

TOMASZÓW MAZOWIECKI - POLAND
17 - 19 FEBRUARY 2023



WORLD CUP
S P E E D  S K A T I N G

ISU World Cup Speed Skating

February 17-19, 2023

Tomaszów Mazowiecki, Poland

Media Information



**INTERNATIONAL
SKATING UNION**

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#SpeedSkating

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The Polish Speed Skating Association looks forward to hosting media attending the ISU World Cup Speed Skating in Tomaszów Mazowiecki, Poland. The event will be held at the Arena Lodowa from February 17-19, 2023.

This information will assist you in planning your trip to Tomaszów Mazowiecki and to apply for media accreditation to cover the event. Every effort will be made to ensure journalists have all the appropriate facilities necessary to work at the event.

The Press Centre and press tribunes will be open and operational as from the first practice/ training session on **Thursday, February 16, 2023 at 9:00am** (opening schedule to be confirmed closer to the date of the event).

Press Centre will be open one hour before the start of the B group competition until one hour after the last race of the A group during each day of the competition.

1. Media Accreditation

All media must apply for media accreditation through the ISU Online Media Accreditation System (OMAS) on the International Skating Union (ISU) website (www.isu.org) under «[Media Accreditation](#)».

Only professional journalists, editors and photographers covering the ISU Event for editorial purposes, or producing content for news purposes, will be accredited.

1.1 Accreditation Requirements

All media must provide the following documentation when applying for media accreditation and further information could be requested (such as evidence of past articles, etc.):

1. Endorsement Letter from the editor-in-chief (formats: pdf, png or jpeg) - **Mandatory**
2. Copy of current professional media or journalist card (formats: pdf, png, or jpeg) – **if available**
3. ID photo (formats: pdf, png or jpeg) - **Mandatory**
4. Present the necessary documentation as requested by the OC, and which may include sanitary certifications/testing results - **Mandatory**

1.2. Quotas

If space is limited the following quota will be enforced:

Type of Media	Number of people per media organization
Writing Press	Media Organization (newspaper, magazine, web, agencies, ISU Member Federations) : 1 journalist
	Agency, Major Newspaper: 2 journalists
Photographer	Media Organization: 1 photographer
	Agency, Major Newspaper: 2 photographers (limited to one rink side position, the other in an elevated position for Figure Skating, Synchronized

	Skating and Short Track Speed Skating. For Speed Skating, space permitting 2 rink side positions could be possible)
TV Non-Right Holder	Media Organization: 3 person crew max. (e.g. one reporter, one camera person, one editor)
Radio Non-Right Holder	Media Organization: 1 reporter (max.)
Freelancer	<p>Freelance journalist or photographer: 1 person</p> <ul style="list-style-type: none"> • Freelancers must provide written evidence that they are assigned to cover the ISU Event by a media organization. • A freelancer operating under their own account may be requested to submit additional written evidence (presentation letter, copy of past editorial pieces etc).

1.3. Accreditation types and deadlines

The International Skating Union (ISU) and the Organizing Committee have been working diligently to ensure there will be ample coverage opportunities available to media outlets wishing to cover the ISU events either on-site or remotely. This in mind, there will be two types of media accreditations issued:

- **On-site** media accreditations will be subject to capacity.
- **Remote media accreditation holders** will not have access to the venue and will be covering the event virtually.

The deadlines to apply for media accreditations are as follows:

- On-site media accreditation requests: **February 3, 2023**
- Remote media accreditation requests: **February 10, 2023**

No late media accreditation applications will be accepted for on-site requests.

1.4. Restrictions to Media Non-Right Holders during ISU Events

Non-Right Holders media – print/web journalists, TV/Radio, photographers, content creators and social media reporters – who have not negotiated any special production rights – need to abide and agree to the following rules in the conduct of their editorial work during ISU events ([see Terms and Conditions here](#)).

1.4.1. Restricted areas

Filming in the below listed areas is strictly forbidden:

- Training sessions (at the Practice or Main rinks)
- Warm-up zone
- Changing rooms
- Mixed Zone area (unless approval has been provided by the ISU and its TV partners in advance)
- Competitions / Field of play
- From public seats at all times (even during ice resurfacing)

1.4.2. Authorized areas

Non-Right Holders media are only allowed to produce video, audio-recorded material for editorial purposes in the following areas:

- In the Press Conference room
- Outside the venue

[Special filming permissions](#) may be submitted to the ISU Media Team (media@isu.ch) in advance of the event. The transgression of any of these rules may result in the exclusion from ISU Events, removal of accreditation and legal actions.

1.5. TV and Radio Rights Holders

All right holding media must also apply for accreditation via [OMAS](#). Access to the Right Holders area is restricted, therefore Right Holders are invited to contact the ISU Media Team media@isu.ch in order to obtain a username and password.

To book any broadcasting services or facilities please contact the host Broadcaster:

POLSAT SPORT

Blazej Zdaniewicz: BZdaniewicz@polsat.com.pl

1.6. Accreditation Confirmation

If the accreditation request – either on-site or remote - is accepted, an automatic email of confirmation will be issued. For on-site attendance, you may be asked to present a copy of the email of confirmation to receive your accreditation badge.

You will also be notified if your accreditation request is denied. Please note that the ISU and OC reserve the right to refuse accreditation with or without justification.

Accreditations can be picked up at the front desk of the Arena, next to the main entry, as from **Thursday, February 16, 2023 at 9:00am** (opening schedule to be confirmed closer to the date of the event).

2. Covid-19 Measures

The [Infectious Disease Guidelines for ISU Events](#) describe the minimum sanitary measures that must be put in place to host an ISU Event during a COVID-19 pandemic situation. If the local health authorities require a stricter policy in order to host the Event, those stricter policies will need to be followed.

General measures – subject to changes:

- Masks are not mandatory but it is highly recommended to wear them inside the official Event locations (Ice Rink, Transportation, Hotel). If the host country/local community/venue has a stricter mask wearing policy, then masks must be worn as per the local authorities' policy.
- Social distance must apply wherever possible and good hand hygiene is strongly recommended.

There are currently no travel restrictions to and from Poland nor any national restrictions. Please contact the Organizing Committee (media@pzls.pl) for all information regarding the Covid-19 pandemic-related travel & access restrictions/arrangements.

3. Visa Application

Media representatives requiring an official invitation letter in order to apply for a visa must contact the Organizing Committee (media@pzls.pl). Please note that an official invitation letter will only be provided to approved media representatives.

For visa request, please provide passport details and name of the Embassy where it will be applied.

4. Media Facilities at the venue

Media Facilities at the venue will provide work desks, power, wired and wireless internet, TV screens, lockers.

4.1. Media Tribune

Media Tribunes will be located in the corner behind the finish line 500m, and can be accessed directly from the Press Center. The Media Tribunes will be equipped with 6 tabled positions and 25 non-tabled seats.

4.2. Mixed Zone

The Mixed Zone is located on the ground floor level. The Mixed Zone provides an opportunity for media to interview athletes immediately after competition. It is split into the below four and follows a pre-determined priority order:

- TV and Radio Rights Holders who have pre-booked positions
- ENG crews
- Non-Right Holders (written/web press, TV/Radio, social media without any production rights)
- Virtual Mixed Zone

Athletes with requests will pass through the Mixed Zone on completion of every event. Coaches may also be requested for interviews, if required. The Press Officer and ISU Media teams will do their best to make sure that requested skaters go through the Mixed Zone for media interviews, but are also responsible to ensure that the medallists get to their ceremony on time and return to the Mixed Zone to finish TV interviews, before then attending Press Conferences.

All remote media accreditation holders will be able to access the virtual Mixed Zone through a Zoom link provided on the ISU Inside Event App. Once in the Zoom room, those wanting to ask a question will be asked to notify the moderator by using the chat or raise hand function. The moderator will call on those wanting to ask a question.

5. Media Services

- To access ISU photo galleries for editorial and non-commercial purposes, [click here](#). When using a picture, the ISU must be credited as follows: **@International Skating Union (ISU)** and must be tagged or mentioned in any social media post.
- Social Media accounts:
 - [PSSA Facebook](#)
 - [PSSA Instagram](#)
 - [PSSA Twitter](#)

- [PSSA YouTube](#)

- Event Hashtag: #SpeedSkating
- [Official Event Website](#)

Connect with ISU official channels for all the latest and live information:

- [ISU website](#)
- [Event webpage](#)
- [ISU Newsletter](#)
- Facebook: [@ISUSpeedSkating](#)
- Instagram: [@isuspeedskating](#)
- Youtube: [Skating ISU](#)
- Twitter: [@ISU_Speed](#)
- Tik Tok: [@isuskating](#)
- Weibo: [Weibo ISU](#)
- LinkedIn: [LinkedIn ISU](#)

Inside ISU Event App :

- The Inside ISU Event App is the main source of information and means of communication for media attending ISU Events on-site or remotely.
- It gathers all the key media-related information (competition schedule, media areas operating hours, contacts, virtual mixed zone, transportation, press releases, entries/results, etc.), constantly updated live with push notifications alerts.

The credentials to access the Media channel of the relevant Event is provided via OMAS once an accreditation is approved.

6. Media Accommodation

The OC has designated one official media hotel.

Shuttle transportation will be arranged from the official media hotel to the main venue. Shuttle schedules will be provided on site. Please be advised that the transportation service will only be available for the designated official media hotel.

Every individual media person is responsible for booking their own accommodation and bearing any cancellation fees.

6.1. Media Hotels

Karczma Spalska Hotel

Ul. Hubala 2
97-215 Spała
Phone: +48 784 036 974
Website: <http://www.karczmaspalska.pl/>

Single room price: 280 PLN (per room/per night including breakfast)

Double room price: 320 PLN (per room/per night including breakfast)



- Mid-range option
- 15 minutes' drive from the Ice Arena in Tomaszów Mazowiecki
- 70 persons capacity
- Restaurant
- Parking
- Wi-fi
- Check-in from 16.00pm, check-out until 11.00am

6.2. Reservation Payment Conditions

It is the responsibility of the individual media persons to book their own accommodation and to take on any cancellation fees.

Payment methods: Cash (in PLN) or Credit Card (VISA, MasterCard) at the front desk.

7. Transportation and Telecommunications

7.1. Transportation

Transportation from Airport/Railway Station to official hotel:

Upon request, the Organizing Committee will provide bus transportation from Wednesday, February 16, until Monday, February 20, 2023 between: Warsaw International Airport "Chopin" or Warsaw Central Railway Station and the official media hotel for the following prices:

- 50 Euro/ per person for a group of 4 persons or more (one way)
- 70 Euro/ per person for a group of up to 3 persons (one way)

Transportation from hotel to venue:

Shuttle transportation will be arranged from the official hotel to the main venue once a day and once a day back to the hotel. Exact shuttle schedules will be provided on site. Please be advised that the transportation service will only be available for the official media hotel recommended by OC.

7.2. Telecommunications

All media areas will have a media dedicated WIFI internet access. There will also be limited number of cabled internet connections available at the Press Centre.

8. Useful Information

- Approximate exchange rate:
1 EUR= 4,87 PLN
1 USD= 4,90 PLN
- Polish VAT rates:
 - Standard rate: 23%
 - Lowered rate: 8%, 5%, 3%
- Emergency numbers:
 - Police: 997
 - Ambulance: 998
 - Fire brigades: 999
 - European emergency number: 112

9. Competition information

Schedule, Entry Lists, Results and Rankings will be available [here](#).

For any additional questions or information, please do not hesitate to contact:

OC Press Officer:

Mr. Kamil Skłodowski

E-mail: media@pzls.pl

[Official Event Website](#)

[ISU Event webpage](#)