & Technical Rules Synchronized Skating 2022, as well as all applicable ISU Communications.

All skaters must qualify with regard to eligibility according to Rule 102 and participation and citizenship requirements according to Rule 109, for all categories. The final results will be determined according to the ISU Special Regulations & Technical Rules Synchronized Skating 2022.

## ENTRY REQUIREMENTS

**Age:** Teams must meet the age requirements as set out in the Technical Data in this document.

**Coaches:** A maximum of two licensed coaches per team may receive rink side accreditation.

## ENTRY FORMS

Entries will only be accepted by email using the official forms, which must be sent to [SteelCityTrophy@sheffield-synchro-skating.co.uk](mailto:SteelCityTrophy@sheffield-synchro-skating.co.uk) by **January 31st 2023 at the latest**.

**Entries will only be accepted on the official MS Excel form, which should be completed on a Personal Computer and saved in .xls or .xlsx format.**

Entries will be allocated a place in the competition on a 'first come, first served' basis upon the receipt of your completed form and payment.



## THE VENUE

### iceSheffield Ice Arena

Coleridge Road  
Sheffield S9 5DA  
South Yorkshire  
Great Britain

Tel: 0044 1142 223 3900

iceSheffield has a seating capacity of 1,500 for the competition, with teams competing on an Olympic-sized ice pad of 60m x 30m. Spectator tickets will be available to purchase online prior to the event, with allocated seating.

The venue is heated, with good changing facilities, a fully licenced bar and hot food on-site.



## TRAVEL

- Car - On and off-site car parking.
- Coach parking nearby.
- Rail - nearest station Sheffield Meadowhall (main station Sheffield City Centre).
- Supertram - nearest stop Sheffield Arena.
- Air - nearest airports are East Midlands, Doncaster Robin Hood or Manchester.

## COMMUNICATION

Official website: [www.sheffield-synchro-skating.co.uk/SteelCityTrophy](http://www.sheffield-synchro-skating.co.uk/SteelCityTrophy)

Facebook page: Steel City Trophy (*look for our 2023 event*)

Twitter: @SteelCityTrophy

Instagram: @Sheffield\_Synchro\_GB

**Please use hashtag #SteelCityTrophy and tag us in your competition related posts!**

The Steel City Trophy supports the worldwide One Team Movement – for more information visit <https://oneteammvmt.com>.



## CATEGORIES

The Steel City Trophy will include the following categories:

SENIOR	Short & Free Skating Programmes
JUNIOR	Short & Free Skating Programmes
ADVANCED NOVICE	Free Skating Programme

*Please see Club International Announcement for other categories*

The composition of Teams is determined by ISU Rules from SPECIAL REGULATIONS & TECHNICAL RULES SYNCHRONIZED SKATING 2022.

No team may compete in more than one category.

No team may comprise of more than 50% skaters who are competing in another team.  
I.e. teams may have up to 50% crossovers – see ISU regulations for further clarification.

Only skaters whose names are listed on the registration forms will be allowed to skate. Before an Alternate may be substituted into a team, written agreement must be received from the Organiser or Referee.

UK teams must adhere to the BIS Skills (Previously Field Moves) Requirements as set out in the BIS 2022/23 Synchro Criteria.

## ENTRY DATES

Entries of Teams, nominated Judges, Team Leaders and Team Managers may only be made by the respective members on the enclosed Official Forms and must reach the Organising Committee by:

**January 31st 2023**

**Please note: all entry forms must be completed and emailed in MS Excel format. PDF or handwritten copies will not be accepted. Entries will not be deemed as accepted until the full Excel form has been received.**

## ENTRY FORMS

Team entries must be made using the Official Forms only, and emailed to [SteelCityTrophy@sheffield-synchro-skating.co.uk](mailto:SteelCityTrophy@sheffield-synchro-skating.co.uk) by the closing date above, attaching high resolution team photographs and short team biographies for inclusion in the event programme – together with your music file(s) in **MP3 format**.

**If you have not received an acknowledgement of entry within 5 working days, please re-send the forms or contact the Organiser.**

## ENTRY FEES

All entry fees are shown in GBP and do not include charges for additional practice ice.

Senior and Junior Teams (2 programmes): £520

Advanced Novice (1 programme) £480

All fees must be paid by the closing date above, by Direct Bank Transfer to the bank account as detailed on the official entry form.

*Commissions and any bank transaction fees will be at the cost of the Entrant and should be paid directly to the bank. Surcharges may apply at the event where this is not covered.*

If a team withdraws after the closing date, the entry fee will not be refunded.

Sheffield Synchronized Skating Academy reserves the right to accept late entries, and to limit the number of participating teams.

In the event of any queries please contact: [SteelCityTrophy@sheffield-synchro-skating.co.uk](mailto:SteelCityTrophy@sheffield-synchro-skating.co.uk).



## OFFICIAL PRACTICE

Official practices will commence at 06:00am on the morning of Friday March 3<sup>rd</sup> 2023, unless numbers dictate that practices need to commence the evening before (subject to change).

There will be a 12 minute Official Practice for the Junior, Senior and Advanced Novice Free Skating Programmes, with Junior and Senior Short Programmes allocated a 10 minute Official Practice.



Practice times will be notified a few days before the competition commences.

## UNOFFICIAL PRACTICE

Unofficial practice is to be confirmed on request

No extra practice ice will be permitted on days of competition as per Special Regulations and Technical Rules Synchronized Skating 2022.

## SPECTATORS

Spectators are very welcome at the Steel City Trophy and seated tickets for our 1,500-seat arena will be available to book securely online. Teams will be allocated a discount code in order to bring supporters with them - this will be sent out once your entry form has been received.



## TECHNICAL DATA

For information on Factors please refer to ISU Communications.

The results will be determined according to the ISU Rules, and ISU regulations will be applied for team composition where published in Special Regulations and Technical Rules Synchronized Skating 2022.

## CATEGORIES

All ISU Categories are as per ISU Communications 2491.

Please refer to ISU communication 2471 which will be taken into account for the season 2022/23.

No team may compete in more than one category within each of the two events.

No team may comprise of more than 50% skaters who are competing in another team. ie teams may have up to 50% crossovers within either the ISU International or the Club International.

Only those skaters whose names are listed on the registration forms will be allowed to skate. Before an alternate may be substituted into a team the Organiser or Referee must be informed.

Category	Programme Time	Requirements	Min/Max no of skaters (+ alternates)	Ages before July 1 <sup>st</sup>
<b>Senior</b>	Short programme: 2 mins 50 sec (max.) Free programme: 4mins (+/- 10 secs)	Per ISU	16 (+4 alts)	Must have reached 15 years or over before July 1 <sup>st</sup> 2022.
<b>Junior</b>	Short programme: 2 mins 50 sec (max.) Free programme: 3mins 30 secs (+/- 10 secs)	Per ISU	12-16 (+4 alts)	Must have reached 13 years but not 19 years before July 1 <sup>st</sup> 2022.
<b>Advanced Novice</b>	Free programme: 3mins (+/- 10 secs)	Per ISU	12-16 (+4 alts)	Must have reached 10 years but not 15 years before July 1 <sup>st</sup> 2022.

NB: UK teams must adhere to the BIS Skills (Previously Field Moves) Requirements as set out in the BIS 2022/23 Synchro Criteria.

*Please see Club International Announcement for other categories*



## UK ENTRIES ONLY

BIS licensed coaches wishing to enter skaters into IJS events must have attended the discipline specific IJS seminar at the Coaches Conference/online updates either in 2020, 2021 or 2022 to receive accreditation. Any coach who has not yet attended the Coaches Conference/online updates may not now be accredited. Any IJS seminars prior to 2020 have now expired. A skills seminar also must have been completed prior to the date of the competition.

If coaches named on the application form have not done so, the skater will be given the opportunity to name another coach or remove the coaches' name from their entry. All UK teams must be a paid-up BIS member at the closing date.

## MUSIC

ISU Rules as released in 2022 shall apply – see MUSIC RULE 823 from COMMUNICATION No. 2034. You must certify that your music has been fully cleared and authorised for public use and television in the UK as the competition will be streamed online.

The ISWC number and Creator ID reference numbers for each track must be provided on your entry form; you can find them here: <http://bit.ly/ISWCSearch>

You must also provide the PPL (ISCR) reference number for each track – you can check using this website: <http://bit.ly/PPLSearchUK>.

*Note: if the track does not have these reference numbers, you must obtain permission from the rights holders to use their track on a broadcast. They may want you to pay for this or they may offer permission free of charge.*

**Disclaimer –** The Steel City Trophy organising committee, nor the Sheffield Synchronized Skating Academy or its members will be held responsible for your music not being cleared for use online – if your music does not comply, you understand that it may be blocked via the live stream or afterwards.

Music **must** be submitted in MP3 format and emailed to [SteelCityTrophy@sheffield-synchro-skating.co.uk](mailto:SteelCityTrophy@sheffield-synchro-skating.co.uk) - ideally with the entry form, but by February 8<sup>th</sup> 2023 at the latest.

Music files should be named with the team name and category entered. Backup music files should be brought to the competition on USB with named tag attached and handed in at registration.

## PROGRAMME CONTENT

Your entry form should include Planned Programme Content covering Short and Free Programmes. Planned Programme Content Sheets should be signed by a Coach or Team Representative. However, programme content may be changed at the time of the Competition.





## JUDGES AND OFFICIALS

The Steel City Trophy will be judged under the IJS system.

The Panel of Judges for each competition will consist of:

## 1 Referee

## Minimum 5 Judges

## 1 Technical Controller

## 2 Technical Specialists

The **Referees** will be invited by the Organising Committee and chosen from the current ISU list of Referees and Judges for ISU International synchronized skating events.

The **Technical Controllers** will be invited by the Organising Committee and chosen from the current ISU list of Referees and Judges for ISU International synchronized skating events.

The **Technical Specialists** will be invited by the Organising Committee and chosen from the current ISU list of Technical Specialists for ISU International synchronized skating events.

The **Data/Replay Operators** will be invited by the Organising Committee and chosen from the current list of Data/Video Replay Operators for ISU International Synchronized Skating or BIS events.

The Organising Committee will pay travel expenses for the invited Referees, Judges, Technical Controllers (2), Technical Specialists (4), and the Data/Replay Operators only and will provide ground transportation, accommodation and meals throughout the event (from Lunch on Friday 6<sup>th</sup> March until breakfast on the morning of departure) for the invited Referees/Technical Controllers/Technical Specialists/ Data-Replay Operators and nominated Judges.

Accommodation will be reserved for all Judges and officials at the nominated official hotel.

International teams wishing to send a Judge should email the Organiser with full details by January 1st 2023. Travel and accommodation costs for international judges will be at the expense of the national federation of the country from which they are nominated and not that of the SSSA, the organising committee for the Steel City Trophy or BIS.

## Judges / Referees / Technical Panel Meetings / Round Table Discussion

(All timings are subject to possible change once the final timetable is released)

## Draw for ISU categories – Thursday 2<sup>nd</sup> March @ 17:00

## Initial Judges Meeting – Thursday 2<sup>nd</sup> March @ 18:00

## Round Table Meeting – Monday 6<sup>th</sup> March @ 22:00

All meeting times and locations will be confirmed prior to the event, at the discretion of the Referee and Technical Controller, and will take into account travel arrangements. The Organising Committee will communicate this information via email to Judges and Officials.



## REGISTRATION AND ACCREDITATION

Registration and Accreditation for Referees, Judges, Technical Controllers, Technical Specialists, Data/Replay Operators, Teams, Accredited Coaches, Team Leaders, Team Managers and Chaperones will take place **at the SSSA Desk in the iceSheffield Reception area**. This will be open from 6am from Friday March 3<sup>rd</sup> 2023 and throughout the event.

A maximum of three chaperones/team manager per team will be accepted for the accreditation.

The National Passport or National Identity Card for each skater of the International Teams taking part in the Steel City Trophy 2023 will be checked during the Registration. Any skater who is not a National of the Country for which they are competing must have an ISU release certificate. Teams from Great Britain will be checked by the BIS Office.

## OFFICIAL DRAW

The official draw will take place on Thursday 2<sup>nd</sup> March at 5pm. The draw will take place in accordance with rule 962 for the Junior & Senior Short Programmes and the Advanced Novice Free Programme.

The skating order for the Junior and Senior Free Programmes will be the reverse order of the short programme.

The Results Team will post the skate order on the results link following the draw, and post on the concourse at iceSheffield Ice Arena.

The draw will be made by the Referee(s) in accordance with ISU regulations.

## OPENING CEREMONY

The Opening Ceremony will take place at the iceSheffield Ice Arena at the beginning of the competition. Three skaters from each team are invited to take part in the ceremony (please nominate on your entry form) and must be available, ready and warmed up at rinkside 30 minutes before the Opening Ceremony is due to start on each day.

## MEDALS AND TROPHIES

Trophies will be awarded to the teams in first, second and third place in all the categories. Bespoke designed Steel City Trophy gold, silver and bronze medals will also be presented to all members of teams in first, second and third places respectively.

Presentations will be carried out at the end of each day of the competition, time permitting.

All skaters taking part will also be awarded a memento of the Steel City Trophy.



## CLOSING CEREMONY

The Closing Ceremony will take place at the iceSheffield Ice Arena following the presentation of medals and trophies on each day of the competition. All skaters from each team are invited to take part in the ceremony, where a 'flash mob' dance will take place. Full details will be sent out to participating teams in due course.

## ORGANISATION

The organisation of the competition is the responsibility of Sheffield Synchronized Skating Academy on behalf of BIS. SSSA reserves the right to take any measures, in agreement with the Referee and Technical Controller, necessary to ensure the smooth running of the event.

## LIABILITY

According to ISU Rules and BIS, the Sheffield Synchronized Skating Academy Organising Committee accepts no liability or responsibility with respect to bodily or personal injury or for property loss or damage incurred by Competitors or Officials in connection with the Steel City Trophy 2023 International Synchronized Skating Competition.

A medical first aid service will be on duty at the ice rink during the competition and at the Official Practices.

## DOPING

Anti-doping control testing may be carried out during the competition in accordance with the valid ISU Anti-Doping Code (See ISU Rules and Regulations for 2022) and for the non-ISU events according to the regulation of UK Anti-Doping (UKAD).

## ACCOMMODATION

Full details regarding nearby accommodation may be found at:

[www.sheffield-synchro-skating.co.uk/SteelCityTrophy](http://www.sheffield-synchro-skating.co.uk/SteelCityTrophy)

**Please note: there are other events being held in the local area on the same dates so early hotel reservations are highly recommended.**



## CATERING

Team lunches may be pre-ordered using the entry form and will be served at the EIS Sheffield just across the road from iceSheffield. Hot and cold food and a fully licenced bar will also be available at iceSheffield for skaters and spectators during the competition – full opening hours to be confirmed nearer to the competition date.

## TEAM INFORMATION

The entry form requests a high resolution team photograph and short biography (max 75 words) per team to be submitted with your entry for inclusion in the event programme. If the photograph and/or bio are not submitted in time, the Steel City Trophy Organising Committee reserves the right to omit the team's details from the programme.

## PUBLICITY WAIVER

Members, Teams and Competitors hereby acknowledge and consent to the fact that Team Photos, Videos, Team Information and Results will be published on websites and social media platforms. In addition sections or the whole of the Steel City Trophy 2023 competition may be televised or streamed for showing on a worldwide basis.

## ORGANISERS

Steel City Trophy (SCT) Event Director: Amanda Hembrow-Jones

SCT Organising Committee – Louise Dakin

SCT Organising Committee – Kelly Dwyer

Main event email address: [SteelCityTrophy@sheffield-synchro-skating.co.uk](mailto:SteelCityTrophy@sheffield-synchro-skating.co.uk)

## EVENT TIMETABLE

To be confirmed in due course. Please note that the event will run according to the published schedule but teams must be prepared to be ready up to 30 minutes ahead of the published time should the event be running early for any reason.

**We look forward to welcoming you to Sheffield, Great Britain!**

