

ANNOUNCEMENT

 World Junior Synchronized Skating Championships[®] 2013

March 7 – 9, 2013

Helsinki, FIN



 **WORLD
JUNIOR**
SYNCHRONIZED
SKATING
CHAMPIONSHIPS[®]
HELSINKI 7-9 March 2013



1. General Regulations

The ISU World Junior Synchronized Skating Championships 2013 is an event of the International Skating Union (ISU) and will be conducted in accordance with the ISU Constitution and General Regulations 2012, ISU Special Regulations and Technical Rules Synchronized Skating 2012, as well as all pertinent ISU Communications.

Participation in the ISU World Junior Synchronized Skating Championships 2013 is open to all Teams who belong to an ISU Member, Rule 130, paragraph 7) and qualify with regard to eligibility according to Rule 102, provided the ages fall within the limits specified in Rule 108, paragraph 3 b) and they meet the participation, citizenship and residency requirements according to Rule 109, paragraphs 1 and 2 d).

Each participating team must consist of sixteen (16) skaters and may have up to a maximum of four (4) alternates listed on the Team Entry Form (Rule 701, paragraph 3 b) and 3 d).

2. Technical Data

The ISU World Junior Synchronized Skating Championships 2013 will take place at the Helsinki Ice Hall (Helsingin Jäähalli) with the ice surface of 28m x 60m. Official practices will also take place at the Helsinki Ice Hall – Practice Arena, which is 29m x 58m. Both rinks are indoor, heated, air conditioned and artificial ice rinks in the same complex.

SHORT PROGRAM

Duration: 2 minutes and 50 seconds, but may be less, Rule 904, paragraph 1. a).

The required elements to be skated are listed in Rule 905, paragraphs 1, 2 and 3, and ISU Communication no.1759 appendix A

FREE SKATING

Duration: 4 minutes, +/- 10 seconds

Composition in accordance with Rule 911, paragraph 3, Rule 905, paragraph 3 and ISU Communication No.1759 appendix A

The Draw for the starting order Short Program will follow Rule 969, paragraph 2.

The Draw for the starting order Free Skating will follow Rule 969, paragraph 3. According to the result after the Short Program, the teams will be divided into two (2) groups with the teams placed in Short Program among the first sixteen (16) teams being drawn in the second part for Free Skating (called group A “skating later”) and teams placed in the second half of the Short Program (starting with the teams placed as seventeen (17) being drawn in the first part for Free Skating (called Group B “skating earlier”).

The draw for Free Skating will be according to placements of the Short Program for Group A and B separately.

In case of a tie on the 16th place, Rule 969, paragraph 3 c) applies.



3. Entries

3.1 Entries of Teams:

In accordance with Rule 768, paragraph 1 and 6, ISU Members must enter teams and their substitutes by name on the official entry forms. Entries and substitutes must be sent simultaneously to:

Organizing Committee

Ms. Minna Järvinen

Fax: +358 9 3481 2095

E-mail: office.jsynchro2013@gmail.com

and to

Chair ISU Sports Directorate

Fax: +49 8158 928650

E-mail: peter.krick@eventint.com

INTERNATIONAL SKATING UNION

Fax: +41 21 612 66 77

E-mail: entries@isu.ch

Entries must reach the Chair of the ISU Sport Directorate, the Organizing Committee and the ISU Secretariat no later than **February 14, 2013** (see Rule 768, paragraph 1 and 6).

Receipt of Entries **must be confirmed immediately in writing by the Organizer to the Member** (Rule 115 paragraph 5).

Name changes of skaters, including alternates, may be finally announced at the time of registration (Rule 768, paragraph 6).

Preliminary entries (by number) must reach the ISU Secretariat and the Organizing Committee no later than **November 19, 2012**.

3.2 Entries of the Official Team Delegations

The names of the Team Leaders, Team Managers, Coaches, the Official Team Service Personnel, and Team Medical Personnel must be listed on the ISU Member Entry Form.

Accreditation will be provided to those who are officially accepted by the Organizing Committee.

Please be advised that accreditation will be given to:

- Official Team Delegations composed of Skaters, Team Leaders (one per country), Team Managers (1 per Team), Official Coaches (2 per Team), Team Service Personnel (2 per Team), Team Medical Personnel (1 per Team – OC might request a document upon accreditation)
- Federation / Association Representatives (2 per country including the President).

The names of all requested Team Members must be listed on the official Entry Form "Composition of Delegation". All forms must also be returned by **February 14, 2013**.

Each Team must submit to the Organizing Committee together with the entry forms the "Program Content Sheet". It is not permitted to hand over the Program Content Sheets directly to the acting Officials.



4. Judges

4.1 Nomination of Judges

According to ISU Technical Rules Synchronized Skating 2012, Rule 972, the official Entry Form for Judges by number must reach the ISU Director General by October 1st, 2012.

In accordance with the draw results (published in the ISU Communication No. 1763), Members having been drawn to send Judges to the ISU World Junior Synchronized Skating Championships 2013 must send the official **Entry Form for Judges by name**.

The official Entry Form for Judges by name must reach the Chair of the ISU Sports Directorate, the ISU Secretariat and the Organizer not later than **January 21, 2013**.

Organizing Committee

Ms. Minna Järvinen

Fax: +358 9 3481 2095

E-mail: office.jsynchro2013@gmail.com

and to

Chair ISU Sports Directorate

Fax: +49 8158 928650

E-mail: peter.krick@eventint.com

International Skating Union

Fax: +41 21 612 6677

E-mail: entries@isu.ch

Please note that the procedures in regard to the declaration forms as outlined in ISU Communication 1628 need to be strictly observed.

4.2 Judges Meetings

The Referee and Technical Controller Meeting will be held on Thursday, March 7, 2013 at 16:00 hours (Ice Hall, President Lounge).

The first Judges' Meeting will be held on Thursday, March 7, 2013 at 16:45 hours (Ice Hall, President Lounge).

The Judges' Round Table Discussion will be held in Hotel Scandic Continental, on Sunday, March 10, 2013 at 08:00 hours.

5. Meals, Lodging and Travel Expenses

In accordance with ISU General Regulations 2012, Rule 137, the Organizing Committee will provide and cover the expenses for rooms and meals for the Technical Controller, Technical Specialists, Data/Replay Operators beginning with dinner on Wednesday, March 6 and ending with breakfast on Sunday, March 10, 2013.

The Organizing Committee will provide and cover the expenses for rooms and meals for the Referees and Judges beginning with lunch on Wednesday, March 6 and ending with breakfast on Sunday, March 10, 2013.

Travel expenses will be paid in accordance with ISU General Regulations 2012, Rule 137. Out of pocket expenses for the Referee, Assistant Referee Ice, Technical Controller, Technical Specialists, Data and Replay Operator, OAC Members and the Judges will be paid in accordance with the ISU Memorandum for Guidance in Hosting the ISU World Junior



Synchronized Skating Championships and ISU Communication 1631 or any update. These expenses will be provided at the time of accreditation.

All extra expenses incurred by any Official will be the responsibility of that person. Should any Official arrive at the hotel before or stay after the period described above, their room costs and expenses will be their responsibility and must be paid upon arrival.

6. Official Practice / Unofficial Practices

Official Practice for Teams will begin on Thursday, March 7, 2013.

The detailed schedule will be issued at the time of registration. Rule 766, paragraph 5 must be observed.

The price for all unofficial/extra practices will be EUR 45 per 15 min. Requests should be sent to the Organizing Committee.

7. Music

All Teams shall furnish competition music of excellent quality on either MP3 or CD format. The disks must show the exact running time of the music (not skating time), which shall be certified by the Team and by the Coach, when submitted at the time of registration. Each program (Short/Free) must be recorded on one track and on a separate disk. Teams must provide a back-up drive for each program (see Rule 724, paragraph 1).

The titles, composers and orchestras of the music to be used for the Short and Free Skating programs must be listed for each team on the official Music Information Form and attached to the official Entry Forms as per Rule 768, paragraph 7.

In accordance with Rule 724, paragraph 1, all disks must:

- be properly inserted in their original container
- be clearly identified with the name of the team
- indicate the type of program (Short Program/Free Skating)
- show the exact running time of the music (not skating time)

If the music information is not complete and discs not provided, the accreditation will not be given.

8. Arrival of Participants

All the Referees, Judges, Members of the Official Team Delegation taking part in the ISU World Junior Synchronized Skating Championships 2013 are requested to inform the Organizing Committee as soon as possible, but no later than **February 14, 2013**, on the enclosed forms, about the names of the airline company, flight numbers, dates and time of arrival in Helsinki.

The transportation to and from the airport/railway station can be arranged by the Organizer on Teams request for the Official Team Delegation and paid by the Teams themselves.

Transportation will be provided between the Helsinki Airport (HEL) and the Official Hotel(s) for ISU Office Holders, Referees and Judges and the Technical Panel only.



9. Accreditation

Accreditation will be provided for official registered Team members and Officials as per paragraph 3, in Hotel Scandic Continental, starting on Tuesday, March 5, 2013 at 09:00 hours.

Additional accreditation for Media Representatives will be provided starting from Wednesday, March 6, 2013 at 12:00 hours (Helsinki Ice Hall).

For accreditation/ID purposes, all the mentioned persons, except the ISU Office Holders, Officials and Guests, must submit, no later than **February 14, 2013**, a passport type color photograph together with the Entry Forms (please print the name on the back of the photo). The Team Leaders/Managers are requested to bring copies of passports of all the skaters (a Team-folder, sorted in the alphabetical order) and present all the passports at the time of registration. These will be checked before the Opening Draw.

10. Official Hotels

The official hotel for Teams is:

Scandic Continental Helsinki
Mannerheimintie 46
00260 Helsinki
Finland

Hotel Rates (include breakfast):

100,00 EUR: Single Room (standard room sole use/night)
110,00 EUR: Double Room (standard room twin/double use/night)
130,00 EUR: Triple Room (standard room twin/double with extra bed use)
150,00 EUR: Quadruple Room (standard family room for 4 persons use/night)

The prices are per room. The room price is determined by the number of persons staying in the room.

The Teams must make all requests for reservations of rooms at the Official Hotel **only and directly to the Organizing Committee** by **November 19, 2012**. The request shall include a preferred rooming list (by number – not by names).

The Organizing Committee will reserve rooms in accordance with the rooming list for the Teams once the request is received. Rooms will be reserved on the first come – first serve basis.

The Organizing Committee will confirm the reservations to the Member Federations. Member Federations will receive Invoice for pre-payment until **November 19**.

As soon as the Team Manager/Team Leader/Federation receives the reservation confirmation from the Organizing Committee, the Team Manager/Team Leader/Federation must transfer the advance deposits of 50% for all reservations to the Organizing Committee **by December 1, 2012 at the latest**.

The remaining 50 % are to be paid upon invoice until February 1, 2013.



11. Transportation

Transportation Teams:

There will be a Shuttle Bus paid by the Teams on a regular schedule, of 30 minute interval starting from Wednesday, March 6, 2013 until Saturday, March 9, 2013. See *Travel Form & Transportation Request, Form C 03A*.

Transportation Officials:

There will be Buses on a regular schedule, of 30 minute interval for all Officials starting from Wednesday, March 6, 2013 (before the start of the unofficial practice) until Saturday, March 9, 2013 (after the Victory Ceremony). This shuttle service is provided only for Officials and is at no costs.

12. Liability & Insurance

In accordance with Rule 119, it is the sole responsibility of each Member participating in the ISU Events, to provide medical and accident insurance for their Athletes, Officials and all other Members of the Member's Team. Such insurance must assure full medical attendance and also the return to the home country by air transport or by other expeditious means of the ill or injured person.

The ISU and the Organizing Committee assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection with the Championships by Competitors and Officials.

13. Anti-Doping Controls

The Anti-Doping tests will be conducted in accordance with the current ISU Anti-Doping Rules & Procedures (ISU Communication No. 1765 and 1766) or any further update of this Communication).

14. Title and Medals

The winner will bear the title:

World Junior Synchronized Skating Champion for 2013 (see ISU Regulations, Rule 133).

The Synchronized Skating Championships gold medals will be awarded to the Champion Team and silver and bronze medals to the second and third placed Teams at the end of the Championships during the Victory Ceremony on March 9, 2013.

16. National Anthem

The Organizing Committee asks all Members to bring a copy of their national Anthem on CD



17. Information

For further information, please contact:

ISU World Junior Synchronized Skating Championships 2013

Suomen Taitoluisteluiliitto

c/o Minna Järvinen

Radiokatu 20

00093 SLU, FINLAND

Phone: +358 9 212 333 20

Fax: +358 9 3481 2095

E-mail: office.jsynchro2013@gmail.com



18. Preliminary Event Schedule - (Subject to change)

DATE	TIME	EVENT	PLACE
Tuesday, March 5, 2013	All day	First arrivals and Accreditation	Hotel Scandic Continental
Wednesday, March 6, 2013	All day	Accreditation	Hotel Scandic Continental
	All day	Unofficial Practice	Helsinki Ice Hall/Practice Rink
	19:00	Team-Leaders' Meeting	TBD
	20:30	Coaches' Meeting	TBD
Thursday, March 7, 2013	All day	Official Practice	Helsinki Ice Hall
	16:00	Referees and Technical Controllers Meeting	Helsinki Ice Hall/President Lounge
	16:45	Judges Meeting	Helsinki Ice Hall/President Lounge
	18:30	Opening & Draw Ceremony	Helsinki Ice Hall
	21:00	ISU and Event Officials Reception	TBD
Friday, March 8, 2013	11:00	Official Practice – Short Program	Helsinki Ice Hall
	17:30	Competition - Short Program	Helsinki Ice Hall
Saturday, March 9, 2013	07:00	Official Practice – Free Skating	Helsinki Ice Hall
	14:15	Competition – Free Skating Group B	Helsinki Ice Hall
	16:00	Competition – Free Skating Group A	Helsinki Ice Hall
	19:30	Award Ceremony	Helsinki Ice Hall
	21:30	Skaters Party	TBD
	21:30	Farewell Dinner (by invitation)	TBD
Sunday, March 10, 2013	08:00	Judges Round Table Discussion	Hotel Scandic Continental
	All day	Departures	



PACKAGE SUMMARY

Form	To be returned to	Deadline
Form A 01: Preliminary Entry	Finnish Figure Skating Federation ISU Secretariat	Nov 19, 2012
Form A 02: Accommodation Request	Finnish Figure Skating Federation	Nov 19, 2012
Form B 01: Entry Form Judges	Finnish Figure Skating Federation Chair ISU Sports Directorate ISU Secretariat	Jan. 21, 2013
Form C 01: Composition of Delegation	Finnish Figure Skating Federation Chair ISU Sports Directorate ISU Secretariat	Feb. 14, 2013
Form C 02: Entry Form Teams	Finnish Figure Skating Federation Chair ISU Sports Directorate ISU Secretariat	Feb. 14, 2013
Form C 03A: Travel & Transportation Request	Finnish Figure Skating Federation	Feb. 14, 2013
Form C 03B: Travel Form Officials	Finnish Figure Skating Federation	Feb. 14, 2013
Form C 04: Press Information	Finnish Figure Skating Federation ISU Secretariat	Feb. 14, 2013
Form C 05: Competition Music Information	Finnish Figure Skating Federation ISU Secretariat	Feb. 14, 2013
Form C 06: Planned Program Content	Finnish Figure Skating Federation ISU Secretariat	Feb. 14, 2013
Form C 07: Skaters Health Care Form	Finnish Figure Skating Federation	Feb. 14, 2013
Form D01: Team Meal Plan	Finnish Figure Skating Federation	Feb. 14, 2013
Form D02: Closing Party Request	Finnish Figure Skating Federation	Feb. 14, 2013