

# Communication No. 2534

## Figure Skating

### Frankfurt Seminar – July 3-8, 2023

#### 1. RE-CERTIFICATION

##### **Nomination of ISU and/or International Technical Controllers and/or Technical Specialists for on-line re-certification**

All Officials who continue to meet the criteria as outlined in the Special Regulations and who, considering the period of time elapsed since their initial appointment, require re-certification are eligible for acceptance re-certification program which will be held virtually. In order to incorporate possible new rule changes, the virtual re-certification will be offered between June 1 and June 30, 2023. Specific examination dates will be posted to accommodate discipline and region.

The ISU Vice President Figure Skating, the ISU Sports Technical Director Figure Skating and the respective ISU Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons. ISU Members wishing to nominate candidates from their Federation for re- certification must complete on behalf of the candidate(s) the attached application form (Appendix A) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2023**. Late applications cannot be accepted.

However, please note that, as done in the previous seasons, at all ISU Figure Skating Championships (ISU European Figure Skating Championships, ISU Four Continents Figure Skating Championship, ISU World Junior Figure Skating Championships, ISU World Figure Skating Championships, ISU World Synchronized Skating Championships and the ISU World Junior Synchronized Skating Championships) as well as the ISU Grand Prix of Figure Skating Final (Senior & Junior), and the Olympic Winter Games, the officiating Technical Controllers and Technical Specialists will receive on-site training (mini seminar) that will be considered as an equivalent of an ISU recognized Seminar for those functions, hence counting towards the fulfilment of such requirement (Rule 414, paragraph 4.c), Rule 415, paragraph 4. c), Rule 416, paragraph 3.d), Rule 417, paragraph 6 for the Officials Concerned. Synchronized Skating Technical Controllers and Technical Specialist, per Rule 904, paragraph 4.c), Rule 905 paragraph 4.c).

## 2. Seminars and Examinations for first appointment of International and ISU Referees

In line with ISU Rule 412, paragraphs 1.d) (ii) and e) and 3.d) (ii) and e), and Rule 902, paragraphs 1.d) ii) and e) and 3.d) ii) and e), the ISU is including into the Frankfurt Seminar the Seminar and Examinations for first appointment of International and ISU Referees for those Judges and Referees who might be nominated by their ISU Members provided the respective candidates fulfil the requirements of the respective Rules 412 paragraph 1 or 3 or Rule 902, paragraphs 1 or 3.

This Seminar and Examinations will be held **July 4 – 8, 2023** and covers all disciplines: Single & Pair Skating, Ice Dance and Synchronized Skating. This Seminar is the only ISU Seminar and ISU Examination for first appointment of International and ISU Referees for the season 2023/24. See also paragraph 7 for detailed travel information.

The ISU Vice President Figure Skating, the ISU Sports Director Figure Skating and the respective ISU Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons. ISU Members wishing to nominate candidates from their Federation for this ISU Seminar and ISU Examination must complete, on behalf of the candidate(s), the attached application form (Appendix B) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2023**. Late applications cannot be accepted.

To maintain the high level and quality of the Seminar, we expect that the knowledge/skills of the accepted Participants be up to the Seminar requirements with adequate competition/serving experience.

The Examinations to become an International Referee and on ISU Referee will consist of two parts:

- a written part including true or false and multiple choice questions and questions that require a written response in the English language, based on ISU Regulations and Technical Rules 2022 as well as pertinent ISU Communications, Handbooks and Manuals
- a practical examination, based on a “competition simulation” including Initial Judges Meeting and Round Table Discussion.

The criteria to pass the written part of this ISU Examination are established by the respective Technical Committees.

## 3. ISU Seminars and ISU Examinations for first appointment of International Judges

In line with Rule 413, paragraph 1 c) and d) and Rule 903, paragraph 1. d) and e), the ISU is including into the Frankfurt Seminar the Seminars and Examinations for first appointment of International Judges for Single & Pair Skating, Ice Dance and also for Synchronized Skating for those persons who might be nominated by their ISU Member provided the respective candidates fulfil the requirements of the Rule 413 paragraph 1 and/or Rule 903, paragraph 1.

These Seminars and Examinations will be held from **July 4 - 8, 2023** and will be conducted in all disciplines: Single & Pair Skating, Ice Dance and Synchronized Skating. These Seminars are the only ISU Seminars and ISU Examinations for first appointment of International Judges in the season **2023/24**. See also paragraph 7 for detailed travel information.

ISU Members wishing to nominate candidates from their Federation for these Seminars and Examinations must complete, on behalf of the candidate(s), the attached application form (Appendix C) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2023**. Late applications cannot be accepted. The ISU Vice President Figure Skating, the ISU Sports Technical Director Figure Skating and the respective Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons.

To maintain the high level and quality of the Seminar we expect that the knowledge/skills of the accepted Participants be up to the Seminar requirements with adequate competition/serving experience.

This Examination to become an International Judge will consist of two parts:

- a written part including true or false and multiple choice questions and questions that require a written response in the English language, based on ISU Regulations and Technical Rules 2022 as well as pertinent ISU Communications, Handbooks and Manuals
- a practical examination, based on identification of elements, evaluation with the GOE and the Program Components and a “competition simulation”.

The criteria to pass the written part of these ISU Examinations are established by the Technical Committees.

#### **4. Program Component Seminar for Moderators**

A two (2) day Seminar from July 3 to 4, 2023 for new and established Program Component Moderators. Candidates attending the Seminar will have been recommended by the Technical Committees and approved by the ISU Vice President of Figure Skating along with the ISU Sports Technical Director Figure Skating. The focus of the seminar will be to educate the recommended appointed candidates on how to present Program Components during an ISU Judges Seminar and to assume the responsibility and be willing to collaborate with other presenters in developing new effective methods of teaching and presenting. All attendees will play an active role in the Seminar for New International Judges during the presentation of the Program Components.

**Candidates for consideration MUST have the qualification of “ISU Judge”.**

This Seminar will be limited to **16** participants. The ISU Vice President Figure Skating, the ISU Sports Director Figure Skating and the respective ISU Technical Committee Chairs will decide the acceptance of the final participants. The ISU reserves the right to increase the number of participants from any ISU Member keeping a balanced allocation per discipline and specific geographical needs.

#### **5. Program Component Seminar for ISU Members**

Program Component Seminar will be open to ISU Members. The purpose of the seminar is to enhance the knowledge and use of the 3 Program Components with hopes of taking the knowledge back to their Federation. Two sessions are planned consisting of lectures as well as interactive presentations.

- Session 1 – July 5 – 6
- Session 2 – July 7 – 8

ISU Members wishing to nominate candidates from their Federation for the Program Components Seminar must complete on behalf of the candidate(s) the attached application form (Appendix D). Each seminar will have 30 participants in attendance. ISU Members can nominate at least 2 candidates for consideration with a seminar preference. Should space be available, additional candidates per member will be considered. The ISU Vice President and Sports Technical Director reserve the right assign to a different seminar to maximize participation in both.

#### **6. Expense Guidelines for all accepted candidates to the Frankfurt Seminar 2023**

##### **6.1 Accommodation and Full Board**

The ISU will cover hotel accommodation and full board for all accepted and confirmed participants for:

- Program Components Seminar for Moderators.

The ISU will **not** cover the costs for accommodation and full board for any accepted and confirmed participants:

- for the Referees and Judges seminar for first appointment (International);
- for the Referees seminar for ISU qualification\*

**\*ISU Members with candidates who have successfully passed the exam to become “ISU Referee” may submit for reimbursement of hotel and meals (provided these were purchased at the hotel) to the ISU Secretariat.**

**ISU Members, who cancel participation after June 20, 2023 will need to cover the usual “no show fee”, which is 80% of the hotel rate of the concerned person(s).**

## **6.2 Travel Expenses**

The ISU will ONLY cover the travel expenses for candidates who are attending the following seminars:

- Program Component Seminar - Moderator

Attendees will have their travel cost (economy class flight ticket, train or car) reimbursed by the ISU after the attendance of the seminars, should provide an expense reimbursement request including supporting vouchers and will receive the following travel contribution per person:

- Participants from Germany: up to a maximum of CHF 100;
- Participants from Europe: up to a maximum of CHF 200;
- Participants from North America, South Africa and Asia: up to a maximum of CHF 500;
- Participants from Australia and Oceania: up to a maximum of CHF 800.

**ISU Members with candidates who have successfully passed the exam in becoming “ISU Referees” may submit for reimbursement at the stated travel reimbursement rate to the ISU Secretariat.**

All other participants must cover their travel expenses through their respective ISU Member or by themselves.

Reimbursement requests should be made to the ISU Secretariat within 3 months of the end of the seminar at the latest.

## **7. Travel Information for Arrival and Departure Dates**

The opening of the respective seminars will be:

- A. Judges Seminar for first appointment - International:  
Arrival by 18:00 hours on Tuesday, July 4, 2023  
Departure after 14:00 hours on Saturday, July 8, 2023
- B. Referee Seminar – New & ISU Promotion  
Arrival by 18:00 hours on Tuesday, July 4, 2023  
Departure after 14:00 hours on Saturday, July 8, 2023
- C. Program Components – Technical Committees & Moderators  
Arrival by 18:00 hours on Sunday, July 2, 2023  
Departure after 14:00 hours on Tuesday, July 4, 2023
- D. Program Component Seminar – Session #1  
Arrival by 18:00 hours on Tuesday, July 4, 2023  
Departure after 13:00 hours on Thursday, July 6, 2023

- E. Program Component Seminar – Session #2  
Arrival by 18:00 hours on Thursday, July 6, 2023  
Departure after 13:00 hours on Saturday, July 8, 2023

### **Language**

The Seminars will be conducted in **English**.

Seoul,  
February 3, 2023  
Lausanne,

**Jae Youl Kim**, President

**Fredi Schmid**, Director General