



SKATECANADA



Grand Prix of Figure Skating 2013/14

***2013 Skate Canada International
Saint John, New Brunswick
Canada
October 25-27, 2013***



**SKATECANADA
INTERNATIONAL
2013**

ANNOUNCEMENT / INVITATION

2013 Skate Canada International

An International Senior Competition

for

Men, Ladies, Pairs and Ice Dance

organized by



In

Saint John, New Brunswick, Canada

October 25-27, 2013

A competition as part of the



Grand Prix of Figure Skating 2013/14

under the authorization of the

INTERNATIONAL SKATING UNION



1. GENERAL REGULATIONS

2013 Skate Canada International will be conducted in accordance with the ISU Constitution and General Regulations 2012, the Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2012 and the relevant ISU Communications.

Participation in the **2013 Skate Canada International** is open to all Competitors who belong to an ISU Member, and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 2b) and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and ISU Communication 1420 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 1420, all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must be presented at the accreditation of the event for verification.

Entries can only be made through the ISU Members. With reference to the Announcement of the ISU Grand Prix of Figure Skating 2013/14 the event is only open to invited competitors.

2. TECHNICAL DATA

Main Arena: HARBOUR STATION

99 Station Street

Saint John, New Brunswick, Canada E2L 4X4

Telephone: +1 506 632 6103

Fax: +1 506 632 6121

An indoor ice-rink with the ice surface of 61 m x 26 m, air-conditioned and heated

Men:	Short Program	The prescribed elements to be skated are those listed in ISU Technical Rule Single and Pair Skating 2012, Rule 511, para 1 and 2 and the respective ISU Communication. Duration: max. 2 min., 50 sec., but may be less
	Free Skating	In accordance with ISU Technical Rules Single and Pair Skating 2012, Rule 512 and the respective ISU Communication. Duration: 4 min., 30 sec., +/- 10 sec.



Ladies:	Short Program	The prescribed elements to be skated are those listed in ISU Technical Rules Single and Pair Skating 2012, Rule 511, para 1 and 2 and the respective ISU Communication. Duration: max. 2 min., 50 sec., but may be less
	Free Skating	In accordance with ISU Technical Rules Single and Pair Skating 2012, Rule 512 and the respective ISU Communication. Duration: 4 min., +/- 10 sec.
Pairs:	Short Program	The prescribed elements to be skated are those listed in ISU Technical Rules Single and Pair Skating 2012, Rule 520, para 1 and 2, group for 2013/14 and the respective ISU Communication. Duration: max. 2 min., 50 sec., but may be less;
	Free Skating	In accordance with ISU Technical Rules Single and Pair Skating 2012, Rule 521 and the respective ISU Communication. Duration: 4 min., 30 sec., +/- 10 sec.
Ice Dance:	Short Dance	In accordance with ISU Technical Rules Ice Dance 2012, Rule 609. Rhythms, required elements and guidelines are those listed in ISU Communication 1782 and subsequent updates. Duration: 2 min., 50 sec., +/- 10 sec
	Free Dance	In accordance with ISU Technical Rules Ice Dance 2012, Rule 610. The required elements to be skated are those listed in ISU Communication 1782 and subsequent updates. Duration: 4 min. +/- 10 sec.



3. ENTRIES

3.1 Confirmation of Entries

In accordance with the ISU Grand Prix of Figure Skating 2013/14 announcement entries can only be made for skaters/couples who are qualified and/or selected for invitation. The confirmation of the entries must be submitted no later than **August 1, 2013** to:

Skate Canada
865 Shefford Road
Ottawa, ON K1J 1H9
Fax: +1 613 748 5718
Email: 2013sci@skatecanada.ca

with a **copy** to

ISU Secretariat
Fax: +41 21 612 66 77
e-mail: entries@isu.ch

Peter Krick, Chair Sports Directorate
Fax: +49 8158 928 650
e-mail: peter.krick@eventint.com

Changes or substitutions require the approval of the ISU Grand Prix Coordination Group.

3.2 Entries by Name

3.2.1 General

Each Entry Form must be signed by an authorized ISU Member Representative such as President, General Secretary, Executive Director, CEO (Rule 104, paragraph 4). For more details please refer to Rules 115, 131, 378 and ISU Communication No. 1523 or any update of this Communication.

3.2.2 Entries of Competitors

Entries by name (Composition of Delegation - Form 01, and Entry of Competitors - Form 02) must be made simultaneously to:

Skate Canada
865 Shefford Road
Ottawa, ON K1J 1H9
Fax: +1 613748 5718
Email: 2013sci@skatecanada.ca

and to:

ISU Secretariat
Fax: +41 21 612 66 77
e-mail: entries@isu.ch

Peter Krick, Chair Sports Directorate
Fax: +49 8158 928 650
e-mail: peter.krick@eventint.com

no later than **September 9, 2013**.



The replacement of Competitors in the ISU Grand Prix of Figure Skating will be made in accordance with Paragraphs 3.5 and 7.6 of the Announcement for the ISU Grand Prix of Figure Skating 2013/14.

3.2.3 Entries of Judges

An entry of competitor(s) is not automatically followed by an entry of a Judge. Participating ISU Members may be invited by the hosting Federation to nominate one or more Judges for one event. Any substitution or changes for any of the invited judges needs the approval of Skate Canada.

Please observe the restrictions concerning the selection of Judges within the events of the ISU Grand Prix of Figure Skating 2013/14 that no Judge may serve in more than two ISU Grand Prix events (Figure Skating and Ice Dance not separated).

Each panel of Judges will consist of a maximum of 9 Judges but with a minimum of 7 Judges, if possible.

4. MEALS, LODGING and TRAVEL EXPENSES

4.1 Meals and Lodging

The organizer will provide and cover the expenses for rooms and meals for all participating Competitors and Judges, beginning with dinner on **Wednesday, October 23, 2013** until breakfast on **Monday, October 28, 2013**.

Athletes of the same gender from the same Member federation will be accommodated in twin-bedded rooms at Skate Canada's expense. Athletes who choose to stay in a single room will be required to pay part or all of the costs of the room by credit card upon arrival at the hotel. Invited Members must clearly indicate the skaters' preference for room type and room-mate on Form 04 – Hotel Sheet. Form 04 – Hotel Sheet must be completed and returned no later than **September 9, 2013**.

Should any Competitor or Judge arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival, except if an arrangement has been made in advance with the organizer.

The organizer will provide and cover the expenses for single rooms and meals for the Referees, the Technical Controllers, the Technical Specialists, the ISU Grand Prix Coordinator for the ISU Grand Prix of Figure Skating, the Chair of Sports Directorate, the ISU Event Coordinator, the Data and Replay Operators, the Cameraman, the Technical staff of ST SPORTSERVICE (including the Cameraman) and the Anti-Doping Control Team during the same period as indicated for the competitors. If any longer period is agreed upon with the Organizing Committee, the period of coverage will be prolonged as agreed.



4.2 Travel Expenses

Skate Canada will cover the costs for travel expenses for all invited Competitors, Judges, and the Anti-Doping Control Team from their domicile to Saint John, New Brunswick, Canada. The travel expenses of the Referees, Technical Controllers, Technical Specialists and the Data & Replay Operators are covered by the ISU.

Skate Canada is the only authorizing body of airline tickets. All participants must agree to the acceptance of the provided tickets when the invitation is accepted. No reimbursement will be made on any airline ticket issued by any other agency or any other airline unless written permission is received from Skate Canada prior to its ticketing (See Item 7 in this announcement).

For the Technical Panel, who wish to purchase their air tickets directly or made other individual travel arrangements must first have the confirmation of the ISU before purchasing their tickets.

4.3 Miscellaneous

All extra expenses incurred by any Team Member or any Official will be the responsibility of that person and must be paid prior to departure.

The Judges, the Referees, the Technical Controllers, the Technical Specialists and the Data and Replay Operators will receive remuneration in accordance with ISU Communication No. 1794.

The honorarium will be provided in Canadian currency. The remuneration will be paid upon accreditation.

If a skater/couple (seeded or non-seeded) does not finish an event, that skater/couple's Member Federation is obligated to cover the expenses for travel, accommodation and meals for the skater/couple and for the Judge, if the Judge is not working in another panel.

5. PRACTICE

Official practice for Competitors begins on **Thursday, October 24, 2013**. The detailed schedule will be issued at the time of registration. According to ISU Regulations 540 paragraph 4 and 629 paragraph 7 no competitor/couple may practice in a rink other than the official rink or rinks after having been accredited through Skate Canada.

6. MUSIC / PLANNED PROGRAM CONTENT

All Competitors shall furnish competition music of excellent quality on CD or MD format, in accordance with Rule 343, paragraph 1. A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single and Pairs, for the Short and Free Dance Program for Ice Dance and for the Exhibition must be listed for each Competitor on the official Music Selection Form and sent to the ISU Secretariat by **September 1, 2013**.



In accordance with Rule 343, paragraph 1, all discs must show the Competition event, Competitor's name, the Nation and the exact running time of the music (not skating time) including any starting signal and must be submitted at the time of registration. Each program (short program, free skating, short dance, free dance) must be recorded on a separate disc. In addition competitors/couples must provide a back-up disc for each program.

If music information is not complete and discs not provided, accreditation will not be given.

With the entry forms, the "Planned Program Content Sheet" must be returned to Skate Canada no later than **September 9, 2013**. It is mandatory that the Program Content Sheet must be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication. It is not permitted to hand the Program Content Sheets directly to the acting Officials.

7. ARRIVAL OF PARTICIPANTS / TEAMS

The nearest airport to Saint John, New Brunswick is Saint John Airport (code YSJ) www.saintjohnairport.com/ with a distance of 25 minutes by car to the official hotel (please do not confuse with St. John's, Newfoundland which is the wrong city). Skate Canada provides a bus shuttle to meet the teams upon arrival based on information provided in Team Travel Forms 05-B and 05-C. A ground transportation fee of CAD \$50 per person return trip will be charged for coaches, chaperones and all other accompanying persons, if space is available and if they arrive with the team. This fee will be invoiced to the federation in advance based on the information provided in Team Travel Forms 05-B and 05-C. Skate Canada will arrange arrival times so that where possible, participants will arrive in groups to board a shuttle bus to the hotel.

Skate Canada will book all travel for invited Competitors and Judges from their domicile to Saint John Airport and return, based on economy airfare. The official "travel form" (Form 05-B) must be used. Bookings for coaches, Team Leaders and other accompanying persons may be possible if requested however, credit card information must be provided at time of booking.

Itineraries will be provided to each invited individual for review prior to final booking. Once Skate Canada has booked air tickets, any changes to the air ticket and related expenses will be the responsibility of the traveller.

In the event that Skate Canada approves that a Member federation purchase air tickets for their competitors and/or judges, or should a judge wish to purchase air tickets themselves, the agreed upon reimbursement amounts will be made one week after the completion of the event by direct deposit into the bank account indicated on Bank Transfer Information for Prize Money (Form 06) in the case of an approved Member federation purchase, or to a bank account as provided to Skate Canada by the individual judge.

Other support individuals travelling with team members are requested to submit their travel using the official "travel form" (Form 05-C) no later than **Monday, September 9, 2013**. To facilitate ground transportation, travel should be arranged to arrive in and depart from Saint John between the hours of **8:00 and 22:00** and in conjunction with athletes and judges wherever possible.



Participants and support individuals arriving at times where Skate Canada transportation is not available, or where times were not provided to Skate Canada in advance, must make their own travel arrangements to the official hotel. Options include: hotel bus shuttle or taxis available at the airport. In this case, the cost to travel to the Official Hotels is the sole responsibility of the traveller. (The OC will not reimburse any related charges).

IMPORTANT NOTE: VISA processing can take several months in some countries. Please complete and return Form 05-A as soon as possible but not later than **September 9, 2013** to allow time for processing. Also, including your correct fax/email will help Skate Canada return the invitation by email without delay.

8. OFFICIAL HOTELS

Delta Brunswick

(Teams and Officials)

39 King St

Saint John, NB

E2L 4W3

www.deltabrunswick.com

Hilton Saint John

(Media and Television)

One Market Square

Saint John, NB

E2L 4Z6

www.hiltonsaintjohn.com

Please note: All hotel bookings can only be made through Skate Canada using the official "Hotel Sheet" Form 04 which must be completed and returned by September 9, 2013.

9. ACCREDITATION

The official accreditation will be located at the Delta Brunswick.

Accreditation will be given to appointed Event Officials, ISU Office Holders and Guests.

Accreditation as a Team Member will also be given to all entered Judges, Competitors and one Team Leader per participating federation/team, one Coach per Competitor, a maximum of two Officials of ISU Members, provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum of two medical people, for which the organizer requests the right to have a medical certification (document) presented before accreditation will be given. Accreditation will only be granted to persons in those various functions if officially entered and named through their National Association.



The ISU Member certifies with the signed entry the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.

Chaperones will not receive accreditation. The Team Leader may request "bus permits" for the official registered Chaperones to use the official shuttle bus system of the Organizing Committee (see Event Office for pick-up).

10. RESULTS

The marking system (ISU Judging System) as described in ISU Technical Rules Single & Pair Skating 2012, Rule 352 and Rule 353 (Determination and publication of results) will be used.

11. PRESENTATION OF MEDALS

The three best placed skaters/couples in each event will be announced and honoured. Gold, silver and bronze medals will be presented to the medallists. The national anthem of the winner will be played and the flags of the medal winners hoisted.

12. POINTS FOR "ISU Grand Prix of Figure Skating"

Points will be awarded as follows:

Men and Ladies

1 st place	15 points
2 nd place	13 points
3 rd place	11 points
4 th place	9 points
5 th place	7 points
6 th place	5 points
7 th place	4 points
8 th place	3 point

Pairs and Ice Dance

1 st place	15 points
2 nd place	13 points
3 rd place	11 points
4 th place	9 points
5 th place	7 points
6 th place	5 points

The points received are of value for the ISU Grand Prix of Figure Skating and the qualification for the ISU Grand Prix of Figure Skating Final.

If a seeded skater/couple skates a third event, only the two best placements will count for the overall Grand Prix ranking, for details please refer to the ISU Grand Prix of Figure Skating general announcement.

If a skater/couple does not complete an event due to illness or injury, this event will be treated as "not skated", i.e. the result(s) of initial round(s) completed will not count for the Grand Prix ranking order. Such an event will however count as one participation but without receiving credit in the ranking order.

Skaters/couples will only receive points according to their actual placement, independent whether there is a skater/couple included for a third, not scoring event.



13. PRIZE MONEY

The Global Prize Money per individual event of the ISU Grand Prix of Figure Skating will be:

U.S. \$180,000.00

Awarded to winners and placed skaters/couples as follows:

	Men and Ladies	Pairs and Ice Dance (per couple)
1 st place:	USD \$18,000.00	USD \$18,000.00
2 nd place:	USD \$13,000.00	USD \$13,000.00
3 rd place:	USD \$ 9,000.00	USD \$ 9,000.00
4 th place:	USD \$ 3,000.00	USD \$ 3,000.00
5 th place:	USD \$ 2,000.00	USD \$ 2,000.00

The individual prize money will be transferred to the ISU Members concerned immediately after the conclusion of the **2013 Skate Canada International**.

Skaters/couples qualified for the exhibition must participate with an appropriate show number different from their competition programs. Failure to do so, will result in a reduction of USD \$3,000.00 from the awarded prize money. The top 3 skaters/couples in each discipline, plus invited guests will be expected to participate in the Exhibition Gala.

Skaters/couples are expected to be ready for any ceremony and/or prize award and participate in press conferences and/or social events if asked by the ISU and/or the event's Organizer. Failure to do so may result in a reduction of awarded prize money. The decision to reduce prize money will be made by the assigned ISU Delegate attending the event, subsequently to be ratified by the Council.

The withholding tax of 15% will be deducted according to Canadian federal legislation.

Exhibition Fee

An exhibition fee will only be paid to skaters/couples who are not awarded prize money. The exhibition fee is set at USD\$200.00 for single skaters (Men and Ladies) and USD\$300.00 for Pairs and Ice Dance couples.

In each of the six GP events, it shall be allowed to include up to 2 exhibition numbers of either ineligible or eligible skater(s) from the host country having past tradition and/or reputation, but who have not competed in the respective event (herewith called "extra exhibition numbers"). The extra exhibition numbers may not take place after the winners of the respective events who must skate last in the exhibition.

The inclusion of these 2 extra exhibition numbers is subject to the approval of the ISU President, or if not attainable, subject to approval by the Vice President Figure Skating.

The above mentioned Exhibition fee does not apply to these skaters.



14. ISU WORLD STANDINGS

World Standing points will also be awarded according to the “World Standings Procedure”, that can be found on the ISU website (www.isu.org) under Single & Pairs/Ice Dance – World Standings.”

15. ANTI-DOPING CONTROLS

Anti-Doping tests will be conducted at each of the six events of the ISU Grand Prix of Figure Skating as well as at the ISU Grand Prix of Figure Skating Final.

The Anti-Doping tests will be conducted in accordance with the current ISU Anti-Doping Rules & Procedures (ISU Communications No. 1765 and 1800 or any further update of this Communication).

The tests will be carried out on the winning skater(s) in Singles (after the final Free Skating), Pair Skating (after the Free Skating) and Ice Dance (after the Free Dance). One skater from the remainder of the skaters shall be selected by random draw in each Singles, Pair Skating and Ice Dance. In Pair Skating and Ice Dance, either the man or the lady, but not both, shall be tested and shall be selected by random draw.

16. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member’s team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious manner. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

17. ROUND TABLE DISCUSSIONS

All Round Table Discussions are scheduled after the respective final Free Skating / Free Dance event (see event schedule). Judges are responsible to make their travel arrangements in order to be able to attend the respective Round Table Discussions. If the event Organizing Member or any other party makes the flight arrangements, the judges are responsible to check if such arrangements are in line with the detailed schedule is mentioned under point 20.



18. INFORMATION

For further information, please contact

Skate Canada
865 Shefford Road
Ottawa, ON
K1J1H9
Attention: Diane Vanier

Phone: 613.747.1007 (ext 2540)
Fax: 613.748.5718
Email: 2013sci@skatecanada.ca

or

International Skating Union
Phone: +41 21 612 6666
Fax: +41 21 612 6677
E-mail: entries@isu.ch

or

Peter Krick
Phone: +49 8158 90 30 68
Fax: +49 8158 92 86 50
E-mail: peter.krick@eventint.com



19. ISU GRAND PRIX OF FIGURE SKATING ORGANIZING STRUCTURE & CONTACT INFORMATION

International Skating Union

Mr. Ottavio Cinquanta, ISU President

Contact:

International Skating Union

Mr. Fredi Schmid, ISU Director General

or Ms. Patricia Mayor, ISU Sports Coordinator Figure Skating

Chemin de Primerose 2

1007 Lausanne/Switzerland

Telephone +41 – 21 612 66 66

Fax +41 – 21 612 66 77

E-mail mayor@isu.ch or entries@isu.ch

Mr. David Dore

ISU Vice President of Figure Skating

& Coordinator ISU Grand Prix Coordination Group

534 Buchanan Crescent

Gloucester, ON, K1J 7V4 CANADA

Telephone: ++ 1 613 747 9770

Telefax: ++ 1 613 747 8222

E-mail: daviddore@sympatico.ca

ISU Grand Prix Coordination Group (Junior and Senior series):

Mr. David Dore, ISU Vice-President of Figure Skating
& Coordinator ISU Grand Prix Coordination Group

Mr. Peter Krick, ISU Chair Sports Directorate

Mr. Mario Meinel, ISU Event Coordinator

Ms. Rita Zonnekeyn, Member S&PTC

Ms. Halina Gordon-Poltorak, Chair IDTC

Secretary: Ms. Patricia Mayor, ISU Sports Coordinator Figure Skating



20. EVENT SCHEDULE

Wednesday, October 23	All day	Arrival of Teams
Thursday, October 24	08:00	Official Practice
	10:00	Team Leaders Meeting (Delta Brunswick Hotel)
	13:00	Referees and Technical Controller Meeting (Delta Brunswick Hotel)
	14:30	Judges Meeting (Delta Brunswick Hotel)
	20:00	Officials Dinner
Friday, October 25	08:30	Official Practice
	14:50	PAIRS – Short Program
	16:30	LADIES – Short Program
	19:00	Welcome Ceremony on Ice
	20:00	ICE DANCE – Short Dance
	21:40	MEN – Short Program
Saturday, October 26	07:30	Official Practice
	13:00	PAIRS – Free Skating
	15:10	LADIES – Free Skating
	17:30	ICE DANCE – Free Dance
	20:10	MEN – Free Skating Celebration Party
Sunday, October 27	08:00	PAIRS – Judges Round Table Discussion (Delta Brunswick Hotel)
	09:15	LADIES – Judges Round Table Discussion (Delta Brunswick Hotel)
	10:30	ICE DANCE – Judges Round Table Discussion (Delta Brunswick Hotel)
	11:45	MEN – Judges Round Table Discussion (Delta Brunswick Hotel)
	13:00	EXHIBITION GALA