



ANNOUNCEMENT



Four Continents Figure Skating Championships[®] 2013

February 6 - 11, 2013

Osaka, Japan





1. GENERAL REGULATIONS

The ISU Four Continents Figure Skating Championships 2013 will be conducted in accordance with the ISU Constitution and General Regulations 2012, the ISU Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2012, as well as all pertinent ISU Communications.

Participation in the ISU Four Continents Figure Skating Championships 2013 is open to all Competitors who belong to an ISU Member in accordance with Rule 130, paragraph 3 and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 2. a) and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and Communication No. 1420 or any update of this Communication.

In accordance with Rule 109 of the ISU Regulations and ISU Communication No. 1420, all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate.

2. TECHNICAL DATA

All Championship events as well as some official practices will take place at the “Osaka Municipal Central Gymnasium”, main arena (30 meters x 60 meters). The remainder of the official practices will take place at the “Osaka Pool”, (30 meters x 60 meters). These two facilities are located next to each other with a distance of 400 m. Both are indoor, heated and air-conditioned, artificial ice surfaces.

2.1 Minimum Technical Score

Please refer to ISU Communications No. 1742, paragraph 7 and ISU Communication 1751, paragraph 3.e)

Skaters/couples participating in the ISU Four Continents Figure Skating Championships must have reached in an ISU recognized International Competition (as defined by Article 38, paragraph 7 and Rule 107, paragraphs 1 to 9) during the ongoing season (2012/13) or immediately preceding season (2011/12) the applicable minimum Technical Score (for SP/SD **and** FS/FD) as follows:

Men	SP	25.00 points	FS	45.00 points
Ladies	SP	20.00 points	FS	36.00 points
Pairs	SP	20.00 points	FS	36.00 points
Ice Dance	SD	18.00 points	FD	28.00 points

Skaters/couples, who fail to achieve the minimum score as indicated above at the time of the entry deadline by names (21 days prior to the Championships), must present on site of the Championships to the ISU Representative/Sport Director/Event Coordinator a certification (copy of protocol page) of the event, in which they have obtained such a minimum score.

The deadline for such confirmation is 24 hours prior to the first Team Leader’s meeting.

2.2 Single Skating

2.2.1 Men Short Program

The prescribed elements to be skated are those listed in ISU Technical Rule Single and Pair Skating 2012, Rule 511, paragraphs 1 and 2 and the respective ISU Communication.

Duration: 2 minutes and 50 seconds maximum, but may be less

Free Skating

In accordance with ISU Technical Rules Single and Pair Skating 2012, Rule 512 and the respective ISU Communication.

Duration: 4 minutes and 30 seconds, +/- 10 seconds

2.2.2 Ladies Short Program

The prescribed elements to be skated are those listed in ISU Technical Rules Single and Pair Skating 2012, Rule 511, paragraphs 1 and 2 and the respective ISU Communication.

Duration: 2 minutes and 50 seconds maximum, but may be less

Free Skating

In accordance with ISU Technical Rules Single and Pair Skating 2012, Rule 512 and the respective ISU Communication.

Duration: 4 minutes, +/- 10 seconds

2.3 Pairs Short Program

The prescribed elements to be skated are those listed in ISU Technical Rules Single and Pair Skating 2012, Rule 520, paragraphs 1 and 2, group for 2012/13 and the respective ISU Communication.

Duration: 2 minutes and 50 seconds maximum, but may be less

Free Skating

In accordance with ISU Technical Rules Single and Pair Skating 2012, Rule 521 and the respective ISU Communication.

Duration: 4 minutes and 30 seconds, +/- 10 seconds

2.4 Ice Dance Short Dance

In accordance with ISU Technical Rules Ice Dance 2012, Rule 609 and all pertinent ISU Communications.

Rhythms, required elements and guidelines are those listed in ISU Communications 1721, 1738 and subsequent updates.

Duration: 2 minutes and 50 seconds, +/- 10 seconds

Free Dance

In accordance with ISU Technical Rule Ice Dance 2012, Rule 610. The required elements to be skated are those listed in ISU Communications 1721, 1738 and subsequent updates.

ISU Technical Rules Ice Dance 2012, Rule 610 paragraph 2 (required elements) and the respective ISU Communication must be observed.

Duration: 4 minutes, +/- 10 sec.



3. ENTRIES

3.1 Entries of Competitors

In accordance with Rule 378, ISU Members must enter Competitors and their substitutes on the official entry forms. Entries must reach the Chair of the ISU Sports Directorate, the ISU Secretariat and the Organizing Committee not later than **January 16th, 2013 – 20:00 hrs local time Osaka**, (see Rule 378, paragraph 1). Entries must be made by the Member concerned. Receipt of entries will be confirmed in writing immediately by the Organizing Committee to the Member (Rule 115, paragraph 5).

Entry forms listing Competitors and substitutes must be sent simultaneously to:

ISU Four Continents Figure Skating Championships 2013

Organizing Committee

Japan Skating Federation

1-1-1 Jinnan, Shibuya-ku, Tokyo 150-8050 Japan

Tel: +81 3 3481 2351

Fax: +81 3 3481 2350

e-mail: entries@skatingjapan.or.jp

and to:

Chair of ISU Sports Directorate

Mr. Peter Krick

Am Schorn 38

D-82327 Tutzing

Phone: +49 8158 903068

Fax: +49 8158 928650

E-mail: peter.krick@eventint.com

International Skating Union

Chemin de Primerose 2

CH-1007 Lausanne

Switzerland

Phone: +41 21 612 6666

Fax : +41 21 612 6677

E-mail : entries@isu.ch

Preliminary entries (by number) must reach the ISU Secretariat and the Organizing Committee no later than **October 1st, 2012**.

All Competitors must turn in to the Organizing Committee together with the entry forms the “Program Content Sheet”. It is not permitted to hand over the Program Content Sheets directly to the acting Officials.

Please note that for all persons entered by the Members the procedures in regard to the Declaration for Competitors and Officials entering ISU Events (Rule 131) as outlined in ISU Communication 1628 (or any update of this Communication) need to be strictly observed.

3.2 Entries of Team Members

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted.

Accreditation will be provided to those who are officially accepted by the Organizing Committee.

Please be advised that only one Coach per Skater will be accredited. An Assistant Team Leader will be accepted for Teams having six (6) and more Skaters. Only two Team Officials of each Member, including the Member President or other members of the Member provided that they are Council/Board members, Technical Committee members or members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the Organizing Committee requests the right to have a medical certification (document) presented before accreditation. A partner or relative of a Judge will be accepted for restricted accreditation.



The Members must guarantee that the requested accreditation of Team members will correspond to their function within the team.

The names of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches must be listed on the Entry Form "Composition of Delegation". Judges and Judges' partners or relatives are to be listed on that separate form.

For Chaperons (one per Competitor) the Team Leader can request a "bus permit" which will include access to practices. Chaperones will not stay in the Official Skating Family Hotel. The chaperones will not receive any special price tickets to the competition events or the Exhibition.

All Forms must be returned to the Organizing Committee not later than **January 16th, 2013 – 20:00 hrs local time in Osaka.**

4. JUDGES

4.1 Nomination of Judges for the annual Judges Draw for ISU Figure Skating Championships 2013 to be held on October 3, 2012 in Zurich/SUI

According to ISU Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2012, Rules 582 and 660, the official **entry form for Judges by number** (that had been sent to Members on July 12, 2012) must reach the ISU Secretariat by **October 1st, 2012**, indicating with the entry, in which discipline of the ISU Four Continents Figure Skating Championships 2013 the Member intends to participate in the respective draw, which will be held together with the draw for the panels of the Preliminary Rounds according to Rule 582. The Member must also indicate with the entry, which Judge will be available to judge the Pair discipline.

In accordance with the draw results, that will be published in an ISU Communication subsequent to the Judges Draw, Members having been drawn to send Judges to the ISU Four Continents Figure Skating Championships 2013 the official **entry form for Judges by name** must reach the Chair of the ISU Sports Directorate, the ISU Secretariat and the Organizing Committee not later than **December 23, 2012 – 20:00 hrs local time in Osaka** (see Rule 582 paragraph 4.d) and Rule 660, paragraph 4.d).

ISU Four Continents Figure Skating Championships 2013 Organizing Committee

Japan Skating Federation
1-1-2 Jinnan, Shibuya-ku, Tokyo 150-8050 Japan
Tel: +81 3 3481 2351
Fax: +81 3 3481 2350
e-mail: entries@skatingjapan.or.jp

and to:

Chair of ISU Sports Directorate
Mr. Peter Krick
Am Schorn 38
D-82327 Tutzing
Phone: +49 8158 903068
Fax: +49 8158 928650
E-mail: peter.krick@eventint.com

International Skating Union
Chemin de Primerose 2
CH-1007 Lausanne
Switzerland
Phone: +41 21 612 6666
Fax: +41 21 612 6677
E-mail: entries@isu.ch

Entries must be made by the Member concerned. Receipt of the entries will be confirmed in writing immediately by the Organizing Committee to the Member.

4.2 Judges Meeting, Draw and Event Review Meetings

The individual Judges Meetings and – if applicable – an additional Judges draw will be held one (1) day prior to each first segment of each individual discipline. The draw for the seating order of the panels of Judges will be made 45 min. prior to each segment. Subsequent draws, as required, will be made at the “Osaka Municipal Central Gymnasium” in the judges’ room. A detailed draw schedule will be published on site.

Judges' Round Table Discussions are scheduled the day following the conclusion of the respective event.

5. MEALS, LODGING, PREPAYMENT AND TRAVEL EXPENSES

In accordance with Rule 137 the expenses are regulated as follows:

- a) All expenses for accommodation and meals for all Competitors participating in the Championships will be covered by the Organizing Committee during the period beginning with dinner on **Tuesday, February 5, 2013** and ending with lunch on **Tuesday, February 12, 2013**.
- b) All expenses for accommodation and meals for one (1) Team Leader for each participating Member in the Championships will be covered by the Organizing Committee during the period beginning with dinner on **Tuesday, February 5, 2013** and ending with lunch on **Tuesday, February 12, 2013**.
- c) All expenses for accommodation and meals for Technical Controllers and Technical Specialists will be covered by the Organizing Committee during the period beginning with dinner on **Tuesday, February 5, 2013** and ending with lunch on **Tuesday, February 12, 2013**.
- d) All expenses for accommodation and meals for Referees, Judges and Data & Replay Operators will be covered by the Organizing Committee during the period as listed below:
 - Referee's: from lunch on Wednesday, February 6 and ending with lunch on Tuesday, February 12, 2013
 - Judges Men, Pairs and Ice Dance: from lunch on Wednesday, February 6, 2013 and ending with lunch on Tuesday, February 12, 2013
 - Judges Ladies: from lunch on Thursday, February 7, 2013 and ending with lunch on Tuesday, February 12, 2013
 - Data and Replay Operators: from lunch on Wednesday, February 6, 2013 and ending with lunch on Tuesday, February 12, 2013

Should any Competitor, Team Leader or Official arrive at the Hotel before the time indicated above or stay longer, the costs for accommodation and meals are at the burden of the user.

It is the responsibility of the participating Members to make the necessary travel plans and arrangements for their Skaters.

All extra expenses incurred by any Competitor or any kind of Official will be the responsibility of the individual and must be paid prior to departure.

The Organizing Committee requests that, for all Team Members whose accommodation expenses are not covered by the Organizing Committee as outlined above, a pre-payment (deposit) to guarantee the availability of required rooms has to be made. Please use the official forms received with the first Information Letter for booking and calculation. The pre-payment (50% of the total amount) must be made by **December 3, 2012**. The terms of payment for the remainder will be published well in time by the Organizing Committee.

All rooms ordered for any person (if paid by the organizer or the member federation) are subject to the cancellation policy as outlined in the first information.

Travel expenses will be paid in accordance with Rule 137. Out of pocket expenses for Referees, Technical Controllers, Technical Specialists, OAC Members, Judges, Data & Replay Operators will be paid in accordance with the Memorandum for Guidance in Holding ISU Figure Skating Championships and ISU



Communication No.1631, paragraph II.K) or any update of this Communication. Payments will be provided at registration. No expenses will be reimbursed for any other accompanying persons (i.e., Assistant Team Leaders, Coaches, Team Officials, Team Medical Staff, Chaperones, etc.).

6. PRACTICE

Official practices for Competitors begin on Wednesday, February 6, 2013. The detailed schedule will be issued at the time of registration. Rule 540, paragraph 4 and Rule 634, paragraph 4 must be observed.

MUSIC

All Competitors shall furnish competition music of excellent quality on either MP3 or CD (Compact Disk) format. The disks must show the exact running time of the music (not skating time), which shall be certified by the Competitor and by the Coach when submitted at the time of registration. Each program (short/free/interpretive free) must be recorded on one track and on a separate disk. Competitors must provide a back-up drive for each program.

The titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Singles and Pairs, for the Short Dance and Free Dance Program for Ice Dance and for the Exhibition, must be listed for each Competitor on the official Music Selection Form and attached to the official Entry Form for Competitors, according to Rule 378, paragraph 4 (sent by registered mail or fax).

In accordance with Rule 343, paragraph 1, all disks must show the Competition event, Competitors name, the Nation and the exact running time of the music - not skating time - including any starting signal and must be submitted at the time of registration.

If music information is not complete and disks not provided, accreditation will not be given.

7. ARRIVAL & DEPARTURE OF PARTICIPANTS

All ISU Event Officials, Competitors, Team Leaders and Team Officials taking part in the Championships are requested to announce as soon as possible but not later than **January 16th, 2012**, to the Organizing Committee, on the enclosed forms, the names of the airlines, flight numbers, dates and times of arrival at Osaka International Airport Kansai (KIX). This location is considered as the official arrival/departure point for the ISU Four Continents Figure Skating Championships 2013, from where a shuttle transfer will be organized.

Coaches, Team Medical Staff and Chaperones are only met if they travel with the team.

8. REGISTRATION

All ISU Office Holders, ISU Event Officials, Competitors, Team Leaders, Team Officials, Team Medical Staff and one Coach (per Competitor) taking part in the Championships are requested to register for the "ISU Four Continents Figure Skating Championships 2013 Osaka" as follows:

Accreditation for ISU Office Holders, ISU Event Officials and Teams will be located in the "Rihga Royal Hotel Osaka" and for the Media at "Media Accreditation Center – Osaka Municipal Central Gymnasium".

All Competitors and Judges will be required to present their passport or other official travel document and Clearance Certificate if the passport is not of the same country as the Member entering the Skater and/or the Skater having previously represented another Member prior to receiving accreditation. Accreditation will not be issued without presentation of a valid passport or another official travel document.



9. OFFICIAL HOTEL

The official hotels for ISU Office Holders, ISU Event Officials, Judges, Team Officials and Federation Presidents, Skaters, Team Leaders, Coaches, Assistant Team Leaders and Team Medical Staff are:

Rihga Royal Hotel Osaka

5-3-68 Nakanoshima, Kita-ku, Osaka 530-0005 Japan

Phone: +81 (0)6-6448-1121

Fax: +81 (0)6-6448-4414

<http://www.rihga.com/>

Osaka Bay Tower

(Official media hotel)

ORC200, 1-2-1, Benten, Minato-ku, Osaka, Osaka 552-0007

Phone +81-6-6577-1111

<http://www.osaka-baytower.com/multilingual/en/index.html>

10. OPENING CEREMONY

The Opening Ceremony on Ice will take place on Friday, February 8, 2013 at 17:15 in the Osaka Municipal Central Gymnasium (main rink) .

11. DRAWS - ORDER OF SKATING

The draws for the order of skating will be held individually per discipline at the Draw and Press Conference Room - Osaka Municipal Central Gymnasium (man rink). The dates, the detailed places and time will be provided at Registration.

12. EXHIBITION

All medalists and other Competitors will be selected to give an exhibition on **Monday**, February 11, 2013 – 15:00 hrs at the Osaka Municipal Central Gymnasium according to Rule 104, paragraph 17 a) and b).

13. LIABILITY

In accordance with Rule 119, it is the sole obligation of each ISU Member participating in ISU Events, as defined in Rule 107, to provide medical and accident insurance for their athletes, officials and all other members of the ISU Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious means.

The ISU assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

14. ANTI-DOPING

The Anti-Doping tests will be conducted in accordance with the current ISU Anti-Doping Rules & Procedures (ISU Communications No. 1650 and 1651 or any further update of this Communication).

The tests will be carried out on the four (4) best placed Competitors in Singles (after the final Free Skating), Pair Skating (after the Free Skating) and Ice Dance (after the Free Dance). One Competitor from the remainder of the Competitors shall be selected by random draw in Singles, Pair Skating and Ice Dance. In Pair Skating and Ice Dance, either the man or the lady, but not both, shall be tested and shall be selected by random draw.



15. TITLES AND MEDALS

The winners will bear the title according to Rule 133:

Four Continents Figure Skating Champion for 2013
Lady Four Continents Figure Skating Champion for 2013
Four Continents Pair Champions for 2013
Four Continents Ice Dance Champions for 2013

ISU gold medals will be awarded to the Champions and ISU silver and bronze medals to the second and third placed Competitors at the end of the finals in each discipline.

In accordance with Rule 134, paragraph 3 f), a small ISU gold medal will be awarded to the winner of each event (Short Program and Free Skating for Ladies, Men and Pairs and Short Dance and Free Dance for Ice Dance) and small silver and bronze medals to the second and third in each category, but no anthem will be played or flags raised. The distribution will be made according to Rule 134, paragraph 3f).

16. NATIONAL ANTHEM

The Organizing Committee asks all Members to bring a copy of their National Anthem on MD or CD.

17. INFORMATION

For further information, please contact:

ISU Four Continents Figure Skating Championships 2013

Organizing Committee

Japan Skating Federation

1-1-3 Jinnan, Shibuya-ku, Tokyo 150-8050 Japan

Tel: +81 3 3481 2351

Fax: +81 3 3481 2350

e-mail: entries@skatingjapan.or.jp

SCHEDULE OF EVENTS

Date	Time	Event
Wednesday February 6	All day	1 st Official Practice
	11:00	Team Leaders Meeting
Thursday, February 7	All day	Official Practice
	08:30	Referees and Technical Controllers Meeting
	09:30	ICE DANCE – Initial Judges Meeting
	15:00	PAIRS – Initial Judges Meeting
	18:00	MEN – Initial Judges Meeting
	20:30	ISU and Judges Dinner
Friday, February 8	09:00	LADIES – Initial Judges Meeting
	12:20	ICE DANCE – Short Dance
	15:00	PAIRS – Short Program
	17:15	Opening on Ice
	18:00	MEN – Short Program
Saturday, February 9	12:30	LADIES – Short Program
	17:55	MEN – Free Skating
Sunday, February 10	09:00	MEN – Judges Round Table Discussion
	12:30	PAIRS – Free Skating
	15:30	LADIES – Free Skating
	20:15	ICE DANCE – Free Dance
Monday, February 11	07:30	PAIRS – Judges Round Table Discussion
	09:00	LADIES – Judges Round Table Discussion
	10:30	ICE DANCE – Judges Round Table Discussion
	15:00	EXHIBITION
	20:30	CLOSING BANQUET

Please note: This schedule is subject to changes.