

# INTERNATIONAL SKATING UNION

## Communication No. 1776

### **Guidelines for Short Track Speed Skating Regional Courses and Seminars for Officials**

*(replaces ISU Communication No. 1304 regarding Regional Seminars)*

In order to comply with Rule 289, paragraph 6, International Regional Courses and Seminars for Referees, Starters and Competitors Stewards in Short Track Speed Skating, sanctioned by the ISU, such Courses and Seminars must be held according to the following guidelines and requirements.

#### **1. Applications and principles**

- ISU Members may apply to hold an International Regional Course/Seminar anytime between ISU Congresses. However the applications must be submitted to the ISU at least four (4) months prior to the start of the Course/Seminar for approval.
- The regional aspect of the Course/Seminar must be understood as only the host ISU Member and neighboring ISU Members (countries located within a reasonable short distance) may attend. The proposed list of invited ISU Members must be submitted to the Short Track Speed Skating Technical Committee for approval.
- The application must include full information about the place, period, proposed invited neighboring ISU Members, type of the Course/Seminar, program, budget and proposed Moderators.
- Application to hold such a Course/Seminar must be sent to the ISU Secretariat.
- The Short Track Speed Skating Technical Committee will review the applications and provide assistance, materials and support to the organizers to obtain the best results from the Seminar.
- Moderators must be ISU Officials (i.e. ISU Referees, ISU Starters and ISU Competitors Stewards), as defined in Rule 121, paragraph 1.b) and listed in the annual ISU Communication "List of Referees, Starters and Competitors Stewards for Speed Skating and Short Track Speed Skating". The Moderators shall reside in the host country (host ISU Member) or in the respective region and have attended the latest ISU Officials Seminar. The organizing ISU Member shall submit the list of proposed Moderators to the Short Track Speed Skating Technical Committee for approval.
- Upon application review by the Short Track Speed Skating Technical Committee, a Course/Seminar's announcement, including all requirements and necessary information, shall be prepared by the Organizing ISU Member and sent to the ISU Secretariat for verification and approval.
- The Announcement of the Course/Seminar must be sent to all ISU Members concerned in the respective Region.
- Upon completion, a report about the Course/Seminar must be prepared by the Organizing ISU Member in cooperation with the Moderators. The report shall include the program of the course, a copy of the test questions and test results of all participants on a scale from 0 to 100. The report shall also include the name, address, date of birth, nationality and affiliated ISU Member of all participants. This report must be sent to the ISU Secretariat no later than thirty (30) days after the completion of the Course/Seminar.

The ISU Short Track Speed Skating Technical Committee reserves the right to recognize or reject the Regional Course/Seminar at any time if certain or all requirements are not fulfilled or if the Regional Course/Seminar was not conducted in a proper way.

## **2. Requirements for participation**

- International Regional Courses/Seminars are open to all International Referees, International Starters and International Competitors Stewards (see Rule 121/1.b) who are on the ISU List.
- ISU Members may also enter Officials that are not on the ISU List if they are officially approved and have the status as:
  - National Referees;
  - National Starters;
  - National Competitor Stewards.
- For such Officials, the respective Member shall present a confirmation of their national activity during the 36 months preceding the International Regional Course/Seminar.
- Conducting an International Regional Course/Seminar at the same time as a National Course / Seminar is not allowed.

## **3. Financial Support**

Based on recommendation from the Short Track Speed Skating Technical Committee, the ISU may consider providing financial support for the costs of the Regional Seminar which will be decided on a case by case basis.

Milan,

November 23, 2012

Lausanne,

**Ottavio Cinquanta**, President

**Fredi Schmid**, Director General