

# Communication No. 2224

## Figure Skating

### Frankfurt Seminar – June 30 – July 7, 2019

#### 1. **Nomination of ISU and/or International Technical Controllers and/or Technical Specialists to the Frankfurt Seminar for re-certification**

All Officials who continue to meet the criteria as outlined in the Special Regulations and who, considering the period of time elapsed since their initial appointment, require re-certification are eligible for acceptance to the Frankfurt Seminar 2019 – re-certification program.

Candidates applying for re-certification at the Frankfurt Seminar, if they are presently- so qualified, may re-certify in more than one discipline. Individual attendance and examination for each discipline will be required.

The ISU Vice President Figure Skating, the ISU Sports Director Figure Skating and the respective ISU Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons. ISU Members wishing to nominate candidates from their Federation for re-certification must complete on behalf of the candidate(s) the attached application form (Appendix A) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2019**. Late applications cannot be accepted.

However, please note that, as done in the previous seasons, at all ISU Figure Skating Championships (ISU European Figure Skating Championships, ISU Four Continents Figure Skating Championship, ISU World Junior Figure Skating Championships, ISU World Figure Skating Championships, ISU World Synchronized Skating Championships and the ISU World Junior Synchronized Skating Championships) as well as the ISU Grand Prix of Figure Skating Final (Senior & Junior), the officiating Technical Controllers and Technical Specialists will receive on-site training (mini seminar) that will be considered as an equivalent of an ISU recognized seminar for those functions, hence counting towards the fulfilment of such requirement (Rule 414, paragraph 4. c), Rule 415, paragraph 2 c), Rule 417, paragraph 7, Rule 904, paragraph 4. c), Rule 905 paragraph 4 c.), for the Officials concerned. Consequently, the ISU Technical Controllers and ISU Technical Specialists officiating at ISU Figure Skating Championships within the time limitation according to the respective Rule, do not need to attend the Frankfurt Seminar 2019 for re-certification.

These Seminars will be held from June 30 to July 3, 2019 for Singles, Pair Skating, Ice Dance and Synchronized Skating. See also paragraph 7 for detailed travel information included in this Communication.

## 2. Seminars and Examinations for first appointment of International and ISU Referees

In line with ISU Rule 412, paragraphs 1.d) (ii) and e) and 3.d) (ii) and e), and Rule 902, paragraphs 1.d) ii) and e) and 3.d) ii) and e), the ISU is including into the Frankfurt Seminar the Seminar and Examinations for first appointment of International and ISU Referees for those Judges and Referees who might be nominated by their ISU Members provided the respective candidates fulfil the requirements of the respective Rules 412 paragraph 1 or 3 or Rule 902, paragraphs 1 or 3.

This Seminar and Examinations will be held July 3 to 7, 2019 and covers all disciplines: Single & Pair Skating, Ice Dance and Synchronized Skating. This Seminar is the only ISU Seminar and ISU Examination for first appointment of International and ISU Referees for the season 2019/20. See also paragraph 7 for detailed travel information.

The ISU Vice President Figure Skating, the ISU Sports Director Figure Skating and the respective ISU Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons. ISU Members wishing to nominate candidates from their Federation for this ISU Seminar and ISU Examination must complete, on behalf of the candidate(s), the attached application form (Appendix B) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2019**. Late applications cannot be accepted.

To maintain the high level and quality of the Seminar, we expect that the knowledge/skills of the accepted Participants be up to the Seminar requirements with adequate competition/serving experience.

The Examinations to become an International Referee and on ISU Referee will consist of two parts:

- a written part including true or false and multiple choice questions and questions that require a written response in the English language, based on ISU Regulations and Technical Rules 2018 as well as pertinent ISU Communications, Handbooks and Manuals
- a practical examination, based on a “competition simulation” including Initial Judges Meeting and Round Table Discussion.

The criteria to pass the written part of this ISU Examination are established by the respective Technical Committees.

## 3. ISU Seminars and ISU Examinations for first appointment of International Judges

In line with Rule 413, paragraph 1 c) and d) and Rule 903, paragraph 1. d) and e), the ISU is including into the Frankfurt Seminar the Seminars and Examinations for first appointment of International Judges for Single & Pair Skating, Ice Dance and also for Synchronized Skating for those persons who might be nominated by their ISU Member provided the respective candidates fulfil the requirements of the Rule 413 paragraph 1 and/or Rule 903, paragraph 1.

These Seminars and Examinations will be held from July 3 to 7, 2019 and will be conducted in all disciplines: Single & Pair Skating, Ice Dance and Synchronized Skating. These Seminars are the only ISU Seminars and ISU Examinations for first appointment of International Judges in the season 2019/20. See also paragraph 7 for detailed travel information.

ISU Members wishing to nominate candidates from their Federation for these Seminars and Examinations must complete, on behalf of the candidate(s), the attached application form (Appendix C) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2019**. Late applications cannot be accepted. The ISU Vice President Figure Skating, the ISU Sports Director Figure Skating and the respective Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons.

To maintain the high level and quality of the Seminar we expect, that the knowledge/skills of the accepted Participants be up to the Seminar requirements with adequate competition/serving experience.

This Examination to become an International Judge will consist of two parts:

- a written part including true or false and multiple choice questions and questions that require a written response in the English language, based on ISU Regulations and Technical Rules 2018 as well as pertinent ISU Communications, Handbooks and Manuals
- a practical examination, based on identification of elements, evaluation with the GOE and the Program Components and a “competition simulation”.

The criteria to pass the written part of these ISU Examinations are established by the Technical Committees.

#### **4. Nomination of National Technical Controllers and/or Technical Specialists for Synchronized Skating education purposes**

ISU Members, who do not have the possibility within their country, to educate properly the Technical Controllers/Technical Specialists in Synchronized Skating, can enter such persons to the 2019 Frankfurt seminar at own costs. A minimum of five (5) candidates is mandatory to confirm this additional Seminar. This Seminar is not for promotion purposes and will only substitute a National Seminar with the result of a National qualification. The ISU Vice President Figure Skating, the ISU Sports Director Figure Skating and the respective Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons.

ISU Members wishing to nominate candidates from their Federation must complete on behalf of the candidate(s) the attached application form (Appendix D) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2019**. Late applications cannot be accepted.

This Seminar will be held from June 30 to July 4, 2019. See also paragraph 7 for detailed travel information.

#### **5. Program Components Seminar for Moderators**

A four (4) days Seminar from July 3 to 6, 2019 for new and established Program Component Moderators. Candidates attending the Seminar will have been recommended by the Technical Committees and approved by the ISU Vice President of Figure Skating along with the ISU Sports Director Figure Skating. The focus of the seminar will be to educate the recommended appointed candidates on how to present Program Components during an ISU Judges Seminar and to assume the responsibility and be willing to collaborate with other presenters in developing new effective methods of teaching and presenting. All attendees will play an active role in the Seminar for New International Judges during the presentation of the Program Components.

**Candidates for consideration MUST have the qualification of “ISU Judge”.**

This Seminar will be limited to 16 participants. The ISU Vice President Figure Skating, the ISU Sports Director Figure Skating and the respective ISU Technical Committee Chairs will decide the acceptance of the final participants. The ISU reserves the right to increase the number of participants from any ISU Member keeping a balanced allocation per discipline and specific geographical needs.

All persons entered and accepted to the Program Components Seminar must attend all four (4) days and all sessions as presented in Frankfurt.

## 6. Expense Guidelines for all accepted candidates to the Frankfurt Seminar 2019

### 6.1 Accommodation and Full Board

The ISU will cover hotel accommodation and full board for all accepted and confirmed participants for:

- Re-certification of their status as **ISU Technical Controller/ISU Technical Specialist** for the duration of the individual seminar during the days as indicated in the travel information.
- Program Components Seminar for Moderators.

The ISU will **not** cover the costs for accommodation and full board for any accepted and confirmed participants:

- for the Referees and Judges seminar for first appointment (International);
- for the Referees seminar for ISU qualification\*
- for TS/TC re-certification with the status “International”;
- for the SyS Seminar “National Technical Controller / Technical Specialists.

**\*ISU Members with candidates who have successfully passed the exam to become “ISU Referee” may submit for reimbursement of hotel and meals (provided these were purchased at the hotel) to the ISU Secretariat.**

**ISU Members, who cancel participation after June 20, 2019, will need to cover the usual “no show fee”, which is 80% of the hotel rate of the concerned person(s).**

### 6.2 Travel Expenses

The ISU will ONLY cover the travel expenses for candidates who are attending the following seminars:

- Re-certification as ISU Technical Controller/Technical Specialist
- Program Component Seminar

Attendees will have their travel cost (economy class flight ticket, train or car) reimbursed by the ISU after the attendance of the seminars, should provide an expense reimbursement request including supporting vouchers and will receive the following travel contribution per person:

- Participants from Germany: up to a maximum of CHF 100;
- Participants from Europe: up to a maximum of CHF 200;
- Participants from North America, South Africa and Asia: up to a maximum of CHF 500;
- Participants from Australia and Oceania: up to a maximum of CHF 800.

**ISU Members with candidates who have successfully passed the exam in becoming “ISU Referees” may submit for reimbursement at the stated travel reimbursement rate to the ISU Secretariat.**

All other participants must cover their travel expenses through their respective ISU Member or by themselves.

Reimbursement requests should be made to the ISU Secretariat within 3 months of the end of the seminar at the latest.

## 7. Travel Information for Arrival and Departure Dates

The opening of the respective seminars will be:

- Sunday – June 30, 2019 – 18:00 hours
  - Wednesday – July 3, 2019 – 18:00 hours
- a) Technical Controller/Technical Specialist Seminars – for re-certification:  
For Singles, Pair Skating, Ice Dance and Synchronized Skating  
Arrival by 18:00 hours on Sunday June 30, 2019  
Departure after 14:00 hours on Wednesday, July 3, 2019, (if not attending any other seminar).
- b) Judges Seminar for first appointment - International:  
Arrival by 18:00 hours on Wednesday, July 3, 2019  
Departure after 14:00 hours on Sunday, July 7, 2019
- c) Referees Seminar for first appointment - International and  
Referees Seminar for qualification as "ISU":  
Arrival by 18:00 hours on Wednesday July 3, 2019  
Departure after 14:00 hours on Sunday, July 7, 2019
- d) National Technical Controller/Technical Specialist Seminar for education purpose (SyS):  
Arrival by 18:00 hours on Sunday June 30, 2019  
Departure after 14:00 hours on Wednesday, July 3, 2019, (if not attending any other seminar).
- e) Program Components Seminar  
Arrival by 18:00 hours on Wednesday, July 3, 2019  
Departure after 14:00 hours on Saturday, July 6, 2019

### Language

The Seminars will be conducted in **English**.

Tubbergen,  
January 15, 2019  
Lausanne,

**Jan Dijkema**, President

**Fredi Schmid**, Director General